S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		Constructed hall and partitions Deptt of Rural Management	DRM	28.Apr			
2	4109/R	Servicing of MF Tractor			F.O.	28.Apr	
3	4403/R	Requisite for water cooler 5(391)/2013			AR Legal	28.Apr	
4		Building of media centre Deptt. of Mass Communication Journalism 5(637)/2017			Registrar	28.Apr	