

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	12024/R	T/c PF of Shri Chhitij Sahu, Graphic Artist, Media Centre (Reg: Forwarding of Application)	R	02.04.2018	R	06.04.2018	Ok if as per rules.
2	11989/R	TA of Mr. Ashish Rastogi (DR)	R	02.04.2018	IAO	06.04.2018	A-Ok but immediately.
3	11859/R	Reimbursement of Expert for Board Meeting- Sh. NKS More, DES	R	02.04.2018	R	06.04.2018	-
4	11997/R	Upgradation from RGNF Junior Research Fellow (JRF) to RGNF Senior Research Fellow (SRF)- Head, DIT	R	02.04.2018	R	06.04.2018	-

5	12003/R	PF of Shri Dayal Ram Saini, Lower Division Clerk, (Media Centre)	R	23.03.2018	R	06.04.2018	No Extension please, he must join lates by 12thg April otherwise post will go to next person on merit or declared vacant as per record
6	12027/R	DRC File Vol-VI (w.e.f.01.03.2018)-DEM	R	02.04.2018	R	06.04.2018	Ok if Strictly as per rules.
7	11243/R	Proposal for taking M.Tech. (Computer Science) Course under SIST Department of Computer Science-UIET	R	02.04.2018	R	06.04.2018	I have no problem.....
8	3119/R	Approval for External Member- DPS/SAS	R	02.04.2018	R	06.04.2018	-
9	11623/R	64th Meeting of Academic Council	R	02.04.2018	R	06.04.2018	To do the needful.

10	11631/R	PF of Dr. PS Rajinikanth, Associate Professor, Deptt. of Pharmaceutical Science	R	02.04.2018	R	06.04.2018	Yes if Strictly as per rules & subject to out come of competent other case as well as complaint to NCSC/ST
11	12002/R	T/c PF of Prof. Govind Ji Pandey (Professor) Reg. LTC (Home Town Converted to NER)	FO	03.04.2018	R	06.04.2018	Yes if as per rules.
12	6727/R	Purchase of Stationary Items-VI Year:2015-16 (S&P)	FO	03.04.2018	FO	06.04.2018	Ok
13	10456/R	Academic Activities of Prof. Sanjay Kumar, DAPS, SBBT	FO	03.04.2018	FO	06.04.2018	Yes if as per rules.
14	-	Roller Blind/Curtain for VC Camp Office	FO	03.04.2018	FO	06.04.2018	Ok if as per rules.
15	8119/R	Sprinkler Irrigation System-GBS	FO	03.04.2018	FO	06.04.2018	Yes if as per rules.
16	12004/R	T/c PF of Prof. Gopal Singh (Professor) Reg. LTC (Home Town Converted to NER)	FO	03.04.2018	R	06.04.2018	Ok if as per rules.

17	-	Joint Account for National Conference BBAU 14th April 2018	FO	03.04.2018	FO	06.04.2018	Account will be in the name of Chairman & any other person he nominates not FO.
18	6396/R	Imprest Money for Siddhartha Boys Hostel Vol-II	FO	03.04.2018	FO	06.04.2018	Seen
19	11858/R	Print Journal-2017 (GBL)	R	04.04.2018	R	06.04.2018	Yes if as per rules and approving by the Libarary Committee.
20	11865/R	T/c PF of Shri Shiv Kumar Tripathi, Hindi Officer (Reg: LTC Anywhere in India)	R	04.04.2018	R	06.04.2018	How can one go an lease one type & As the othe type office work suffer.
21	12033/R	DST-SERB Project (Requirement of Junior Research Fellow-01)- Dr. Sunil Babu Gosipatala, DBT	R	04.04.2018	R	06.04.2018	-

22	12034/R	DST-SERB Project (Technical Committee for the Purchase of Equipments-03)- Dr. Sunil Babu Gosipatala, DBT	R	04.04.2018	R	06.04.2018	Ok if as per rules.
23	6415/R	Library Committee (Proceeding)-GBL	Librarian, GBL	04.04.2018	Prof. RA Khan	06.04.2018	To do the needful.
24	12040/R	Dr. Alok Kumar Singh, DST-Inspire Faculty, DAC,	R	04.04.2018	R	06.04.2018	Ok if as per rules.
25	-	Confidential File (403,420,340,380)	COE	05.04.2018	COE	06.04.2018	-
26	-	Organisation of Workshop/Training School-USIC	Director, USIC	05.04.2018	Director, USIC	06.04.2018	
27	12018/R	माइग्रेशन जमा करने के सम्बन्ध में - DMCJ	Head, DMCJ	05.04.2018	Head, DMCJ	06.04.2018	It is clearcut violate of rules.
28	-	Chemical and Glasswares- M.Tech Purchase-UIET	Dr. BC Yadav, DAP	05.04.2018	Dr. BC Yadav, DAP	06.04.2018	Approved after next year.
29	-	Conduct of Examination Time Table & File No. 56/COE/BBAU/17	COE	05.04.2018	COE	06.04.2018	-
30	-	Purchase of Water Coller & Water Purifier for Central Library- EO/BBAU/199	Estate Officer	05.04.2018	Estate Officer	06.04.2018	Ok if as per ruels.

31	-	Purchase of Water Coller & Water Purifier for Ambedkar Bhawan/Other Building	Estate Officer	05.04.2018	Estate Officer	06.04.2018	Ok if as per ruels.
32	12019/R	PF of Dr. Birendra Narian Dubey, Associate Professor, Sociology	R	05.04.2018	R	06.04.2018	Registrar to keep record.
33	11783/R	DRC File of DCS-DCS	R	05.04.2018	R	06.04.2018	Ok if as per rules.
34	4396/R	Conversion JRF into SRF- Deptt. of History	R	05.04.2018	R	06.04.2018	Ok if as per rules.
35	-	Court visit Finance Officer	FO	06.04.2018	R	06.04.2018	-