

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	18076R	CSIR-SRA CONTINGENCY FILE FOR RIMA KUMARI	DES	26.03.19	SA/FO/ar(a)	25.04.19	
2	19474R	APPLICATION FOR HONORARIUM (WARDEN AMETHI CAMPUS)	R	31.03.19	FO/SOII/UDC /SOF/FO/IA O	25.04.19	
3	10682R	POST DOCTORAL (PAYMENT) FELLOWSHIP FILE DR HEMLATA DE BBAU LKO	R	08.04.19	ANKIT/SOF/F O/R	25.04.19	
4		मानवाधिकार विभाग की विभागाध्यक्षा प्रो प्रीति सक्सेना के काछ स. 11 में एन्वर्टर की बैटरी को वादलवाने हेतु RS. 20000/- धनराशि के अनुमोदन के सम्बंध में	DHR	10.04.19	UDC/FO/IAO	25.04.19	
5	8495R	INSECT AND RODENT CONTROL IN THE LIBRARY	LIB	10.04.19	SOI/FO/IAO	25.04.19	
6	19357R	SERB-DST PROJECT PURCHASE OF MINOR EQUIPMENT DR. V ELANGO VAN	ZOOLOGY	10.04.19	SA/FO/IAO	25.04.19	
7	12086r	contingency file dr. venkatesh kumar r	ZOOLOGY	11.04.19	sa/SO/FO/PI. VENKATESH KUMAR R	25.04.19	
8	5990R	MAINTENANCE OF ELECTRICAL UNDER GROUND CABLE IN UNIVERSITY CAMPUS	ee	11.04.19	fo/SOI/SA/F O/IAO	25.04.19	
9		imprest money for sgh hostel	sgh	11.04.19	ANKIT/SO/F O/SOII/CASH IER	25.04.19	
10		THE 63RD INDIAN LIBRARY ASSOCIATION CONFERENCE	dliis	11.04.19	FO/SOII/FO/ VC	25.04.19	
11	19266R	MAINTENANCE OF COMPUTER UPS & DESKTOP COMPUTER REQUIREMENT OF PRINTER	DRM	11.04.19	SA/FO/IAO	25.04.19	
12	11990R	SHIFTING FILE VOLLEYBALL COURTS AND FOOTBALL POLES	sports	12.04.19	SA/FO/iao	25.04.19	
13	11690R	PF OF SHRI CHANDRA PRAKASH SAHU,MTS	R	15.04.19	udc/SOF/FO /IAO	25.04.19	

14	4440R	अतिथि गृह में विभिन्न प्रकार के कार्यों के निर्माण एवं मरम्मत के संबंध में	EE	15.04.19	SA/FO/IAO	25.04.19	
15	4189R	AMC CEILING FANS & EXHAUST FANS P-2	EE	15.04.19	FO/SOI/SA/soi/ankit	25.04.19	
16	12214R	ELECTRICAL MAINTENANCE WORK IN CENTRAL LIBRARY	EE	16.04.19	SA/SOI/UDC /	25.04.19	
17	10108R	AMC OF WATER PUMPS	EE	16.04.19	FO/soi/SA	25.04.19	
18	12090R	PURCHASE OF COLOR INK CARTRIDGE FOR VC SECTT.	R	16.04.19	UDC/FO/IAO	25.04.19	
19	15077R	MAINTENANCE OF HPLC (HIGH PERFORMAMNCE LIQUID CHROMATOGRAPHY)	DBT	16.04.19	SA/soi/saii	25.04.19	
20	12713R	MAINTENANCE OF INSTRUMENTS-I	DES	16.04.19	SA/soi/porni ma	25.04.19	
21		ADJUSTMENT FILE/BILL REIMBURESMENT FILE FOR PAYMENT	DAAS	16.04.19	UDC/fo /soii/cashier	25.04.19	
22	15076R	AMBEDKAR BHAWAN ME JALAPURTI ARRENJMENT	IAO	16.04.19	FO/SOI/FO/IAO	25.04.19	
23	10884R	PURCHASE OF CHEMICALS (CONSUMBLES-1) IDENTIFICATION AND FUNCTIONAL ANALYSIS OF ANTIAPOPTOTIC HCMV DR G SUNIL BABU AND DR SANGEETA SAXENA	DBT	16.04.19	SA/SO/FO/V C	25.04.19	
24		PROJECTOR REPAIRING FILE OF DZ	dz	18.04.19	sa/SO/FO/soi/cashier	25.04.19	
25	11175R	CCTV CAMERA AT NEWLY BUILTY VC CAMP OFFICE		18.04.19	SA/SO/FO/IAO	25.04.19	
26	19676R	PURCHASE OF PAPER SHREDDER FOR VC SECTT	STR	18.04.19	udc/fo/dr(s &p)	25.04.19	
27	19361R	PURCHASE OF TONER FOR KYOCORA FOR LASER JET PRINTER 1120	R	18.04.19	UDC/fo	25.04.19	
28	19675R	PURCHASE OF TONER FOR PHOTO COPIER MACHINE E-STUDIO 2309 FOR COMPUTER CENTRE	R	18.04.19	udc/FO/SOII /cashier	25.04.19	

29	19387R	SECURITY SERVICES FILE	R	18.04.19	SA/soi/saii	25.04.19	
30	19327r	requirement of chemicals/glassware plasticware for period of one year i.c 2018-19	R	18.04.19	SA/SO/FO/d r(s&p)	25.04.19	
31		PURCHASE OF MINOR EQUIPMENTS DR. SUMAN MISHRA	ZOOLOGY	18.04.19	FO/IAO	25.04.19	
32	10148R	CONSTRUCTION OF SHED WITH PART AB STUCTURE FOR MCJ	R	22.04.19	SOI/SA/SO/F O/IAO	25.04.19	
33		REGARDING RS. 10000 ADVANCE FOR ABHE HOSTEL REQUIREMENT	ABHE	22.04.19	FO/soii	25.04.19	
34		DR MUKESH KUMAR AWASTHI (AIR CONDITIONER)	MATHEMATICS	22.04.19	FO/soi/sa	25.04.19	
35		DR. MAITHI VERMA (AIR CONDITIONER)	MATHEMATICS	22.04.19	FO/soi/sa	25.04.19	
36	12783R	003/UP-CST PROJECT, DR MONICA SHARMA	DBT	22.04.19	FO/soi/sa	25.04.19	
37		ADJUSTMENT OF DEBIT CARD FOR ABH	ABHE	22.04.19	FO/SOII/anki t	25.04.19	
38		CONSUMABLE HEAD, PROF RAM CHANDRA	DBT	22.04.19	FO/SO/SA	25.04.19	
39	19406r	CHEMICAL REQUIREMENT UNDER DBT PROJECT	DBT	22.04.19	FO/soi/sa	25.04.19	
40	4122R	हर्बल गार्डन एवं नवग्रह वाटिका का विकास कार्य	EE	22.04.19	FO/SOI	25.04.19	
41	6992R	MEDICAL REIMBURSEMENT FILE (RETIRED EMPLOYEE)	IAO	22.04.19	FO/soii/fo	25.04.19	
42	18028R	CHAYAWAD K 100 YEARS	IAO	22.04.19	FO/SOII/fo/h .hindi	25.04.19	
43	19664R	NON NET FELLOWSHIP PH.D SCHOLAR MR DEEN DAYAL UPADHYAY	R	22.04.19	FO/ankit	25.04.19	
44	19704R	MIS. EXPENDITURE IN BBAU SATELITE CAMPUS,	R	22.04.19	FO/soii/udc	25.04.19	
45	16039R	DISSERTATION (LLM) SATELITE CAMPUS	R	22.04.19	fo/soii/FO/A R(A)	25.04.19	
46	19655R	PH.D SCHOLAR CSIR JRF FELLOWSHIP CLAIM FORM MR KIJAY BAHADUR SINGH	R	22.04.19	FO/ankit	25.04.19	
47	19696R	ENTRY CARD FILE	R	22.04.19	FO/SOI/UDC	25.04.19	

48	216/COE/ BBAU	IMPREST MONEY	COE`	23.04.19	SOII/ANKIT/ FO/SOII/CAS HIER	25.04.19	
49	19662R	22 अप्रिल से 24 अप्रिल तक भारत रत्न अटल बिहारी बाजपई सभाग्रह एवं पुराने प्रसासनिक भवन मे स्थित सभागार आरक्षित करने हेतु	VC	23.04.19	FO/VC	25.04.19	
50	12085R	jrf recruitment file dr. venkatesh kumar r dbt project	VC	23.04.19	FO/pi	25.04.19	
51		IMPREST MONEY FOR SOCIOLOGY	SOCIOLOGY	23.04.19	fo/soii/ankit	25.04.19	
52	6045R	PURCHASE OF NEW DG SET	R	23.04.19	FO/sa	25.04.19	
53	4876R	SUPPLY OF ELECTRICAL GOODS	R	23.04.19	FO/soi/UDC	25.04.19	
54	7152R	GPF/CPF ADVANCE/WITHDRAWAL NON-TEACHING PART-IV	R	23.04.19	FO/SOII/ANK IT/FO /	25.04.19	
55	19458R	SERB-DST PROJECT CONSUMABLE FILE DR. V ELANGO VAN ALONG WITH RIGSTRAR	IAO	23.04.19	FO/VC	25.04.19	
56		REMUNERATION FOR PH.D THESIS EVALUATION & VIVA VOCE	IAO	23.04.19	FO/VC	25.04.19	
57	12252R	SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT	R	24.04.19	SA/fo/soi/ca shier	25.04.19	
58	13098R	DST-CENTRE FOR POLICY RESEARCH DR. SUMYA PATHAK UNDER DR. VENKATESH DUTTA	DES	24.04.19	FO/soii	25.04.19	
59	6494R	Payment of legal fee Rajan mishra,S.M singh	CHAIRMAN (L)	24.04.19	FO/SOII	25.04.19	
60	19232R	PAYMENT OF LEGAL FEE DR. V K SINGH UNIVERSITY COUNSEL	CHAIRMAN (L)	24.04.19	FO/SOII	25.04.19	
61		PURCHASE OF UTENSIS FOR VC CAMPU OFFICE CUM RESIDENCE	STR	25.04.19	ANKIT/FO/S OII/CASHIER	25.04.19	
62	12440R	TRAVEL GRANT DR.VENKATESH KUMAR AND PI FOR DAAS	daas	25.04.19	sa/soi/pi	25.04.19	
63	17049r	printing of diary & calender for the year -2019	r	25.04.19	fo	25.04.19	

64		पंखो की मरम्मत से संबन्धित पत्रावली	kbh	25.04.19	fo	25.04.19	
65	8309R	GPF ADVANCE AND WITHDRWAL TEACHING AND NON TEACHING PART 5	vc	25.04.19	fo/DR(E)	25.04.19	
66	4130R	UGC Project U.C FILE (Dr. V. Elangovan)	vc	25.04.19	soi/cashier	25.04.19	
67	7141R	PF OF DR. SANDHYA GIHAR	vc	25.04.19	soi/cashier	25.04.19	
68	4616R	PF OF DR. S VICTOR BABU	vc	25.04.19	fo/dr(e)	25.04.19	
69	19531R	PRINITING OF A AND B TYPE ANSWER BOOK FOR EXAM SECTION	vc	25.04.19	fo/coe	25.04.19	
70		ADJUSTMENT OF TA ADVANCE RS.10000 DR HARISHANKAR SINGH	vc	25.04.19	fo	25.04.19	
71	19659r	mlis 2017-18 students dissertation work rinki, vivek agarwal jyoti rajendra kumar annpurna kumari amrita	r	25.04.19	soii.ankit	25.04.19	
72	19654R	GLOWSIGN BOARD FOR VC RESIDENCE AND VC OFFICE	r	25.04.19	sa	25.04.19	
73	12230R	MAINTENANCE OF DG SET AT AMETHI CAMPUS	VC	25.04.19	FO	25.04.19	
74		FELLOWSHIP NPDF ATUL KUMAR UPADHYAY	DES	25.04.19	ANKIT	25.04.19	
75		IMPREST MONEY FOR UIET	UIET	25.04.19	fo	25.04.19	