

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3085/R	Human Resources, DST-CPR, Co-ordinator, Dr. Venkatesh Dutta, DES	Co-Ordinator DST-CPR	26/4/2016	R	26/4/2016	Through Registrar
2	-	One confidential file of Result Noti. - Dec 2015 in a closed envelope	COE office	26/4/2016	COE office	26/4/2016	Confidential
3	-	Purchase of R.O. for COE Office	R	26/4/2016	R	26/4/2016	-