

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4458R	PURCHASE OF GLASSWARE/FST	STR	3/31/2016	vc	4/8/2016	
2		part time assistant data entry ICSSR PROJ	DPS	4/5/2016	DPS	4/8/2016	
3	8210R	ADJUSTMENT OF LTC ADVANCE	R	4/7/2016	SO(E)	4/8/2016	
4	8209R	CONTINGENCY FELE DST-SERB PROJ.	R	4/7/2016	DES	4/8/2016	
5	8088R	DR. RIMA KUMARI-START UP RESEARCH GRANT (YS)	HOD	4/7/2016	DES-RIMA KUMARI	4/8/2016	
6		ACU CONFERENCE GHANA-2016			VC	4/8/2016	
7		WI-FI FOR NEW SBBT BUILDING	CC	4/8/2016	ldc	4/8/2016	
8		TRANSPORT AND ACCOMMODATION FOR AMBEDKAR JAYANTI CELEBRATION 2016	VC	4/6/2016	SOII	4/8/2016	
9	7642r	decorate lighting works on foundation day celebration	vc	4/8/2016	SOI	4/8/2016	
10	3269R	Payment of Electricity bill of University Campus	VC	4/8/2016	ARF	4/8/2016	
11	4035R	TWO DAY NATIONAL WORKSHOP ON UIP	vc	4/8/2016	ARF	4/8/2016	
12		LADDER	VC	4/8/2016	ARF	4/8/2016	
13	2593F	IMPREST	CIIPP	4/8/2016	STENO	4/8/2016	
14	8051R	PURCHASE OF WEQUIPMENT FROM UGC RESEARCH GRANT		4/8/2016	SA	4/8/2016	
15	4947R	CCDD-2015 FUNDING AGENCY+1 FILE	DES	4/8/2016	SA	4/8/2016	
16	3432R	IN-HOUSE MAILING SYSTEM FOR BBAU	CC	4/8/2016	SA	4/8/2016	
17		IMPREST	DAM	4/8/2016	STENO	4/8/2016	
18	7903R	FUNTION ON VIP VISIT IN THE UNI. CAMPUS P-2	GBS	4/8/2016	LDC	4/8/2016	
19	3545R	Plantation work P-ii	GBS	4/8/2016	STENO	4/8/2016	
20	5176r	purchasing of diesel for dg set	IAO	4/8/2016	FO	4/8/2016	
21		125TH AMBEDKAR JAYANTI (DECORATION)....		4/8/2016	LDC	4/8/2016	
22	8236R	VC MOBILE BILL PAYMENT	R	4/8/2016	LDC	4/8/2016	
23	7855R	RN BHARGAVA(TRAVEL HEAD-DST-SERB PROJ)	R	4/8/2016	SA	4/8/2016	
24	3675R	GUNNER FOR HON'BLE VC	R	4/8/2016	FO	4/8/2016	

25	7062R	3RD LUSCON-2015	R	4/8/2016	steno	4/8/2016	
26		LTC ADJUSTMENT DR. SHASHI KANT P ANDEY	R	4/8/2016	STENO	4/8/2016	
27	8219R	REPAIRING OF SOFA SET	R	4/8/2016	LDC	4/8/2016	
28	7834R	CHEMICAL PROCUREMENT OF DAP-2	R	4/8/2016	FO	4/8/2016	
29	7657R	SOUND SYSTEM MAINTENANCE WORK OF AUDITORIUM	R	4/8/2016	SA	4/8/2016	
30	7971R	VICTORIA LED LIGHTING	R	4/8/2016	SA	4/8/2016	
31	4843R	estate maintenance works	R	4/8/2016	SA	4/8/2016	
32	4959R	WATER BODY	R	4/8/2016	SOI	4/8/2016	
33	4150R	Registrar mobile bill payment file	R	4/8/2016	LDC	4/8/2016	
34	4102R	IMPREST	R	4/8/2016	STENO	4/8/2016	
35	3570R	RGNF PART-1	R	4/8/2016	STENO	4/8/2016	
36	8231R	CURTAIN WORKS IN SBBT PHASE-II	R	4/8/2016	SOI	4/8/2016	
37	8248R	REQUIREMENT OF HARD DISK	R	4/8/2016	SOI	4/8/2016	
38	8241R	PURCHASE OF PRINTER	R	4/8/2016	SA	4/8/2016	
39	7016R	R-OFFICE MICS 'UIET'	R	4/8/2016	SA	4/8/2016	
40	3483R	PURCHASEIN OF NURSERY SEEDS	R	4/8/2016	LDC	4/8/2016	
41	3837R	ADVANCE FOR UNI. FUNTIONS	R	4/8/2016	LDC	4/8/2016	
42		टान्जिट होस्टल हेतु कर्मचारियों की आवश्यकता		4/8/2016	sa	4/8/2016	
43		CONTRACTUAL FACULTIES PAYMENT	fw	4/8/2016	fo	4/8/2016	
44		Guest Faculty payment Fo/Finc/136	fw	4/8/2016	fo	4/8/2016	
45	6639R	Shiv shankar UPCST Proj.	des	4/7/2016	sa	4/7/2016	
46	8060r	Two day national seminar	dhr	4/7/2016	fo	4/7/2016	
47	6175r	jrf-chandra shekhar sahai	ACAD	4/7/2016	steno	4/7/2016	
48		FEE REFUND		4/7/2016	arf	4/7/2016	
49	7156R	JRF VINEET KUMAR	DAM	4/7/2016	STENO	4/7/2016	
50		student counseling/interactive...	law	4/7/2016	ldc	4/7/2016	