

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4094R	UP32DC4006	vehicle	4/4/2016	Cashier	4/13/2016	dispose off
2	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	DAPS	4/4/2013	fo	4/13/2016	
3	7298R	UGC-POST-DOC KAMINI NARAIN	R	4/5/2016	VC	4/13/2016	
4	8058R	ADVANCE FOR ACADEMIC ACTIVITY PROF. SANJAY K.	R	4/5/2016	LDC	4/13/2016	
5		advance	dem	4/5/2016	STENO	4/13/2016	
6	7697R	CONSTRUCTION OF STUDENT ACTIVITY CENTRE	VC	4/5/2016	VC	4/13/2016	
7	126NO	विशिष्ट उधानीकरण कार्य	ee	4/6/2016	fo	4/13/2016	
8		advance for air-tickets dr.shashi kumar	vc	4/7/2016	FO	4/13/2016	
9	6478R	ICSSR DOCTKORAL FELLOWSHIP	ACAD	4/7/2016	ACAD	4/13/2016	
10	8213R	PURCHASE OF SANITERY ITEMS	R	4/7/2016	eo	4/13/2016	
11		WI-FI FOR NEW SBBT BUILDING	CC	4/8/2016	FO	4/13/2016	
12	3022R	BBAU RESEARCH JOURNAL	DES	4/8/2016	fo	4/13/2016	
13	2593F	IMPREST	CIIPP	4/8/2016	Cashier	4/13/2016	dispose off
14	4947R	CCDD-2015 FUNDING AGENCY+1 FILE	DES	4/8/2016	fo	4/13/2016	
15	NO.28	IMPREST	DAM	4/8/2016	Cashier	4/13/2016	dispose off
16	7855R	RN BHARGAVA(TRAVEL HEAD-DST-SERB PROJ)	R	4/8/2016	fo	4/13/2016	
17	3675R	GUNNER FOR HON'BLE VC	R	4/8/2016	Cashier	4/13/2016	dispose off
18	7062R	3RD LUSCON-2015	R	4/8/2016	FO	4/13/2016	
19	8219R	REPAIRING OF SOFA SET	R	4/8/2016	str	4/13/2016	
20	7657R	SOUND SYSTEM MAINTENANCE WORK OF AUDITORIUM	R	4/8/2016	FO	4/13/2016	
21	7971R	VICTORIA LED LIGHTING	R	4/8/2016	FO	4/13/2016	
22	4843R	estate maintenance works	R	4/8/2016	fo	4/13/2016	
23	4959R	WATER BODY	R	4/8/2016	ee	4/13/2016	
24	4102R	IMPREST	R	4/8/2016	ARF	4/13/2016	
25	8231R	CURTAIN WORKS IN SBBT PHASE-II	R	4/8/2016	ee	4/13/2016	
26	8248R	REQUIREMENT OF HARD DISK	R	4/8/2016	FO	4/13/2016	
27	8241R	PURCHASE OF PRINTER	R	4/8/2016	H-DAP	4/13/2016	
28	7016R	R-OFFICE MICS 'UIET'	R	4/8/2016	FO	4/13/2016	

29	3483R	PURCHASEIN OF NURSERY SEEDS	R	4/8/2016	fo	4/13/2016	
30		टान्जिट होस्टल हेतु कर्मचारियों की आवश्यकता		4/8/2016	I/C GH	4/13/2016	
31	3231r	up32fr5768	vehicle	4/11/2016	STENO	4/13/2016	
32	4458R	PURCHASE OF GLASSWARE/FST	VC	4/11/2016	SOI	4/13/2016	
33	3806R	COMPUTER COACHING FILE	RCP	4/11/2016	FO	4/13/2016	
34	8209R	CONTINGENCY FELE DST-SERB PROJ.		4/11/2016	daas- dr.venkat esh kumar	4/13/2016	
35	8133r	RGNF- ARVIND SWAROOP & ALOK SAROJ		4/11/2016	ACAD	4/13/2016	
36		ADVANCE COMMITTEE OF BASIC FACILITIES FOR WOMEN		4/11/2016	FO	4/13/2016	
37	4209R	IMPREST	I&GB	4/11/2016	fo	4/13/2016	
38	4284R	FURNITURE FOR HOSTEL	RCA	4/11/2016	FO	4/13/2016	
39	6358r	निष्प्रयोज्य वाहन	r	4/12/2016	SOI	4/13/2016	
40	3420r	JRF(CSIR-UGC)	VC	4/12/2016	Cashier	4/13/2016	dispose off
41	7295R	PURCHASING OF WATER COOLER & RO FOR ABH	VC	4/12/2016	EO	4/13/2016	
42		POLICY MODELLING LAB	VC	4/12/2016	Cashier	4/13/2016	dispose off
43	7253R	OPEN GATE & MS RAILING OF BOTANICAL GARDEN	VC	4/12/2016	ARF	4/13/2016	
44	7999r	ESTABLISHMENT OF NURSERY	VC	4/12/2016	Cashier	4/13/2016	dispose off
45	6639R	Shiv shankar UPCST Proj.	VC	4/12/2016	Cashier	4/13/2016	dispose off
46	8178R	FILE FOR ADVANCE	VC	4/12/2016	Cashier	4/13/2016	dispose off
47	7525R	JRF Ms. Maya Bharti	VC	4/12/2016	Cashier	4/13/2016	dispose off
48	5010r	raman fellowship grant dr. shashi kumar	VC	4/12/2016	SOI	4/13/2016	
49	8103R	ADVANCE FOR ACADEMIC ACTIVITY DR. SUTANU MAJI	VC	4/12/2016	SOI	4/13/2016	
50	7457R	APPOINTMENT OF JRF	VC	4/12/2016	Cashier	4/13/2016	dispose off
51	6494R	Payment of legal fee Rajan mishra,S.M singh	VC	4/12/2016	Cashier	4/13/2016	dispose off
52		T/C PFOF SHRI BHANDARI (LTC	VC	4/12/2016	SO(E)	4/13/2016	
53	7934R	UPCST PROJ.- RECRUITMENT OF RESEARCH ASSISTANT	VC	4/12/2016	Cashier	4/13/2016	dispose off
54	3958R	JRF FELLOWSHIP FUND	VC	4/12/2016	STENO	4/13/2016	

55		CONTRACTUAL FACULTIES PAYMENT	vc	4/12/2016	ARF	4/13/2016	
56	8091R	Purchase of Equipment from UGC Research Grant		4/7/2016	DR.MK PADHY	4/13/2016	
57	6418R	ICSSR- INTERNATIONAL SEMINAR	SOCIO	4/13/2016	FO	4/13/2016	
58	5898R	OLT FILE	EXAM	4/13/2016	SA	4/13/2016	
59	8088R	Dr. Rima kumari DST-start up research grant	DES	4/13/2016	SA	4/13/2016	
60	5100R	Dr. Gaurav raj dwivedi proj SERB	DES	4/13/2016	SA	4/13/2016	
61	7976R	RGNF- MR. YOGESH CHANDRA NARAYANA	ACAD	4/13/2016	STENO	4/13/2016	
62	6980R	JRF MR. Amit silngh	hod	4/13/2016	STENO	4/13/2016	
63	6217R	Awareness programe	de	4/13/2016	STENO	4/13/2016	
64		YOGA FESTIVAL			fo	4/13/2016	
65		PURCHASE OF CURTAINS		4/13/2016	ldc	4/13/2016	
66	538f	rgnf- mr.ajay kumar	SOCIO	4/13/2016	steno	4/13/2016	
67		imprest	des	4/13/2016	steno	4/13/2016	