

| S.No | File/Letter No. | Subject | From whom Received | Received Date | Sent to | Sent Date | Remarks |
|------|-----------------|--|--------------------|---------------|---------|-----------|----------|
| 1 | 4647/R | Staff Salary, DST - Centre for Policy Reasearch, Dr, Venkatesh Dutta, DES + 1 file | FO | 28/4/2016 | FO | 29/4/2016 | _ |
| 2 | 6953/R | PF of shri Gokaran Prasad, AR, Group A | R | 28/4/2016 | R | 29/4/2016 | _ |
| 3 | - | T.C PF of Shri O.P.Saini, Asst. Lib. | R | 28/4/2016 | R | 29/4/2016 | _ |
| 4 | 8335/R | Reissue passport of sangeeta Saxena, DBT | R | 28/4/2016 | R | 29/4/2016 | _ |
| 5 | 8313/R | T/C PF of Shri Ram Pravesh Pal, Research Asstt., CSSEIP (Paternity Leave) | R | 28/4/2016 | R | 29/4/2016 | _ |
| 6 | 5525/R | Ph.D Viva-Voce Examination (TA for external Members) DPS | R | 28/4/2016 | R | 29/4/2016 | _ |
| 7 | 8307/R | Orientation Programme at CPDHE, New Delhi. Dr. Monica Sharma, Asst. Prof., DBT | R | 28/4/2016 | R | 29/4/2016 | _ |
| 8 | 5100/R | Dr. Gaurav Raj Dwivedi, DES-Project File(SERB) | FO | 28/4/2016 | FO | 29/4/2016 | _ |
| 9 | 4612/R | PF of Dr. Ranjeev Kr. Sahu, AR | FO | 29/4/2016 | FO | 29/4/2016 | अनुमोदित |
| 10 | - | 27th Appreciation course in Parliamentary Processes & Procedures, Dr. Preeti Chaudhari | FO | 29/4/2016 | FO | 29/4/2016 | _ |

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| 11 | - | Recruitment cell, DAS-Prof & Asst.Prof. | Pi/c | 29/4/2016 | Pi/c(Teaching) | 29/4/2016 | If the process of screening as per rules, it may be uploaded |
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