

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6494R	Payment of legal fee Rajan mishra,S.M singh+4 FILE ATTACHED	R	30.11.16	FO/ARF/SOII/ FO/R	06.04.17	
2		SANCTION MONEY FOR WORKSHOP DR GOVIND JI PANDAY	MCJ	16.02.17	LDC/ARF/FO/ ARF/SOII/ARF /FO/ARF	06.04.17	
3		REMUNERATION	RCA	15.03.17	LDC/SO/ARF/ FO/ARF	06.04.17	
4	9407R	REPAIR OF PHOTOCOPIER MACHINE INSTALLED IN R-OFFICE	STORE	28.03.17	SA/SO/ARF/F O/ARF	06.04.17	
5	9742R	PAYMENT OF LEGAL FEE VOL-III LEGAL CELL	R	31.03.17	ARF/SO/SA /ARF/FO/R	06.04.17	
6		COMPARATIVE CHART FOR CATERING SERVICES(BASIC FACILITIES FOR...)		31.03.17	SA/SOF/ARF/ FO/ARF	06.04.17	
7	3935R	CONTINGENCY FILE UP FUNDED-PROJECT	DAPS	31.03.17	SA/ARF/FO/ SANJAY KUMAR	06.04.17	
8		HEAD OF EXPENDITURE: EQUIPMENT DR. ALOK KUMAR SINGH	DAC	06.04.17	SA	06.04.17	
9		HEAD OF EXPENDITURE: FELLOWSHIP DR. ALOK KUMAR SINGH	DAC	06.04.17	SA	06.04.17	
10	5101R	Advance on the occasion of functiions	SECURITY	06.04.17	LDC	06.04.17	
11		PURCHASE OF EXTERNAL HARD DISK	LAW	06.04.17	LDC	06.04.17	
12		IMPREST MONEY	LAW	06.04.17	STENO	06.04.17	
13		COMPARATIVE CHART FOR CATERING SERVICES NATIONAL SEMINAR 24TH MARCH 2017	LAW	06.04.17	STENO	06.04.17	
14	8883r	ALUMINIUM PARTION WORK OF USIC	STORE	06.04.17	FO	06.04.17	
15	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	STORE	06.04.17	ARF	06.04.17	
16		FULL TIME RESEARCH STAFF, PART TIME ASSISTANCE/HIRING CHARGES	DE	06.04.17	SA	06.04.17	
17		REPAIRING OF PHOTOCOPY MACHINE	DAM	06.04.17	ARF	06.04.17	
18		SURVEY & FIELD VISIT DST-CPR VENKATESH DUTTA	DST	06.04.17	ARF	06.04.17	

19		NATIONAL SEMINAR 17TH MARCH 2017	LAW	06.04.17	STENO	06.04.17	
20	10132R	NATIONAL SEMINAR LAW 24TH MARCH 2017	LAW	06.04.17	STENO	06.04.17	
21		NATIONAL SEMINAR ON 29-MARCH-2017 TO REGARDING PAYMENT RS 25000	DHR	06.04.17	STENO	06.04.17	
22		COMPARATIVE CHART FOR CATERING SERVICES NATIONAL SEMINAR 29TH MARCH 2017	DHR	06.04.17	ARF	06.04.17	
23		HEAD OF EXPENDITURE: EQUIPMENT DR ALOK KUMAR SINGH	DAC	06.04.17	SA	06.04.17	
24		HEAD OF EXPENDITURE: CONSUMABLES	DAC	06.04.17	SA	06.04.17	
25	9901R	PF OF RUDRA PRASAD SAHOO ASSISTANT DIRECTOR CUM LECTURER CSSEIP	R	06.04.17	FO	06.04.17	
26	5058R	PROPOSAL FOR GRANT FROM THE VC'S DESCRETIONARY FUND+1 FILE ATTACHED	R	06.04.17	ARF	06.04.17	
27		PURCHASE OF NOTICE BOARDS ETC. DR. NARENDRA KUMAR	DES	06.04.17	FO	06.04.17	
28		TC OF NMEICT PROJECT MEDIA CENTRE		06.04.17	FO/ARF	06.04.17	
29	10169R	UGC-BSR GRANT-DR. JAWAHAR LAL APPROVAL: PURCHASE COMMITTEE	DAC	06.04.17	FO	06.04.17	
30		PURCHASE OF PRINTER LASOR	STR	06.04.17	FO	06.04.17	
31	6927R	IMPREST AMOUNT	SPORTS	06.04.17	STENO	06.04.17	
32		PURCHASE OF FURNIURE	RCP	06.04.17	FO/CORDINET ER RCP	06.04.17	
33	7234R	EXTENSION OF EXAMINATION HALL	EE	06.04.17	FO	06.04.17	
34	5435r	मात्र भाषा दिवस	hindi	06.04.17	SA	06.04.17	
35	6727R	PURCHASE OF STATIONARY ITEMS		06.04.17	ARF/SO/CASH IER	06.04.17	DISPOSED OFF
36	9702R	DR. DEEPTI BARNWAL CONTINGENCY	DES	06.04.17	STENO	06.04.17	
37	8088R	Dr. Rima kumari DST-start up research grant	DES	06.04.17	SA	06.04.17	
38	6027R	Dr. Rima kumari DST-start up YS CONTINGENCY	DES	06.04.17	SA	06.04.17	
39	5397R	T/C FILE FOR NPS FORMS	FO	06.04.17	R	06.04.17	
40	506F	IMPREST MONEY	USIC	06.04.17	STENO	06.04.17	

41	4393R	R N BHARGAVA(MANPOWER RECRUITMENT -DST-SERB PROJ)	DEM	06.04.17	SA	06.04.17	
42	7152R	GPF/CPF ADVANCE/WITHDRAWAL NON-TEACHING PART-IV	R	06.04.17	ARF	06.04.17	
43	7140R	PF OF DR. KHEM BAHADUR THAPA	R	06.04.17	ARF	06.04.17	
44		UGC FELLOWSHIP & CONTIGEN	DHR	06.04.17	STENO	06.04.17	
45		CENTER FOR PERSONALITY DEVLOPMENT	CPD	06.04.17	LDC	06.04.17	
46	10091R	MHRD WORKSHOP	VC	06.04.17	FO	06.04.17	
47	10153R	AMC OF CCTV CAMARA	VC	06.04.17	ARF	06.04.17	
48		PURCHASE OF LAPTOP FOR SC/ST COCHING CENTRE	VC	06.04.17	ARF	06.04.17	
49	4082R	Children Education Allowance Part III	VC	06.04.17	ARF	06.04.17	
50	8309r	GPF (ADVANCE & WITHDRAWAL) TEACHING &N/T	VC	06.04.17	ARF	06.04.17	
51		T/C MONITORING & INVESTMENT OF FUNDS	VC	06.04.17	FO	06.04.17	
52	4232R	Dr.RN Bhargava Contingency-DST-SERB Proj	VC	06.04.17	ARF	06.04.17	
53	9950R	4TH BOOK EXHIBITION 2016-17	VC	06.04.17	ARF	06.04.17	
54		ENGAGEMENT OF OUTSOURCES PERSON S IN HEALTH CENTERE - 2017	R	06.04.17	ARF	06.04.17	
55		NATIONAL SCIENCE DAY	DAAS	06.04.17	STENO	06.04.17	
56		IMPREST MONEY	DAAS	06.04.17	STENO	06.04.17	
57		HEAD OF EXPENDITURE:TRAVEL DR. ALOK KUMAR SINGH	DAC	06.04.17	ARF	06.04.17	