

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9735/R	Modification/Implementation of UGC Regulation, 2016 (M.Phil/Ph.D)	R	10.04.2017	R	4.12.17	For Immediate action please.
2	3426/R	BPGS- Deptt. of Biotechnology	R	10.04.2017	R	4.12.17	Ok if as per rules.
3	10236/R	ATR of 61st Meeting of Academic Council Held on 13.02.2017- Academic Section	R	10.04.2017	R	4.12.17	Ok
4	-	Release of Advance for seminar (NSGYI-2017) agianst Sanctioned by ICSSR- Dr. Brajesh Kumar, Department of Sociology	FO	10.04.2017	FO	4.12.17	Balance to be deposited with University Account.
5	8680/R	T/C Children Education Reimbursement Bill, (42 Teachers)	FO	10.04.2017	FO	4.12.17	Yes if as per rules.
6	-	Purchase of Tally Software- Finance Section	FO	10.04.2017	FO	4.12.17	Yes if as per rules.
7	4056/R	Requirement of One Cleaner - Chitralekha Girls Hostel	FO	10.04.2017	FO	4.12.17	Yes if as per rules.
8	-	JRF Salary File-DST SERB Project (Dr. Venkatesh Kumar R, DAAS)	FO	10.04.2017	FO	4.12.17	Yes if as per rules.
9	4647/R	Staff Salary- DST Centre for Policy Research Voloume-II	FO	10.04.2017	FO	4.12.17	Yes if as per rules.

10	-	DST-SERB Grant of Dr. Jawahar Lal, DAC (Head: Manpower Salary {Project Fellow, Recurring Items-A)	FO	10.04.2017	FO	4.12.17	Yes if as per rules.
11	-	T/c File Maintenance of DG Set at Amethi Campus	FO	10.04.2017	FO	4.12.17	Yes if as per rules.
12	7205/R	221/UGC-MRP (2015-16) DIT (Prof. R.A. Khan)	FO	10.04.2017	FO	4.12.17	Yes if as per rules.
13	10099/R	Payment for Evaluation Exam Copies and Paper Setting of Guest Faculty-DAC (with notesheet)	FO	10.04.2017	FO	4.12.17	Please discuss.
14	9967/R	Post Matric Scholarship for Ms. Rubia Khan & Md. Asif Jawed + National Scholarship File + 10189/R CSIR-JRF, Deep Kumar, Rajkaran Shastri, DAP (03 File)	R	10.04.2017	R	4.12.17	Let the Academic Section have total responsibility.
15	-	T/c Monitoring & Investment of Funds	FO	10.04.2017	FO	12.04.2017	Ok
16	7298/R	UGC-Post Doctoral Fellowship for Women Candidates-2012 (Dr. Kamini Narain, DES)	FO	10.04.2017	FO	12.04.2017	Yes if as per rules.
17	10169/R	UGC-BSR Grant- Dr. Jawahar (Approval: Technical Committee)	FO	11.04.2017	FO	4.12.17	A- PP Ok
18	7146/R	PF of Dr. Alka, Assistant Professor, DIT	FO	11.04.2017	R	4.12.17	Yes if Strictly as per rules.

19	-	ITALIS Conference 2016- Sh. Jagtar Singh/Prof. KL Mahawar, DLISc.	FO	11.04.2017	FO	4.12.17	Ok as per rules.
20	-	Project Proposal for Adoption of Gram Pachayat - CSSEIP	Director, CSSEIP	11.04.2017	R	4.12.17	Please discuss.
21	8229/R	PF of Dr. Jiwan Singh, Assistant Professor, DES	FO	11.04.2017	FO	4.12.17	Yes if as per rules.
22	9980/R	Duty Leave : Dr. Devesh Kumar, DAP	FO	11.04.2017	FO	4.12.17	Please discuss.
23	8309/R	GPF/CPF (Advance & Withdrawal) Teaching & Non Teaching - Part V	FO	11.04.2017	R	4.12.17	Ok if as per rules.
24	-	Conduction of Exams: Time-Table	COE Office	11.04.2017	COE Office	4.12.17	Yes if as per rules.
25	9917/R	CPW Workshop File (09/CPW/BBAU/2016)			FO	4.12.17	To discuss immediatly.
26	10235/R	Temporary Room allotment for CPD in Auditorium-Estate Office			Estate Officer	4.12.17	To discuss immediatly.
27	607/FO	Advance/TA Bills for the Members of the Various Selection Committee- VC Sectt.			FO	4.12.17	Ok
28	10253/R	International Conference-CPD			Dr. LC Mallaiah	4.12.17	-
29	7642/R	Decoration Lighting works on Foundation day celection	R	12.04.2017	AE Elect. (EE)	4.12.17	by hand
30	10068/R	Substation Maintenance Work 5(45)Elec/2016	R	12.04.2017	AE Elect. (EE)	4.12.17	by hand

31	9216/R	Leave Application :Teachars Duty Leave Dr. D.K. Yadav Deptt. of Economics + 9997/R + 6217/R: 03 Files with Letter of Dr. DK Yadav Dated: 30/03/2017			FO	4.12.17	Please discuss immediately.
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