

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3786 R	Tata Photon Data Card.	VC	23.6.16	VC	11/Aug	For approval
2	4992 R	Constitution of Finance Committee of the University, + 1 file	FO	20.7.16	AR/Estt	11/Aug	For need full.
3	8372 R	Power Suplly Extention to shed net/Polyhouse. 5(32)/2016.	EE	21.7.16	AR/Estt	11/Aug	For need full.
4	8376 R	T/C Payment of engagemeant of Driver On Contract For VC Sett.	AR/Estt	8.8.16	DR/Legal	11/Aug	For need full.
5	3393 R	Medical Reimbursement (teaching) File -April-2013	CMO	9.8.16	AR/Estt	11/Aug	For need full.
6	8926 R	Utilization File Dr. Garuav Raj Devedi, Young Sisintist, DES.	FO	9.8.16	RSO	11/Aug	For need full.
7	8874 R	Progress report and Utilization report CST, UP Project , Dr.Shiv Shankar.	FO	9.8.16	RSO	11/Aug	For need full.
8	9041 R	Regarding Confirmation of Faculty Dr. Preeti Gupta.	HoD	9.8.16	AR/Estt	11/Aug	For need full.
9	8909 R	UGC-JRF Mahesh Kumar, DES	HoD	9.8.16	AR/A	11/Aug	For need full.
10	9043 R	UGC-SRF- Mr. Dhananjay Kumar.	HoD	9.8.16	AR/A	11/Aug	For need full.
11	3837 R	Advance for University Functions	EE	9.8.16	FO	11/Aug	For need full.
12	8758 R	Purchasing of long Gum Boots & Hand Gloves	EE	9.8.16	Cor-GBS	11/Aug	For need full.
13	9044 R	RGNF, DCS, 2016.	Hod	9.8.16	AR/A	11/Aug	For need full.

14	7017 R	V.C. Residence mantinance Work, Part-5, 5(196)/2002	EE	9.8.16	FO	11/Aug	For need full.
15	8191 R	Barbed wire fancing on angle iron pol for botanical garden. 5(597)/16	EE	9.8.16	FO	11/Aug	For need full.
16	8777 R	Repair Flooring in Computer Lab,5(610)/2016.	EE	9.8.16	FO	11/Aug	For need full.
17	4311 R	Civil maintinance Work 5(457)/14	EE	9.8.16	FO	11/Aug	For need full.
18	9046 R	Construction work At Ammethi Satellite Center BBAU 5(608)/16 Part -2.	EE	9.8.16	DR/Legal	11/Aug	For need full.
19	9047 R	RGNF & HRA Mr. Abhay Prakash Rawat.	FO	9.8.16	AR/A	11/Aug	For need full.
20	9062 R	UGC-RGNF of Ms. Jyoti	FO	9.8.16	AR/A	11/Aug	For need full.
21	9007 R	Request for Fdinancial Support for Publicing the Proceeding of National Seminar, Dr. DK.	FO	9.8.16	FO	11/Aug	For need full.
22	8947 R	Incremeant of RCA Faculty.	FO	9.8.16	AR/ESSt	11/Aug	For need full.
23	3420 R	JRF Fellowship, CSIR-UGC File	FO	9.8.16	AR/A	11/Aug	For need full.
24	9048 R	Application from for Uni. Aid to PG Students (SC/ST) for Dissertation work.	DR-SC/ST	10.8.16	FO	11/Aug	For need full.
25	7695 R	Cash Advance..Pat -3	EO	10.8.16	FO	11/Aug	For need full.
26	4448 R	मालियो के अतरिक्त वेतन के संबंध मे	Coord/GBS	10.8.16	IAO	11/Aug	For need full.
27	9049 R	RGNF of Mr. DC. Meena.Ph.D Horti.	HoD	10.8.16	AR/A	11/Aug	For need full.

28	9050 R	RGNF of Mr. Jitendra Kumar Meena .Ph.D Horti.	HoD	10.8.16	AR/A	11/Aug	For need full.
29	9051 R	JRF of Ms. Preeti Bhaskar.	HoD	10.8.16	AR/A	11/Aug	For need full.
30	3566 R	Enggagement of LDC (02 Nos) and Driver (02 Nos) in VC Sectt./VC office.	FO	10.8.16	DR/Legal	11/Aug	For need full.
31	8106 R	T/C PF of Dr. Brijesh Kumar, Assistant Prof. Sociology.	FO	10.8.16	AR/ESSt	11/Aug	For need full.
32	3238 R	Net - JRF/ UGC Department of Applied Chemistery	FO	10.8.16	FO	11/Aug	For need full.
33	8267 R	RGNF- Pankaj Kumar Chowdhary.	FO	10.8.16	AR/A	11/Aug	For need full.
34	3679 R	Activation of CSIR-JRF Of Mr. Atul(ph.D. Student 2012-13)	FO	10.8.16	AR/A	11/Aug	For need full.
35	6980 R	JRF file Mr. Amit Singh.	FO	10.8.16	AR/A	11/Aug	For need full.
36	3519 R	JRF-DST, Dr. Gaurav Kaithwas	RSO	10.8.16	AR/A	11/Aug	For need full.
37	8244 R	Details of ongoing Research Projects in BBAU2016-17	RSO	10.8.16	DR-SC/ST	11/Aug	For need full.
38	9852 R	Revised copy of PBAS profarma for CAS (Stage - 1 to Stage -2) Dr. Sutanu Maji.	HoD	10.8.16	AR/Estt	11/Aug	For need full.
39	9053 R	Action Taken Report of "Swacch Bharat Abhiyan"	HoD	10.8.16	AR/Estt	11/Aug	For need full.
40	9054 R	Case of Fee Submission of Mr. Raj Kumar, M.Sc. Ind. Microbiology.	HoD	10.8.16	AR/A	11/Aug	For need full.
41	9055 R	Allotment of a Chamber in Ground Floor.	EO	10.8.16	VC	11/Aug	For approval

42	5176 R	Purchasing Of Diesel For D.G. Set. Central Library	AE	10.8.16	FO	11/Aug	For need full.
43	7149 R	PF of Dr. Rmesh Kr. Chaturvedi, Asstt. Prof. DRM	IAO	10.8.16	AR/Estt	11/Aug	For need full.
44	9056 R	Imprest Money, Dean,SPS.	Hod	10.8.16	FO	11/Aug	For need full.
45	5921 R	Extention Of ph.D Submission, Mr. Lata Prasad.	Dean-SAS	10.8.16	AR/A	11/Aug	For need full.
46	9057 R	Maintenance Work Of Type-C Residences,5(328)/2011.	EE	10.8.16	FO	11/Aug	For need full.
47	8122 R	International Journal Of Social Science & Development Policy.	Librarian	10.8.16	DR/Legal	11/Aug	For need full.
48	3779 R	Purchase of postel Stamp, Vol-III.	Discpacth	10.8.16	FO	11/Aug	For need full.
49	4666 R	maintenance file UP-32-CX-6091	AR/Vehi.	10.8.16	VC	11/Aug	For approval
50	8679 R	Drop-out/ Vacant Seat Students Detail of 15-16	DR-SC/ST	10.8.16	RSO	11/Aug	For need full.
51	9058 R	Refund of fee & Caution Money of Mr.Chhtrapal M.Pharma.	Hod	10.8.16	AR/A	11/Aug	For need full.
52	9059 R	RGNF File For 08 Student's.	Hod	10.8.16	AR/A	11/Aug	For need full.
53	9060 R	M.A. Development Studeis, Entrance Test-2016.	DR/Acad	10.8.16	Dean/SAP	11/Aug	For need full.
54	3444 R	New Vehicle- Ertiga-VDI, UP-32-FS-3613	AR/Vehi.	10.8.16	AR/V	11/Aug	For need full.
55	4813 R	New Vehicle- Tata SuMo, UP-32-DD-5255	AR/Vehi.	10.8.16	FO	11/Aug	For need full.

56	9061 R	RGNF of Ms. Manjari Rawat.	HoD	10.8.16	AR/A	11/Aug	For need full.
57	7541 R	PF of Prof. Narendra Kumar.DPS	AR/Estt	10.8.16	AR/ESSt	11/Aug	For need full.
58	9024 R	Participation In International Seminar Abroad, Proff.N.M.P.Verma.	VC	11.8.16	RSO	11/Aug	For need full.
59	8542 R	Recruitment file. DST SERB Project.Dr. Venkatesh Kumar	VC	11.8.16	PI	11/Aug	For need full.
60	8767 R	Establishment of Satellite Compus of BBAU.	VC	11.8.16	DR/Legal	11/Aug	For need full.
61	9010 R	T/C PF of Vineet Kumar, LDC, Reg. MA(Sociology)	VC	11.8.16	AR/Estt	11/Aug	For need full.
62	8999 R	Advance Reimbursment for M.Sc. Lab.	VC	11.8.16	HoD	11/Aug	For need full.
63	9045 R	70th Independence Day Celebration.	VC	11.8.16	Assi.Direct or	11/Aug	For need full.
64	8879 R	Missc. Correspondance file.	VC	11.8.16	AR/ESSt	11/Aug	For need full.
65	8786 R	Fees Detail of Post Matic Scholarship 2016-17.	VC	11.8.16	DR-SC/ST	11/Aug	For need full.
66	8817 R	Extention of Six Month. Shri Vikas Kumar Upadhay.	VC	11.8.16	AR/A	11/Aug	For need full.
67	8848 R	B.Voc Livestock Production And Managemant, (3 Year under graduate	VC	11.8.16	Prof.R.A.K han	11/Aug	For need full.
68	8849 R	Livestock Managemant, (1 Year diploma)	VC	11.8.16	Prof.R.A.K han	11/Aug	For need full.
69	9011 R	T/C PF of Ramesh Kumar Yadav, LDC	VC	11.8.16	AR/ESSt	11/Aug	For need full.

70	8630/R	Institutional Biosafety Committee.	HoD	11.8.16	VC	11/Aug	For approval
71	4150 R	Registrar mobile bill Payment File.	AR/Tele	11.8.16	AR/Tele	11/Aug	For need full.
72	4942 R	पुरस्कार वितरण	VC	11.8.16	Prof. NMP	11/Aug	For need full.
73	6625 R	स्वतन्त्रता दिवस पत्रावली	VC	11.8.16	Chair-	11/Aug	For need full.
74	9067 R	Paymeant of TA/Honorarium, Shri. A.N.Bokshi.	R-office	11.8.16	VC	11/Aug	For approval
75	9068 R	Pay Fixation of Teachers under CAS.	R-office	11.8.16	FO	11/Aug	By hand Ashish
76	6109 R	Recruitment of Vacant Non-Teaching Post.	RSO	11.8.16	RSO	11/Aug	For need full.
77	6429 R	Guest Faculty file, B.Sc. M.Sc. Basic Science.	HoD	11.8.16	PIC/R	11/Aug	For need full.
78	9069 R	Imp. Office note Reminder	Registrar	11.8.16	VC	11/Aug	For approval
79	3523 R	Promotion of driver/ Transfer of Cader, of Safaiwala/ Chawkidar to the Peon Cader.	AR/Estt	11.8.16	VC	11/Aug	For approval
80	4609 R	Confirmation Of Teachers/ Non Teachers Empolyes.	AR/Estt	11.8.16	VC	11/Aug	For approval
81	8421 R	T/C PF of Mss. Anita Tiwari, Lab Asstt. Promotion to TA	AR/Estt	11.8.16	VC	11/Aug	For approval
82	5580 R	आदेश और सूचना का अनुवाद	HO	11.8.16	HO	11/Aug	For need full.
83	6109 R	Recruitment of Vacant Non-Teaching Post.	DR/Estt	11.8.16	VC	11/Aug	For approval