

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8188 R	BPGS DLIS (Old file)	AR/A	01.4.16	VC	8/Apr	For approval
2	7856 R	Dr. Raj Kumar, DHR.	HOD	4.4.16	VC	8/Apr	For approval
3	7016 R	R-Office Mislleneous UIET, 5(573)/2015.	EE	5.4.16	FO	8/Apr	For need full.
4	7657 R	Sound Syastem Maintanance Work of Auditorium, 5(590)/2016.	EE	5.4.16	FO	8/Apr	For need full.
5	7971 R	Victoria LED Lighting, 5(2)/2016	EE	5.4.16	FO	8/Apr	For need full.
6	8216 R	RGNF(JRF) to SRF Convert Miss. Sandhya Singh\	HoD	5.4.16	AR/A	8/Apr	For need full.
7	4843 R	Estate maintenance work.	EO	5.4.16	FO	8/Apr	For need full.
8	6415 R	library committee prereeding	Librarian	5.4.16	VC	8/Apr	For approval
9	8217 R	LTC Adjustment , Dr. Shashi Kant Pandey.	HoD	5.4.16	FO	8/Apr	For need full.
10	8218 R	RGNF - HRA & Contigency, Dhiraj Kumar.	HoD	5.4.16	AR/A	8/Apr	For need full.
11	8219 R	Repairing of Sofa set Ashoka boys hostel.	Warden	5.4.16	FO	8/Apr	For need full.
12	3675 R	मा. कुलपति महोदय के अंगरक्षक	VC	5.4.16	FO	8/Apr	For need full.
13	7062 R	3rd LUSCON-2015	Con.Luscon	5.4.16	FO	8/Apr	For need full.

14	7899 R	Constitution of Building Committee, 5(191)/2002	VC	5.4.16	EE	8/Apr	Discuss
15	6529 R	RGNF-SRF/DAP/BBAU/2015, Ravindra Kumar.	Cor-	6.4.16	AR/A	8/Apr	For need full.
16	8220 R	अतिथि गृह के पुराने सामान की राइट ऑफ करने हेतु ।	I/C-GH	6.4.16	VC	8/Apr	For approval
17	4150 R	Registrar mobile bill Payment File.	AR/Tele	6.4.16	FO	8/Apr	For need full.
18	8221 R	Request For the Approval of Open a Saving Project Account For SERB- Start up Grant, Dr.	Hod	6.4.16	RSO	8/Apr	For need full.
19	8222 R	Request For the Approval of Purchase Committee For SERB- Start up Grant, Dr. Jawahar Lal.	Hod	6.4.16	RSO	8/Apr	For need full.
20	8223 R	Request For Five non Componded advance incremenat for ph.D. Degree Holder, Dr. Jawahar	Hod	6.4.16	AR/Estt	8/Apr	For need full.
21	8224 R	Request For Computer, Printer and A.C. Dr. Jawahar Lal.	Hod	6.4.16	AR/Snp	8/Apr	For need full.
22	8225 R	Ram Subhavan Verma, Ph.D- DAC.	Hod	6.4.16	HoD	8/Apr	For need full.
23	3483 R	Purchasing of Nursery Seed,	Cor/GBS	6.4.16	FO	8/Apr	For need full.
24	3837 R	Advance for University Functions	Cor/GBS	6.4.16	FO	8/Apr	For need full.
25	4109 R	Servising of M.F. Tractor Up-32-CZ-1945	Cor/GBS	6.4.16	Cor-GBS	8/Apr	For need full.
26	7285 R	Progress Review Of the Works Costing More Than Rs, 10 Crores. 5(579)/2015.	EE	6.4.16	EE	8/Apr	For need full.
27	7855 R	Travel Head-DST-SERB Project. Dr. Ram Naresh Bhargava.	Hod	6.4.16	FO	8/Apr	For need full.

28	7909 R	Upgradation of JRF to SRF,	AR/A	7.4.16	AR/A	8/Apr	For need full.
29	5330 R	UGC JRF Activation File 2015	AR/A	7.4.16	AR/A	8/Apr	For need full.
30	3570 R	Fellowship RGNF (Ph.D) Part -1, Political science	AR/A	7.4.16	FO	8/Apr	For need full.
31	4959 R	Water Body.	EE	7.4.16	FO	8/Apr	For need full.
32	8231 R	Curtain work in SBBT Phase II Building.	EE	7.4.16	FO	8/Apr	For need full.
33	5899 R	अखिल भारतीय राजभाषा संगीष्ठी॥	PIC/Estt	7.4.16	HO	8/Apr	For need full.
34	3167 R	B.P.G.S.-2 No.33/DLIS/BBAU/2000	VC	7.4.16	AR/A	8/Apr	For need full.
35	7310 R	Creation /Sanction of New Posts forHC	VC	7.4.16	AR/Estt	8/Apr	For need full.
36	6131 R	Grievances File Teaching	VC	7.4.16	AR/Estt	8/Apr	For need full.
37	7482 R	Forwarding Of Application For Outside Post Teaching & Non- Teaching.	VC	7.4.16	AR/Estt	8/Apr	For need full.
38	5182 R	Study Tour-II, DLIS.	Dean	7.4.16	VC	8/Apr	For approval
39	8235 R	Deep kumar for SRF/DAP/BBAU/2015	Dean	7.4.16	AR/A	8/Apr	For need full.
40	3806 R	Computer coaching file No. 32	COOR/RCP	7.4.16	VC	8/Apr	For approval
41	7552 R	CAS file of Dr. Sangeeta Krishna, CSSEIP.	VC	7.4.16	AR/Estt	8/Apr	For need full.

42	3587 R	Department Research Committee nd School board Deptt. Of Applied statistics	VC	7.4.16	AR/A	8/Apr	For need full.
43	8230 R	Upgradation of JRF to SRF, Samiksha Sikarwar.	VC	7.4.16	RSO	8/Apr	For need full.
44	4102 R	Imprest Mony for SC/ST Cell.	DR-SC/ST	7.4.16	FO	8/Apr	For need full.
45	8236 R	T/C Payment of vice Chancellor Mobile bill BSNL	AR/Tele	7.4.16	FO	8/Apr	For need full.
46	5756 R	Programme on Healthy minds 21st April2015	FO	7.4.16	FO	8/Apr	For need full.
47	8163 R	GPAT- II Vol, Scholarship File.	FO	7.4.16	AR/A	8/Apr	For need full.
48	8046 R	B.P.Ed Two Year.	VC	7.4.16	Dir-Phy Edu	8/Apr	For need full.
49	8237 R	UGC JRF of Ms. Neha.	HoD	7.4.16	AR/A	8/Apr	For need full.
50	5952 R	JRF Fellowship Of Mr. Suchitra Diwaker Reserch Schollar.	Hod	7.4.16	AR/A	8/Apr	For need full.
51	7834 R	Chemical Procurement of DAP-2	HoD	7.4.16	FO	8/Apr	For need full.
52	8209 R	Devendra Singh - Summer Shool (Refresher Course)	AR/A	7.4.16	AR/Estt	8/Apr	For need full.
53	5924 R	RGNF/Ph.D/DLIS/2015, Ms. Vishwas Jeet Rajbanshi.	AR/A	7.4.16	AR/A	8/Apr	For need full.
54	5790 R	Ph.D Laxmi Rajak	AR/A	7.4.16	AR/A	8/Apr	For need full.
55	5789 R	Ph.D Tanuja Singh	AR/A	7.4.16	AR/A	8/Apr	For need full.

56	3149 R	Pawan Kumar Mishra RGNF DAAS Student 2012-13	AR/A	7.4.16	AR/A	8/Apr	For need full.
57	7861 R	RGNF File of Anurag Rawat.	AR/A	7.4.16	HoD	8/Apr	For need full.
58	4108 R	JRF fellowship, pankaj, rajkumar	AR/A	7.4.16	AR/A	8/Apr	For need full.
59	7412 R	JRF Fellowship,	AR/A	7.4.16	AR/A	8/Apr	For need full.
60	3940 R	JRF (2012-13) HD&FS	AR/A	7.4.16	AR/A	8/Apr	For need full.
61	8238 R	RGNF of Ms. Vinamrata Akash	AR/A	7.4.16	AR/A	8/Apr	For need full.
62	8008 R	Attending Seminar, NKS More Asso.Prof.,DES.	AR/A	7.4.16	HoD	8/Apr	For need full.
63	4540 R	Establishment of Ambedkar Chair.	VC	7.4.16	AR/Estt	8/Apr	For need full.
64	8239 R	T/C PF of Prof. Priti Saxena DHR, NOC.	VC	7.4.16	AR/Estt	8/Apr	For need full.
65	6266 R	Breif Note of Daily Paid Worker (DPW)	Chair-	7.4.16	AR/Estt	8/Apr	For need full.
66	8241 R	Purchase of Printer	Cor-	8.4.16	FO	8/Apr	For need full.
67	5889 R	Proposal For Rotavapor Dr. Joty pandey.	AR/Snp	8.4.16	AR/Snp	8/Apr	For need full.
68	8092 R	Travel of Dr. Gaurav Raj Dewivdi PDF-DES.	Hod	8.4.16	RSO	8/Apr	For need full.
69	8242 R	Application of Prof. R.P. Singh DES for Approval of Major Surgery	HoD	8.4.16	AR/Estt	8/Apr	Most Urgent

70	8243 R	Faculty Application, Dr. M.K. Padhy.	HoD	8.4.16	AR/Estt	8/Apr	For need full.
71	8244 R	Details of ongoing Research Projects in BBAU2016-17	DR-SC/ST	8.4.16	DR-SC/ST	8/Apr	For need full.
72	8245 R	JRF of Ms. Indu.	AR/A	8.4.16	HoD	8/Apr	For need full.
73	8246 R	RGNF File of Sujata (JRF to SRF)	HoD	8.4.16	AR/A	8/Apr	For need full.
74	8247 R	Bela Turkey Kaushal, Ph.D Thiesis Submission	AR/A	8.4.16	HoD	8/Apr	For need full.
75	8248 R	Requirment of Hard Disk	Dir-CC	8.4.16	FO	8/Apr	For need full.
76	8249 R	Reimbursement of Children Education. Prof Gopal Singh	HoD	8.4.16	AR/Estt	8/Apr	For need full.
77	8215 R	T/C PF of Shri Nitest Kumar Verma.	AR/A	8.4.16	AR/Estt	8/Apr	For need full.