

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7152/R	GPF/CPF Advance/Withdrawal, Non Teaching - Part IV	R	12.04.2017	R	14/04/2017	Ok if as per rules.
2	10227/R	Classes for Moral Studies & Ambedkar Studies- Academic Section	R	12.04.2017	R	14/04/2017	Ok if they have agree.
3	9689/R	Non-NET/NET Under Supernumerary Quota, Deptt. of Economics	R	12.04.2017	R	14/04/2017	Yes if strictly as per rules.
4	10256/R	M.Phil Viva-voce Exam of Ms. Gayatri Mishra, M.Phil Student, Deptt. Of Sociology	R	12.04.2017	R	14/04/2017	Ok if as per rules.
5	10255/R	M.Phil Viva-voce Exam of Ms. Pooja Singh, M.Phil Student, Deptt. Of Sociology	R	12.04.2017	R	14/04/2017	Why can't one person conduct the M.Phill viva- voce.
6	7538/R	मानव ससाधन विकास मंत्रालय से पत्र व्यवहार, हिन्दी प्रकोष्ठ	R	12.04.2017	R	14/04/2017	do the needful please.

7	8404/R	T/c Dr. Shalini Chandra, Asstt. Professor, DCS (Orientation Programme)	R	12.04.2017	R	14/04/2017	Ok but see that University work load dose not suffer. Head must assure that.
8	-	UGC-Non-NET Fellowship- Finance Section	FO	12.04.2017	FO	14/04/2017	Yes if Strictly as per rules.
9	7034/R	Association of Indian Universties-AIU Vol-II	FO	12.04.2017	FO	14/04/2017	Yes if as per rules.
10	-	Associate Professor- Applied Chemistry (File No. 41/Confid./Rectt. Cell/BBAU/2017)	Rectt. Cell	13/04/2017	Rectt. Cell	14/04/2017	Ok but Please see that same parameter are applied all the deptt.
11	-	Result Notification File Dec- 2016-IV	COE Office	13/04/2017	COE Office	14/04/2017	-
12	607/FO	Advance/TA Bills for the Members of the Various Selection Committee- VC Sectt.	FO	13/04/2017	FO	14/04/2017	Ok if as per rules.
13	7873/R	Online UPS and Inverter-GBL			FO	14/04/2017	Yes as per rules.

14	4057/R	New Building For Administrative Block Complex & Main Gate (Engg. Section)			Dean, SBBT	14/04/2017	Are we going to set up 5 Star Hotel or Lab for Innovation.
15	8078/R	Auditorium Decoration 5(15)Elect/2016			FO	14/04/2017	-
16	8587/R	समरसिबल/ट्यूबवेल पंप रिपेयरिंग वर्क 5(25)Elect/2016			FO	14/04/2017	Yes if as per rules.