

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		JRF PREETI YADAV		24.01.17	ARF/FO/CASHIER	10.04.17	disposed off
2		MESS CONTRACTOR EXPENDITURE ON DINNER	YGH	17.02.17	ARF/FO/ARF/SO/CASHIER	10.04.17	disposed off
3	9657R	VISIT TO BANGLORE TO PROCURE INFORMATION RELATING TO AMBED.....	R	27.02.17	ARF/SOII/LDC/SO/ARF	10.04.17	
4	4056R	Requirement of one cleaner	VC	06.03.17	ARF/FO/VC	10.04.17	
5	8865R	PAYMENT OF LEGAL FEE OF SENIOR ADVOCATE	R	10.03.17	ARF/SOF/ARF/FO/VC	10.04.17	
6		REMUNERATION	RCA	15.03.17	LDC/SO/ARF/FO/ARF/SO/CASHIER	10.04.17	disposed off
7	3559R	OFFER FOR OPENING A BRANCH (BANK) IN THE UNIVERSITY CAMPUS+1FILE ATTACHED 3559R	EO	16.03.17	FO/EE	10.04.17	
8		PROCUREMENT OF SILKWORM EGGS 121 (II)	DAAS	17.03.17	SA/SO/ARF/FO/ARF/SO/CASHIER	10.04.17	disposed off
9	3152R	OPERATION AND MAINTENACE OF CENTRAL AC PLANT OF AUDITORIUM	R	17.03.17	SOI/ARF/SO/F	10.04.17	DISCUSSION
10	8229R	PF OF DR. JIWAN SINGH	R	17.03.17	LDC/SO/ARF/FO/VC	10.04.17	
11	4102R	IMPREST	DR(L)	21.03.17	FO/ARF/CASHIER	10.04.17	
12	6772R	Supply of electical goods P-3	EE	22.03.17	FO/VISHAL SINGH	10.04.17	
13	8745r	INDOOR HT/LT PANEL MAINTENANCE WORKS	EE	22.03.17	FO/AE(E) BY HAND	10.04.17	
14	8762R	ELECTRICAL MAINTENANCE WORK OF HELATH CENTRE	EE	22.03.17	FO/AE(E)	10.04.17	

15		MEDIA CENTRE MEETING	MC	22.03.17	LDC/SO/ARF /FO/DR GOVIND JI PANDAY	10.04.17	
16		REPAIR OF LAPTOP	CC	23.03.17	ARF/SO/LDC /SO/ARF/FO /ARF/SOI/CA SHIER	10.04.17	
17	7298R	UGC-POST-DOC KAMINI NARAIN	DES	24.03.17	STENO/ARF/ FO/ARF/SO/ ARF/FO/VC	10.04.17	
18	4278R	IMPREST	R	24.03.17	STENO/SO/A RF/FO/SOI/ ARF/FO/AR(A)	10.04.17	
19		TA ADVANCE FORM DST PROJ PROF RAM CHANDRA	DEM	27.03.17	ARF/FO/SO/ SA/SO/ARF/ ARF	10.04.17	
20		TATA PHOTON	COE	27.03.17	ARF/FO/ARF /FO/ARF	10.04.17	
21	10166R	TRANSFERRED CASE (CIVIL) AJAYINDER SANGWAN VS. BAR COUNCIL OF DELHI & ORS.	R	27.03.17	ARF/SO/SA/ SO/ARF.SOF /FO/R	10.04.17	
22	4009R	IMPREST FILE	R	27.03.17	STENO/SO/A RF/SOI/CAS HIER	10.04.17	disposed off
23	7218R	POST DOCTORAL FELLOOWSHIP APPLICATION FILE, DR. RASHMI TIWARI DE	DE	28.03.17	FO/R/HEAD DE	10.04.17	
24	10154R	MEDIA BUDGET DPR OFFICE	H.DMCJ	28.03.17	FO/ARF/SO/ SA	10.04.17	
25	8122R	INTERNATIONA JOURNAL OF SS&DP	VC	28.03.17	FO/ARF/SO/ STENO	10.04.17	
26		DEBIT/PREPAID CARD ISSU REG	VC	28.03.17	FO/PS/STEN O	10.04.17	

27		IMPREST MONEY FILE	SBBT	29.03.17	LDC/SO/ARF /FO/ARF/SO F/CASHIER	10.04.17	disposed off
28	10199R	DRAMA & MUSICAL PERFORMANCE PROF GOVIND JI PANDAY INDEPENDENCE	R	29.03.17	LDC/SO/ARF /FO/ARF/SO F/CASHIER	10.04.17	disposed off
29	10201R	DATE 13.02.17 KO 61 B VEDHUT PARESHAD HETU JALPAN ETC VYVASHTHA	R	29.03.17	LDC/SO/ARF /FO/ARF/FO /ARF/SO/CA SHIER	10.04.17	disposed off
30	9146R	ACADEMIC ACTIVITY DR. SUTANU MAJI	DAPS	30.03.17	SOI/LDC/AR F/FO/VC	10.04.17	
31	7049R	DST INSPIRE FELLOWSHIP AMARJYOTI DAS	DEM	30.03.17	STENO/SO/A RF/FO/R	10.04.17	
32	3043R	SOCIAL SCIENCE JOURNAL PRINTING PROF.NMP VERMA	VC	30.03.17	FO/CASHIER	10.04.17	
33		BATTERY APURTI LEGAL SECTION	VC	30.03.17	ARF/SOF/AR F/SO/FO/AR (S&P)	10.04.17	
34	3297R	PURCHASE OF DIESEL FOR GENSSET	VC	30.03.17	ARF/AE(E)	10.04.17	
35		NATIONAL SYMPOSIUM TO CELEBRATE 70 YEARS OF INDIAN INDEPENDENCE	DPS	30.03.17	STENO/SOF/ ARF/FO/ARF /SO/CASHIE R	10.04.17	disposed off
36		JAGTAR SINGH/ K L MAHAWAR CONFERENCE 2016	DLIS	30.03.17	STENO/SOF/ ARF/FO/VC	10.04.17	
37	4647R	STAFF SALARY	DST	31.03.17	FO/SA/ARF/ FO/VC	10.04.17	
38	8710R	T/C CPF CONTRIBUTION	R	31.03.17	FO/ARF	10.04.17	
39	8228R	PF OF DR. MUJIBUR REHMAN	R	31.03.17	FO/ARF	10.04.17	

40	6369R	IMPREST	DSW	31.03.17	STENO/SO/ARF/FO/ARF/SO/CASHIER	10.04.17	disposed off
41	6478R	ICSSR DOCTORAL FELLOWSHIP MR. HARIOM	R	31.03.17	STENO/ARF/FO	10.04.17	
42	9068R	PAY FIXATION OF TEACHERS UNDER CAS VENKATESH KUMAR DUTTA	R	31.03.17	FO/ARF	10.04.17	
43	3104R	IMPREST	R	31.03.17	STENO/SOF/ARF/FO/ARF	10.04.17	
44	301F	IMPREST MONEY	DPS	31.03.17	STENO/SOII/ARF/FO/CASHIER	10.04.17	DISPOSED OFF
45	7205R	UGC-MRP 2015-16	DIT	31.03.17	SA/ARF/FO/VC	10.04.17	
46		COMPARATIVE CHART FOR CATERING SERVICES(BASIC FACILITIES FOR...)		31.03.17	SA/SOF/ARF/FO/ARF/SO/CASHIER	10.04.17	disposed off
47		HEAD: MANPOWER SALARY (PROJECT FELLOW, RECURRING ITEMS-A) DR. JAWAHAR LAL	DAC	31.03.17	SA/SO/ARF/FO/VC	10.04.17	
48	7651R	IMPREST		31.03.17	FO/ARF/SO/CASHIER	10.04.17	disposed off
49	4351R	MARUTI OMI AMBULANCE UP-32-DN-3760	R	31.03.17	LDC/ARF/FO/ARV	10.04.17	
50	6630R	FOR FEES REFUND TO TOPPERS ATTACHED 9601/R	R	31.03.17	STENO/ARF/FO/R	10.04.17	
51		CONTINGENCY : UGC MRP PROJECT PROJ. RANA P. SINGH	DES	31.03.17	SA/ARF/FO/DES RANA P SINGH	10.04.17	
52	10218R	FIELD STATION	R	31.03.17	SA/SO/ARF/FO/H DES	10.04.17	
53	10113R	MEDICAL ADVANCE OF SHRI RAM SAGAR(MTS)	R	31.03.17	FO/ARF/FO/CMO	10.04.17	

54		MAINTENANCE OF DG SET AT AMETHI CAMPUS	EE	31.03.17	Sol/ARF/FO/VC	10.04.17	
55		CONTINGENCY DST-SERB PROJECT DR.VENKATESH KUMAR R	DAAS	31.03.17	SA/SO/ARF	10.04.17	
56	3080R	IMPREST	M.TECH	31.03.17	FO/ARF/SO/CASHIER	10.04.17	disposed off
57	915FO	HEAD IMPREST MONEY		03.04.17	STENO/ARF/FO/CASHIER	10.04.17	disposed off
58		JRF SALARY FILE DR.VENKATESH KUMAR	DAAS	03.04.17	SA/ARF/FO/VC	10.04.17	
59	3653R	SANITATION CORRESPONDENCE PART II	SANITATION	03.04.17	FO/SOI	10.04.17	
60	5701R	Purchase of laptop/xerox/desktop	DCS	03.04.17	FO/ARF	10.04.17	
61	7521R	REQUIREMNT OF STAFF IN ENGINEERING DEAPRTMENT +9938R+270/MANPOWER/DIT +6935R	R	03.04.17	FO/ARF/FO	10.04.17	
62	9318R	DR. MADHUKAR SAXENA-FELLOWSHIP GRANT	DBT	03.04.17	SA/SO/ARF	10.04.17	
63		ADJUSTMENT OF ADVANC (RS. 10000/-) FOR LUSCON	SBBT	03.04.17	ARF/SO/STENO/SO/ARF	10.04.17	
64		IMPREST MONEY	DHR	03.04.17	STENO/so/ar/fo/CASHIER	10.04.17	disposed off
65		HEAD OF EXPENDITURE: FELLOWSHIP DR. ALOK KUMAR SINGH	DAC	06.04.17	SA/SO/ARF	10.04.17	
66	5101R	Advance on the occasion of functiions	SECURITY	06.04.17	LDC/SO/ARF	10.04.17	
67		PURCHASE OF EXTERNAL HARD DISK	LAW	06.04.17	LDC/SO/ARF	10.04.17	
68		IMPREST MONEY	LAW	06.04.17	STENO/SO/ARF	10.04.17	
69	8883r	ALUMINIUM PARTION WORK OF USIC	STORE	06.04.17	FO/EE	10.04.17	
70	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	STORE	06.04.17	ARF/FO/EE	10.04.17	
71		REPAIRING OF PHOTOCOPY MACHINE	DAM	06.04.17	ARF/SOII/LDC	10.04.17	

72		SURVEY & FIELD VISIT DST-CPR VENKATESH DUTTA	DST	06.04.17	ARF/SA	10.04.17	
73		NATIONAL SEMINAR ON 29-MARCH-2017 TO REGARDING PAYMENT RS 25000	DHR	06.04.17	STENO/ARF/FO/CASHIER	10.04.17	disposed off
74		HEAD OF EXPENDITURE: CONSUMABLES DR. ALOK KUMAR SINGH	DAC	06.04.17	SA/SO/ARF	10.04.17	
75	5058R	PROPOSAL FOR GRANT FROM THE VC'S DISCRETIONARY FUND+1 FILE ATTACHED	R	06.04.17	ARF/SOI/STENO	10.04.17	
76		TC OF NMEICT PROJECT MEDIA CENTRE		06.04.17	FO/ARF/SO/CASHIER	10.04.17	disposed off
77	10169R	UGC-BSR GRANT-DR. JAWAHAR LAL APPROVAL: PURCHASE COMMITTEE	DAC	06.04.17	FO/VC	10.04.17	
78	6927R	IMPREST AMOUNT	SPORTS	06.04.17	STENO/ARF/FO/ARF	10.04.17	
79	5435r	मात्र भाषा दिवस	hindi	06.04.17	SA/SO/ARF/FO/CASHIER	10.04.17	disposed off
80	9702R	DR. DEEPTI BARNWAL CONTINGENCY	DES	06.04.17	STENO/SO/ARF	10.04.17	
81	8088R	Dr. Rima kumari DST-start up research grant	DES	06.04.17	SA/SO/ARF	10.04.17	
82	506F	IMPREST MONEY	USIC	06.04.17	STENO/ARF/FO/ARF	10.04.17	
83	4393R	R N BHARGAVA(MANPOWER RECRUITMENT -DST-SERB PROJ)	DEM	06.04.17	SA/SO/ARF	10.04.17	
84	7140R	PF OF DR. KHEM BAHADUR THAPA	R	06.04.17	ARF/SO/LDC	10.04.17	
85	10091R	MHRD WORKSHOP	VC	06.04.17	FO/HEAD DM CJ	10.04.17	
86	10153R	AMC OF CCTV CAMARA	VC	06.04.17	ARF/SO/EE	10.04.17	
87		PURCHASE OF LAPTOP FOR SC/ST COCHING CENTRE	VC	06.04.17	ARF/SO/CORRCP	10.04.17	
88	4082R	Children Education Allowance Part III	VC	06.04.17	ARF/SO/CASHIER	10.04.17	disposed off

89		T/C MONITORING & INVESTMENT OF FUNDS	VC	06.04.17	FO/SOII/FO/VC	10.04.17	
90	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	VC	06.04.17	ARF/SO/CASHIER	10.04.17	disposed off
91	9950R	4TH BOOK EXHIBITION 2016-17	VC	06.04.17	ARF/SO/LIBR	10.04.17	
92		NATIONAL SCIENCE DAY	DAAS	06.04.17	STENO/SO/ARF	10.04.17	
93		IMPREST MONEY	DAAS	06.04.17	STENO/ARF/FO/CASHIER	10.04.17	disposed off
94		HEAD OF EXPENDITURE:TRAVEL DR. ALOK KUMAR SINGH	DAC	06.04.17	ARF/SO/SA	10.04.17	
95	10000R	REQUIREMENT OF SOFTWARE FOR RESEARCH/Ph.d work	VC	07.04.17	FO/HEAD DRM	10.04.17	
96		ICSSR SPONSERED PROJ DR. ANAND PRATAP SINGH	DPS	07.04.17	SA/SO/ARF	10.04.17	
97	7146R	PF OF DR. ALKA	VC	07.04.17	FO/VC	10.04.17	
98	8190R	PROPOSAL FOR MANAGEMENT STUDIES BUILDING	VC	07.04.17	FO/ARF/SOI/EE	10.04.17	
99		ADJUSTMENT OF EXPENDITURE & PAYMENT BRAJESH KUMAR	DS	07.04.17	FO/VC	10.04.17	
100	2544F	IMPREST MONEY		07.04.17	STENO/SO/FO/CASHIER	10.04.17	disposed off
101		PURCHASE OF MOBILE SET FOR LIBRARIAN	ART	07.04.17	ARF/SO	10.04.17	
102	8680R	T/C CHILDREN EDUCATION REIMBURSEMENT BILLS 42 TEACHERS		07.04.17	FOVC	10.04.17	
103	8495R	INSECT AND RODENT CONTROL IN THE LIBRARY	LIB	07.04.17	FO/LIBR	10.04.17	
104	9066R	SERB FELLOWSHIP DR. DEEPTI BARNWAL	DES	07.04.17	STENO/SO/ARF	10.04.17	
105	9282R	SERB-N-PDF DR. ASHISH K MISHRA	DES	07.04.17	SA/SO/ARF	10.04.17	
106	10222R	SERB-N-PDF DR. OMESH BAJPAI DR VENKATESH DUTTA	DST	07.04.17	STENO/SO/ARF	10.04.17	

107	4544R	PAYMENT OF LEGAL FEE MS. APRAJITA BANSAL	LEGAL	07.04.17	ARF/SOII/SA	10.04.17	
108	8486R	Purchasing of plumbing goods	EE	07.04.17	ARF/SO/LDC	10.04.17	
109	8096R	estate maintenance works P-2	EE	07.04.17	LDC/	10.04.17	
110	7828R	IMPREST	CC	07.04.17	STENO/SO/ARF	10.04.17	
111	5100R	Dr. Gaurav raj dwivedi proj SERB	DES	07.04.17	SA/SO/ARF	10.04.17	
112	9752R	नयी दिल्ली यात्रा सडक मार्ग से	R	10.04.17	ARF/SO/LDC	10.04.17	
113	5713R	10TH & FINAL BILL OF 100 SEATED SCGIRIS HOSTEL PART - 2		10.04.17	ARF/SO/CAS HIER	10.04.17	disposed off
114	8214R	SPORTS GRAOUND AREA LIGHTING WORKS	EE	10.04.17	FO/AE(E)	10.04.17	
115	7971R	VICTORIA LED LIGHTING	EE	10.04.17	FO/AE(E)	10.04.17	
116	2593F	IMPREST MONEY	STORE	10.04.17	FO/ARF	10.04.17	
117		PIRCHASE OF TALLY SOFTWARE	FW	10.04.17	VC	10.04.17	
118		REIMBURSMET SEMINAR PROF. RIPU SUDAN SINGH	SAS	10.04.17	SO/steno	10.04.17	
119	9537R	NOTICE BOARD	STR	10.04.17	ARF	10.04.17	
120	3393R	medical reimbursement (Teaching)	R	10.04.17	ARF	10.04.17	
121	7300r	केन्द्रीय पुस्तकालय अनु० कार्य	STORE	10.04.17	SA	10.04.17	
122	7897R	payment of DPW II	FO	10.04.17	VC	10.04.17	
123	10140R	MHRD & DST PROJECT BBAU START - UP CENTRE	VC	10.04.17	ARF	10.04.17	
124	3827R	ULTRA PURE WATER SYSTEM	VC	10.04.17	ARF	10.04.17	
125	9426R	MAINTENANCE WORKS ASHOKA BOYS HOSTEL	VC	10.04.17	ARF	10.04.17	
126	4831R	TA BILL OF REGISTRAR	VC	10.04.17	FO/ARF	10.04.17	
127		PURCHASE OF NOTICE BOARDS ETC. DR. NARENDRA KUMAR	VC	10.04.17	FO/DES	10.04.17	
128		NPDF, SERB, DST DR. ASHISH KUMAR MISHRA	DES	10.04.17	SA	10.04.17	
129	9071R	PROF. RANA PRATAP SINGH MRP RESEARCH PROJECT	DES	10.04.17	SA	10.04.17	
130	8111R	JRF-MS. DEEPTI SINGH	DPS	10.04.17	SA	10.04.17	
131	8437r	पाच वर्षीय बीबीए एलएलबी कोर्स में बार काउंसिल आफ इंडिया.	DHR	10.04.17	ARF	10.04.17	

132	6239R	BOOK PURCHASE OF UIET LIB	UIET	10.04.17	SA	10.04.17	
133	9980R	DUTY LEAVE DR DEVESH KUMAR	DAP	10.04.17	FO/VC	10.04.17	
134	6994R	PF OF SRI VINAY KUMAR AWASTHI	R	10.04.17	ARF	10.04.17	
135	10246R	PF OF PAWAN KUMAR MISRA PUMP OPERATOR	R	10.04.17	ARF	10.04.17	
136	10238R	GROUND WATER PROJECT DR. V. DUTTA	R	10.04.17	ARF	10.04.17	
137	9785R	T/C PF PROF M.Y. KHAN PROFESSOR	R	10.04.17	STENO	10.04.17	
138	6601R	PF OF SHRI NILESH KUMAR PROF ASSTT	R	10.04.17	ARF	10.04.17	
139	3350R	PF OF SHRI V.K. TRIPATHI	R	10.04.17	ARF	10.04.17	
140	3269R	Payment of Electricity bill of University Campus	R	10.04.17	FO/VC	10.04.17	
141	10243R	PF OF KM. BHUMIKA RANJAN	R	10.04.17	ARF	10.04.17	
142	5880R	PF OF SHRI SAMIR KUMAR DIXIT	R	10.04.17	ARF	10.04.17	
143	10241R	PF OF SHRI BHAGWAN SAHAI SAINI	R	10.04.17	ARF	10.04.17	
144	10240R	PF OF SMT MIONAKSHI KHARE PS	R	10.04.17	ARF	10.04.17	
145	10242R	PF OF MR. SATVINDER KAUR	R	10.04.17	ARF	10.04.17	
146	5577R	IMPREST MONEY	SECURITY	10.04.17	ARF	10.04.17	