

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8128R	बायोसाइन्स एवं बायोटेक्नोलोजह विधापीठ भवन का अनु० कार्य	r	3/21/2016	FO	4/1/2016	
2	3812R	ADVANCE FOR ADMISION 2013-14	DBT	3/30/2016	DBT	4/1/2016	
3		part time assistant data entry ICSSR PROJ		3/30/2016	dps	4/1/2016	
4	3675R	GUNNER FOR HON'BLE VC		3/30/2016	FO	4/1/2016	
5		special lecture series on life science on 29th march 2016	DAAS	3/30/2016	LDC	4/1/2016	
6	7463R	REQUIREMENT OF BOOKS FOR APPLIED GEOLOGY	R	3/31/2016	fo	4/1/2016	
7		IMPREST	DSW	3/31/2016	DSW	4/1/2016	
8	3124R	Purchase of Cartridge(P-1007)	STR	3/31/2016	fo	4/1/2016	
9	6878R	consultancy proj:G water Dr. venkatesh dutta	des	4/1/2016	SA	4/1/2016	
10	4037R	Purchase of medical instruments			FO	4/1/2016	
11	7533R	Purchase of induction cooking for R-office			FO	4/1/2016	
12	8194r	t/c pf of prof. SK Bhatnagar (LTC)	ESTT	4/1/2016	steno	4/1/2016	
13	4108R	JRF PANKAJ &RAJ KUMAR PARICHETA	LAW	4/1/2016	steno	4/1/2016	
14	4131R	requirment of project fellow	daas	4/1/2016	sa	4/1/2016	
15		HONORARIUM	RCA	4/1/2016	ldc	4/1/2016	
16		Remuneration RCA	RCA	4/1/2016	ldc	4/1/2016	
17	4573R-2	Field visit & workshops			fo	4/1/2016	
18		Record of late payment fee	lib	4/1/2016	ldc	4/1/2016	
19	3714r	purchase of chemical from dst proj.	pharma	4/1/2016	sa	4/1/2016	
20	6887R	FURNITURE FOR ROOM ADJUSTMENT TO VC'S CHAMBER		3/31/2016	fo	4/1/2016	
21	6890r	two day workshop on CBCS			FO	4/1/2016	
22	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)			DAP-BC YADAV	4/1/2016	

23		MEDIA/PUBLICATION COMMITTEE	MCJ	4/1/2016	SA	4/1/2016	
24	8084R	UGC start-up Grant no. 139/2015	DAS	4/1/2016	SA	4/1/2016	
25	1564F	TONER/CARTRIDGE/STATIONARY	EXAM	4/1/2016	SA	4/1/2016	
26	5898R	OLT FILE	EXAM	4/1/2016	sa	4/1/2016	
27		AUDIT REPLY		4/1/2016	sri gurvinder singh	4/1/2016	
28	3391R	JRF Fellowship 2011-12	ds	3/31/2016	fo	4/1/2016	