

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6878R	consultancy proj:G water Dr. venkatesh dutta	des	4/1/2016	fo	4/6/2016	
2	1564F	TONER/CARTRIDGE/STATIONARY	EXAM	4/1/2016	fo	4/6/2016	
3	5898R	OLT FILE	EXAM	4/1/2016	coe	4/6/2016	
4	5915r	imprest	coe	4/4/2016	ARF	4/6/2016	
5	6392r	UGC-JRF-MR. SHAMSHAD AHMED	ACAD	4/4/2016	ARF	4/6/2016	
6	8084R	CONTINGENCY FUND	DAS	4/4/2016	fo	4/6/2016	
7	4094R	UP32DC4006	vehicle	4/4/2016	fo	4/6/2016	
8		icssr proj dr. shashi kumar	dhr	4/4/2016	dhr	4/6/2016	
9	3163R	IMPREST P-5	R	4/5/2016	ARF	4/6/2016	
10	4809R	Purchase of Data card	UIET	4/5/2016	ARF	4/6/2016	
11		caterers service for two-day national seminar on 30th & 31st march 2016	vc	4/5/2016	fo	4/6/2016	
12		t/c pf of shri bhandari (ltc)	estt	4/6/2016	steno	4/6/2016	
13	4611r	medical reimbursement of vc		4/6/2016	steno	4/6/2016	
14	7999r	ESTABLISHMENT OF NURSERY	ee	4/6/2016	soi	4/6/2016	
15	126NO	विशिष्ट उधानीकरण कार्य	ee	4/6/2016	soi	4/6/2016	
16	8143r	equipment dst-serb proj	pharma	4/6/2016	soi	4/6/2016	
17	8141r	CONTINGENCY DST-SERB PROJ	pharma	4/6/2016	soi	4/6/2016	
18		chemical & plastic		4/6/2016	soi	4/6/2016	
19	7524R	REQUIREMENT CHEMICALS/GLASSWARE/PLASTICWARE	des	4/6/2016	fo	4/6/2016	
20	915f	10/imprest	pharma	4/6/2016	fo	4/6/2016	
21	6462r	international seminar-ICPR	SOCIO	4/6/2016		4/6/2016	
22		purchase of ups & battery		4/6/2016	soi	4/6/2016	