

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5580 R	आदेश और सूचना का अनुवाद	HoD	31.3.15	HO	1/Apr	For need full.
2	3559 R	Offer for the Opening a branch (bank) in the University Campus. Along with 2 File	VC	14.3.16	EO	1/Apr	For need full.
3	8067 R	Action Taken Report ATR	AR/A	29.3.16	AR/A	1/Apr	For need full.
4	6963 R	Utilization certificate, of 11th plan construction works. 5(439)/14	EE	29.3.16	EE	1/Apr	For need full.
5	8189 R	purchase of Gym Equipments for Hostel 5(380)/2016 Part -2	EE	29.3.16	FO	1/Apr	For need full.
6	8191 R	Barbed wire fencing on angle iron pol for botanical garden. 5(597)/16	EE	29.3.16	FO	1/Apr	For need full.
7	6767 R	Approval For Attending Conference Dr. Jyoti Pandey.	Hod	29.3.16	AR/Estt	1/Apr	For need full.
8	8099 R	Committee For VC'S Conference.	Chair-	29.3.16	VC	1/Apr	For approval
9	7444 R	Symposium on human right day. 10th Dec.2015.	Dean	29.3.16	FO	1/Apr	For need full.
10	8192 R	RGNF 2014-15 Batch Vishwas jeet rajbanshi, Conti. Bill	HoD	29.3.16	AR/A	1/Apr	For need full.
11	8193 R	Progress Report of Mr. Ratindra Gautam	HoD	30.3.16	AR/A	1/Apr	For need full.
12	8152 R	DRC Meeting Illrd File 2013-2015	AR/A	30.3.16	AR/A	1/Apr	For need full.
13	8156 R	Nomination of Academic Council member.	AR/A	30.3.16	VC	1/Apr	For approval

14	8144 R	RGNF file Harinath Kumar.	AR/A	30.3.16	AR/A	1/Apr	For need full.
15	7312 R	JRF Ruchika Kumari, DMCJ	AR/A	30.3.16	AR/A	1/Apr	For need full.
16	3420 R	JRF Fellowship, CSIR-UGC File	AR/A	30.3.16	AR/A	1/Apr	For need full.
17	7997 R	B.Sc/ M.Sc. Basic Science, Aman Tripathi Related File.	AR/A	30.3.16	COE	1/Apr	For need full.
18	7901 R	Ms.Dipti Arya Related File.	AR/A	30.3.16	HOD	1/Apr	For need full.
19	4710 R	Certification of deptt.of Sanskrit.	AR/A	30.3.16	AR/A	1/Apr	For need full.
20	7680 R	Proidinf Service of miRNA Sequencing & nalysis, Dr. Virendra Sukla.	AR/A	30.3.16	AR/Snp	1/Apr	For need full.
21	6849 R	DRC- IV	AR/A	30.3.16	HoD/ DES	1/Apr	For need full.
22	7916 R	RGNF- SRF Fellowship File, Mr. Dharmendra Verma.	AR/A	30.3.16	HoD/DH	1/Apr	For need full.
23	7909 R	Upgradation of JRF to SRF,	HoD	30.3.16	AR/A	1/Apr	For need full.
24	8197 R	Approval for joining Orentation Programme at PU. Chandi. 26.5.16 to 22.06.16, Dr. Monika	HoD	31.3.16	AR/Estt	1/Apr	For need full.
25	3207 R	Service of Tractor HMT UP-32-Z-0843 39/GBS/13	Cor-	31.3.16	FO	1/Apr	For need full.
26	5963 R	Imprest Money File.	Warden	31.3.16	FO	1/Apr	For need full.
27	3956 R	Aluminium Partition work SBBT, 5(388)/13.	VC	31.3.16	EE	1/Apr	For need full.