

| S.No. | File No. | Subject  | From whom Received | Received Date | Sent to    | Sent Date | Remarks   |
|-------|----------|--|--------------------|---------------|------------|-----------|---|
| 1     | 3269/R   | Payment of Electricity bill of University campus   | R                  | 7/4/2016      | R          | 8/4/2016  | Yes if as per rules                                 |
| 2     | 4035/R   | Two day National Workshop on "University-Industry Patnership: A Match towards ustainable Growth" | FO                 | 7/4/2016      | FO         | 8/4/2016  | Yes if as per rules                                 |
| 3     | _        | Ladder   | FO                 | 7/4/2016      | FO         | 8/4/2016  | Yes if as per rules                                 |
| 4     | 7642/R   | Decorative Lighting Works on Foundation Day Celebration, EE                                      | FO                 | 7/4/2016      | FO         | 8/4/2016  | Ok but Please see if we economize after negotiation |
| 5     | _        | Purchase of BAG for F.C. Members   | FO                 | 7/4/2016      | FO         | 8/4/2016  | X Approved  |
| 6     | _        | Travel Plan of Prof. Grover, DIT   | R                  | 8/4/2016      | HOD,<br>IT | 8/4/2016  | Ok  |
| 7     | 8122/R   | International Journal of Social Science & Development Policy, GBL                                | Librarian          | 8/4/2016      | Librarian  | 8/4/2016  | Approved meeting on 12/4/2016, 2:30 committee room  |