

S.No	FILE.NO	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3858R	FILE FOR THE PAYMENT OF REMUNERATION BILLS OF DISSERTATION FOR THE IV SEMESTER EXERNAL EXAMINARE IN DHR	DHR	08.07.16	ARF	03.08.16	
2	8757R	GPF AND ETC. OF LIBRARIAN	R	12.07.16	AR(E)	03.08.16	
3	7357R	RFID AND LILBRARY AUTOMATION	R	22.07.16	fo/ARF/S OI/SA/arf /SOI/ARF	03.08.16	
4		REQUIREMENT OF TALLY SOFTWARE ERP 9.2 GOLD EDITION		25.07.16	H-DRM	03.08.16	
5	8450R	BBAU VOICE-2016	R	27.07.16	LDC/arf/F O	03.08.16	
6	7812R	EARN WHILE LEARN SCHEME	R	28.07.16	FO/ARF/s oi/SA/AR F	03.08.16	
7	3420R	DEEP KUMAR&RAJ KAMAL SHASHTRI JRF FELLOWSHIP	R	28.07.16	VC	03.08.16	
8		IMPREST	DE	28.07.16	cashIER	03.08.16	disposed off
9		PAYMENT OF BILL IN CONNECTION.....REGARDING CONTRACT FACULTY WALK IN INTERVIEW	ESTT	28.07.16	fo/ARF/S OI/SA/AR F	03.08.16	
10	5963R	imprest	YGH	28.07.16	CASHIER	03.08.16	disposed off
11	281F	IMPREST	DAC	28.07.16	CASHIER	03.08.16	disposed off
12		PROF. AJAY KUMAR (LAW)		29.07.16	ARF/FO/A RF/SOII	03.08.16	
13		dr.mk padhy computer advance installement for aug,sep & october-2016	mcj	29.07.16	ARF/SOII/ ldc/arf/F O	03.08.16	
14	3935r	contingency upcar proj	daps	29.07.16	sa/arf/fo	03.08.16	
15	8620r	A NEW GAS CONNECTION FOR LAB	des	29.07.16	sa/arf/FO	03.08.16	

16	8926R	DR. GAURAV R. DWIVEDI YS(SERB) UC	R	01.08.16	SA/arf/fo	03.08.16	
17	5173R	DEM-FIST	R	01.08.16	H-DEM	03.08.16	
18	5600r	purchase of three seater seat cum- bench	str	01.08.16	SA/arf/SO I/ARF	03.08.16	
19		REMUNERATION	RCA	01.08.16	LDC/arf/F O	03.08.16	
20	8069R	CO-OPERATIVE GENERAL STORE	STR	01.08.16	SA/arf/FO	03.08.16	
21	7934R	UPCST PROJECT Dr. SANGEETA SAXENA (PRINCIPAL INVESTIGATOR)	DBT	01.08.16	SA/arf/FO	03.08.16	
22		IMPrest	COE	01.08.16	STENO/A RF/FO	03.08.16	
23	624F	IMPREST	DAP	01.08.16	STENO/ar f/FO	03.08.16	
24	4009R	IMPREST	ESTT	01.08.16	STENO/A RF	03.08.16	
25	7651R	IMPREST - VISHAL SINGH	A/E	02.08.16	steno/AR F	03.08.16	
26	7205R	221/UGC/-MRP(2015-16)	DIT	02.08.16	SOI/ARF	03.08.16	
27	5283R	PROJECT FUND DR. SHAILESH KUMAR	DAC	02.08.16	SO(I)/ARF	03.08.16	
28	5988R	REPARING OF BOUNDERY	R	02.08.16	EE	03.08.16	
29		IMPREST MONEY	RCA	02.08.16	steno/AR F	03.08.16	
30	3080R	IMPREST	M.TECH	02.08.16	STENO/A RF	03.08.16	
31	8776R	ALTERATION OF HEALTH CENTRE	R	02.08.16	soi/arf/Fo	03.08.16	
32	4906R	BRAILLE SECTION 2014-15	VC	02.08.16	AR(S&P)	03.08.16	
33	4311R	Civil Maintenance work 2014-15	VC	02.08.16	EE	03.08.16	
34	6727R	PURCHASE OF STATIONARY ITEMS-VI	VC	02.08.16	AR(S&P)	03.08.16	
35		PURCHASE ONE KTS DIGITAL PHONE 24KEYS FOR COE OFFICE(EPBX)	VC	02.08.16	arf/SOI/A RF	03.08.16	
36	8363R	REQUIREMENT OF FURNITURE	VC	02.08.16	arf/soi/A RF	03.08.16	

37		PURCHASE OF ALMIRAH REMETIAL LANGUAGE-ENG.	VC	02.08.16	arf/SOI/ARF	03.08.16	
38	7017R	VC RESIDENCE MAINTENANCE WORK	VC	02.08.16	EE	03.08.16	
39		purchase of medicines for health centre	VC	02.08.16	AR(S&P)	03.08.16	
40	3170R	PURCHASE OF CHEMICAL/CONSUMABLE ITEMS	VC	02.08.16	cashIER	03.08.16	disposed off
41	8562R	REAPIRING OF LAB EQUIPMENT	VC	02.08.16	AR(S&P)	03.08.16	
42	7618R	PHOTOCOPY MACHINE	VC	02.08.16	DIR-RCA	03.08.16	
43		REQUIREMENT OF CHEMICALS	VC	02.08.16	arf/SOI/ARF	03.08.16	
44	3660R	INSTALATION OF CURTAIN RODS IN PLACE OF PELMETS	VC	02.08.16	arf/SOI/ARF	03.08.16	
45	2524F	FN TA BILL (T/C) OF HON'BLE VICE CHANCELLOR	vc	02.08.16	CASHIER	03.08.16	disposed off
46	8614R	PRINT JOURNALS AND MAGAZINES	VC	02.08.16	arf/SOI/ARF	03.08.16	
47	3060R	ROAD WORK AT ABH	vc	02.08.16	arf/SOI/ARF	03.08.16	
48	88	PURCHASE OF INVERTER FOR VVIP GUEST HOUSE	VC	02.08.16	I/C GH	03.08.16	
49	8019R	फोटोकापी मशीन मरम्मत के संबंध में	vc	02.08.16	AR(S&P)	03.08.16	
50	4029R	CAPITAL MAINTENANCE OF SAS	VC	02.08.16	ARF/SOI/ARF	03.08.16	
51	8772R	REQUIREMENT AC TABLES....	vc	02.08.16	ARF/soi/ARF	03.08.16	
52		IMPREST	DES	02.08.16	STENO/ARF	03.08.16	
53		MS.JYOTI RGNF	DES	02.08.16	STENO/ARF	03.08.16	
54		MR.. ABHAY PRAKASHRAWAT-RGNF	DES	02.08.16	STENO/ARF	03.08.16	
55	8809r	PAYMENT TO MANPOWER PROVIDING AGENCY	VC	02.08.16	cashIER	03.08.16	disposed off

56	4082R	CHILDREN EDUCATION -3	ESTT	03.08.16	SA	03.08.16	
57	6478R	ICSSR DOCTORAL FELLOWSHIP MR. HARIOM	DLIS	03.08.16	STENO/ ARF	03.08.16	
58	6108r	201/Appointment of RA under Young Scientist scheme/DIT	DIT	03.08.16	SA/ARF	03.08.16	
59	8267r	RGNF- PANKAJ KUMAR CHOWDHARY	R	03.08.16	STENO	03.08.16	
60		PURCHASE OF BREATH ANALYZER	R	03.08.16	FO	03.08.16	
61	4588R	LEGAL FEE-RAJESH TIWARI	R	03.08.16	SOII	03.08.16	
62	8308R	CHEMICAL & PLASTIC WARE DST-SERB SUDIPTA SAHA	R	03.08.16	SA/ARF	03.08.16	
63	8142R	RECRITMENT FILE DST-SERB PROJ SUDIPTA SAHA	R	03.08.16	SA	03.08.16	
64	8591R	NON-NET- MR. RANJEEV SINGH	R	03.08.16	STENO	03.08.16	
65		CONFERENCE ATTENDING	DIT	03.08.16		03.08.16	
66	8904R	ADJUstment /ADVANCE FOR 59 TH BOM INDIA	VC	03.08.16	FO	03.08.16	
67		STATUS OF FUND POSITION UNDER PLAN A/C & NON PLAN A/C	VC	03.08.16	FO	03.08.16	discussion
68	8883R	ALUMINIUM PARTITION WORK OF USIC	VC	03.08.16	FO	03.08.16	discussion
69	6316R	UNIVERSITY CONTRIBUTION IN NPS	VC	03.08.16	ARF	03.08.16	
70	3420R	JRF(CSIR-UGC)	VC	03.08.16	ARF	03.08.16	
71	6338R	CLAM PETITION BEFORE SOLE ARBITRATOR	VC	03.08.16	FO	03.08.16	
72	8143R	EQUIPMENT DST-SERB PROJ-DR. SUDIPTA SAHA		03.08.16	SA	03.08.16	
73	8754R	IMPREST FOR B.B.A.&B.COM (H)	R	03.08.16	FO	03.08.16	