

<b>S.No</b>	<b>File.No</b>	<b>Subject</b>	<b>From whom Received</b>	<b>Received Date</b>	<b>Sent to</b>	<b>Sent Date</b>	<b>Remarks</b>
1	-	Purchase of AC for Health Centre + Economics Deptt. + Others- Store Section	FO	30/03/2017	FO	4.7.17	Please put up fund positively.
2	10105/R	Minutes of the Meeting of Photostate Shop	R	30/03/2017	R	4.7.17	Ok
3	7645/R	Gomit Gallery- Dr. Narendra Kumar, DES	R	30/03/2017	R	4.7.17	Ask them to contact me.
4	4533/R	Appointment of Deans	R	31/03/2017	R	4.7.17	Please put up self contained note.
5	8022/R	Pay Fixation of 41 Teachers	R	31/03/2017	Director, RCA	4.7.17	-
6	7146/R	PF of Dr. Alka, Assistant Professor, DIT	R	31/03/2017	FO	4.7.17	To please examine ...
7	10000/R	Requirement of Software for Research/Ph.D work-SMS, DRM	Head, DRM	31/03/2017	FO	4.7.17	Will it be available to the all deptt.
8	8190/R	Proposal for Management Studies Building 5(550)/2015 Part-2	FO	03.04.2017	FO	4.7.17	Ok

9	9756/R	Promotion to The Higher Grade of Professor (Stage-6) Under CAS-3 + <b>PBAS Performa File of Prof. M.Y. Khan + Higher AGP Fixation of Prof. NMP Verma, Economics Deptt.</b>	AR Estt.	03.04.2017	R	4.7.17	Please get clarification from UGC immediately.
10	-	Advance for Student Council- DSW Office			DSW	4.7.17	As Ammended.