S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3814 R	Project file of Dr.Sanjay Kumar, Associate professor, DAPS On Collection evaluation and	RSO	8.4.16	VC	18/Apr	For approval
2	8257 R	RGNF. Mamta Rani Ph.D	HoD	12.4.16	AR/A	18/Apr	For need full.
3	6529 R	RGNF-SRF/DAP/BBAU/2015, Ravindra Kumar.	AR/A	12.4.16	FO	18/Apr	For need full.
4	3940 R	JRF (2012-13) HD&FS	AR/A	12.4.16	AR/A	18/Apr	For need full.
5	8258 R	LTC Adjustmeant of Dr. Gopal Singh.	Hod	12.4.16	AR/EStt	18/Apr	For need full.
6	8259 R	Irrigation Facility for Gardining Work Part-3.	Coor.GBS	12.4.16	Cordi-GBS	18/Apr	For need full.
7	3345 R	Irrigation Pipes and Related Materials	Coor.GBS	12.4.16	FO	18/Apr	For need full.
8	4508 R	RGNF, Mr. Deep Chandra, RS	HoD	12.4.16	FO	18/Apr	For need full.
9	8260 R	Proff. Ram Chandra Pending Dues.	VC	12.4.16	AR/EStt	18/Apr	For need full.
10	8255 R	JRF fellowship of Veer Kumar.	VC	12.4.16	FO	18/Apr	For need full.
11	8250 R	File of Imprest Mony.	VC	12.4.16	FO	18/Apr	For need full.
12	8242 R	Application of Prof. R.P. Singh DES for Approval of Major Surgery	FO	12.4.16	AR/EStt	18/Apr	For need full.
13	6338 R	Claim Petition Before sole Arbitrator, Sun Sequrity Service	FO	12.4.16	DR-Legal	18/Apr	Plz. Discused

14	8263 R	Further Devlopmeant of mess and Kitchen items in RCA.	Hod	12.4.16	FO	18/Apr	For need full.
15	8264 R	Further Devlopmeant of Recreation/ Common Room In RCA.	Hod	12.4.16	FO	18/Apr	For need full.
16	8265 R	Further Beautification of RCA.	Hod	12.4.16	Coordi- GBS	18/Apr	For need full.
17	8157 R	Printing/ Suply.	COE	13.4.16	AR/Snp	18/Apr	For need full.
18	8277 R	Case ID No. 15/2016, Rajendra Prasad Vs. VC, BBAU & 5 Other	R-office	18.4.16	VC	18/Apr	For approval