

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10000/R	Requirement of Software for Research/Ph.D work-SMS, DRM	Head, DRM	20/04/2017	Head, DRM	28/04/2017	Ok but In future the communication should care for all Head of the Deptt. in clear cut language
2	-	CAS File of CSSEIP	Rectt. Cell	21/04/2017	Rectt. Cell	28/04/2017	Where is the complete file please.
3	8664/R	Provision of the Persons with Disabilities-5(335)/12	R	25/04/2017	R	28/04/2017	Seen
4	10279/R	UGC-BSR Grant- Dr. Jawahar (Grant Allocation)	FO	25/04/2017	FO	28/04/2017	Yes if as per rules.
5	10262/R	DST-SERB ECR (Dr. Jiwan Singh, DES)	R	25/04/2017	FO	28/04/2017	For needs.
6	-	One File Enclosed Envelope File No. 278	COE Office	25/04/2017	COE Office	28/04/2017	-
7	-	NMEICT Project Honorarium of Experts-Media Center	I/c Director, Media Centre	26/04/2017	FO	28/04/2017	-
8	8139/R	Degree Certificates (Part-II)	R	26/04/2017	R	28/04/2017	Ok if as per rules.

9	10129/R	Authorisation of Hospitals	R	26/04/2017	R	28/04/2017	Please let me know the hospitals recognized by the Central Govt. Insitute of Lko.
10	10288/R	Application Forwarding - Dr. BN Prasad, History	R	26/04/2017	Rectt. Cell	28/04/2017	-
11	7541/R	PF of Prof. Narendra Kumar, DPS	R	26/04/2017	R	28/04/2017	Ok
12	10325/R	7th Convocation- COE	R	26/04/2017	R	28/04/2017	Ok
13	10265/R	Joining of Shri RP Sahoo, CSSEIP	R	26/04/2017	R	28/04/2017	A-has been clerified at 4/C hence oorder may be signed by the Registrar.
14	-	NOC for Passport : Dr. Neetu Singh, Assisatn Professor, Home Science	AR Estt.	27/04/2017	R	28/04/2017	Yes if as per rules.
15	-	Examination Committee No. 137- COE Section	COE Office	27/04/2017	COE Office	28/04/2017	-

16	1816/F	Payment of TA Bills of VC Part-II w.e.f. 21.01.2013			FO	28/04/2017	-
17	-	265/CC/DIT/BBAU/17	Prof. RA Khan, Director, CC	28/04/2017	FO	28/04/2017	-
18	6630/R	For Fees Regfund to Toppers-DRM + 9601/R Fee Reimbursed-DIT	R	28/04/2017	R	28/04/2017	What are the recommendation ?
19	10330/R	Purchase of Photocopy Machine for UIET	R	28/04/2017	Prof. Vipin Saxena	28/04/2017	-
20	10238/R	Ground Water Project (Dr. V. Dutta, DES)	R	28/04/2017	R	28/04/2017	-
21	9449/R	Diesel for DG Set Amethi Campus-Engg. Section 5(60) Elect/2016	OSD, Satellite Campus, Amethi	28/04/2017	OSD, Satellite Campus, Amethi	28/04/2017	-
22	-	Zero Semester of the UG Students (File No. 81/OSD/BBAU/17), BBAU Satellite Campus Amethi, Tikarmafi, Amethi	OSD, Satellite Campus, Amethi	28/04/2017	OSD, Satellite Campus, Amethi	28/04/2017	-
23	-	Zero Semester of the PG Students (File No. 82/OSD/BBAU/17), BBAU Satellite Campus Amethi, Tikarmafi, Amethi	OSD, Satellite Campus, Amethi	28/04/2017	OSD, Satellite Campus, Amethi	28/04/2017	-

24	-	Post Office Payment- 279/Admit Card-Post Office File Payment: Prof. RA Khan	Prof. RA Khan	28/04/2017	FO	28/04/2017	Ok as per rules.
25	-	Tour Programme for B.Ed Course- Education	R	28/04/2017	R	28/04/2017	Ok but must refer the cased person the threatened for ag
26	-	Requirement of Sport Items (File No. 83/OSD/BBAU/17), BBAU Satellite Campus Amethi, Tikarmafi, Amethi	OSD, Satellite Campus, Amethi	28/04/2017	OSD, Satellite Campus , Amethi	28/04/2017	-
27	10217/R	Inspire Faculty Programme- Dr. Sarita Yadav, DAP	R	28/04/2017	R	28/04/2017	Ok as per rules.
28	-	N-PDF File Dr. Amit Kumar Dwivedi, DBT	R	28/04/2017	R	28/04/2017	Needful done.