

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	-	Power of DDO- Finance Section	FO	26.03.2018	FO	10.04.2018	Ok as ammended.
2	8724/R	Application for CAS Promotion from Associate Professor to Professor (Dr. Shashi Kumar, Asso. Professor, DHR & DL, SLS) + PBAS Application Fro CAS Promotion- Dr. Shashi Kumar, DHR	R	02.04.2018	R	11.04.2018	Has he submitted some new evedences/p aper/ docum ents after the last screening?
3	8787/R	Equipment MRP Project- Prof. R.P. Singh, DES	FO	03.04.2018	FO	11.04.2018	Yes if as per rules.
4	8078/R	Auditorium Decoration 5(15)/Elect/16	EE	06.04.2018	EE	11.04.2018	Yes if as per rules.
5	12049/R	Forwarding applcation of Dr. A. Mahadeva, Asstt. Prof., RCA	R	06.04.2018	R	11.04.2018	Yes if as per rules.
6	-	Manpower "NCC, Yoga Cell)-	Sports Section	06.04.2018	R	11.04.2018	-
7	-	Minutes of the meeting of Faculty Memebres Restructuring of the School of Social Sciences	Prof. Ripu Sudan Singh	06.04.2018	R	11.04.2018	-
8	4657/R	D.R.C 2nd File, Department of Sociology	R	06.04.2018	R	11.04.2018	Ok if as per rules.

9	10697/R	P.F. of Dr. Anand Prakash ,Biotechnology	R	06.04.2018	R	11.04.2018	For appropriate recommendation.
10	10999/R	154/DRC/DIT/2017 Vol-III	R	06.04.2018	R	11.04.2018	Yes if as per rules.
11	4271/R	Ph.D admission cum DRC file	R	06.04.2018	R	11.04.2018	Ok if as per rules.
12	10155/R	Workshop at NAHRD & others-RTI	R	06.04.2018	R	11.04.2018	Ok if as per rules.
13	7999/R	Establishment of Nursery-GBS	FO	06.04.2018	FO	11.04.2018	Yes if as per rules.
14	12042/R	T/c PF of Dr. Alka (Assistant Professor) Reg. LTC (Home Town Converted to A&N)	FO	06.04.2018	R	11.04.2018	Yes if as per rules.
15	-	Servicing of Tonor 88A (Refling) & HP Color Toner 310 Black Service	FO	06.04.2018	FO	11.04.2018	Yes if as per rules.
16	3838/R	Servicing of Agricultural Equipment, GBS	FO	06.04.2018	FO	11.04.2018	Yes if as per rules.
17	11986/R	301/UPCST Project Proposal/DIT/BBAU/2017	Head, DIT	09.04.2018	Head, DIT	10.04.2018	Yes if as per rules.
18	-	Proposal for Almirah-UIET	DR (S&P)	09.04.2018	FO	10.04.2018	Yes if as per rules.
19	11041/R	Refund of Fee (Mr. Satyawant)	R	09.04.2018	R	10.04.2018	Yes if as per rules.

20	-	Students Lunch in Hostel, National Conference, BBAU, 14 April 2018	Chairman, National Conference, April 14th, 2018	09.04.2018	Chairman, National Conference, April 14th, 2018	11.04.2018	Yes.
21	-	309/printing study material/DIT/BBAU/18, Deptt. of I.T	Head, DIT	09.04.2018	Head, DIT	10.04.2018	Yes if as per rules.
22	-	Purchase of Office Items- Deptt. of Computer Science	Head, DCS	09.04.2018	Head, DCS	10.04.2018	Yes if as per rules.
23	-	COE Closed Envelop-48	COE	09.04.2018	COE	11.04.2018	-
24	-	Publication of Lucknow Coffee Table Book- DMCJ	Head, DMCJ	09.04.2018	Head, DMCJ	11.04.2018	Yes if as per rules.
25	3269/R	Payment of Electricity Bill of University Campus	FO	09.04.2018	FO	10.04.2018	By Hand Sh. Awasthi, Electrician
26	11306/R	PF of Dr. Madhulika Dube, Professor, Deptt. of Applied Statistics	FO	09.04.2018	FO	11.04.2018	Yes if as per rules.
27	-	File No. 408, 431, 432	COE	09.04.2018	COE	11.04.2018	-
28	-	Recruitment of Computer/Printer, CPD	Dr. LC Mallaiah, CPD	10.04.2018	FO	11.04.2018	Yes if as per rules.

29	9282/R	Dr. Ashish K. Mishra (NPDF) DES, Fellowship file	FO	10.04.2018	FO	11.04.2018	Yes if as per rules.
30	7897/R	T/C PF Payment of DPW-II w.e.f. 04.11.2015	FO	10.04.2018	FO	11.04.2018	Yes if as per rules.
31	-	For Enrollment No.-DRM	Head, DRM	10.04.2018	Prof. DP Singh	11.04.2018	-
32	6506/R	Empanelment of Advocates file No.- 03/Legal/2010	AR(Legal)	10.04.2018	R	11.04.2018	-
33	-	Most Urgent (Confidential)- Prof. Shubhini A Saraf	Prof. Shubhini A. Saraf, Deptt. Pharma. Science	11.04.2018	Prof. Shubhi ni A. Saraf, Deptt. Pharma. Science	11.04.2018	-