

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8729 R	Requiremeant of departmental library u.G. Course.	AR/Estt	11.8.16	FO	16/Aug	For need full.
2	9008 R	CPF/GPF A/C No. Of University Empolyee, 53(G)-Esstt/BBAU/08.	FO	11.8.16	DR/Estt	16/Aug	For need full.
3	8975 R	T/C PF Of Ms. Anita Tiwari, DAPS (LTC)	FO	11.8.16	DR/Estt	16/Aug	For need full.
4	6040 R	Solar Power Plant.	EO	11.8.16	AE/Elec	16/Aug	For need full.
5	9064 R	Student Request /Application Exam. Section	COE	11.8.16	COE	16/Aug	For need full.
6	9065 R	Leave Application Reg. Pushpa Memoria.	HoD	11.8.16	AR/A	16/Aug	For need full.
7	7909 R	Upgradation of JRF to SRF,	HoD	11.8.16	AR/A	16/Aug	For need full.
8	5095 R	ICSSR Doctoral Fellowship, Mr. Arvind Kumar.	HoD	11.8.16	AR/A	16/Aug	For need full.
9	4008 R	Fellowship RGNF ,2011-12, DHR	Hod	11.8.16	AR/A	16/Aug	For need full.
10	8747 R	Syllabus of five year Integrated Course 2016.	AR/A	11.8.16	AR/A	16/Aug	For need full.
11	8834 R	Report regarding complaint by some student of iv sem of enveronomeant microbiology.	AR/A	11.8.16	DR/Estt	16/Aug	For need full.
12	7877 R	JRF of Sanjay Kr. Gautam.	AR/A	11.8.16	FO	16/Aug	For need full.
13	6015 R	RGNF Ph.D Satish Kumar	AR/A	11.8.16	AR/A	16/Aug	For need full.
14	3586 R	Permission for PDF DAPS, Ms. Namria Sing	AR/A	11.8.16	AR/A	16/Aug	For need full.
15	9070 R	Increment file of RCA Faculty.	HoD	11.8.16	DR/Estt	16/Aug	For need full.
16	4298 R	Constitution Of DRC	HoD	11.8.16	AR/A	16/Aug	For need full.
17	7075 R	Inspire Scholarship Programmes.	Hod	11.8.16	AR/A	16/Aug	For need full.
18	9071 R	UGC / MRP research project Prof R.P Singh	Hod	11.8.16	VC	16/Aug	For approval
19	9073 R	Revised Project Proposal of DBT for Funding. Prof. Ram Chandra.	RSO	11.8.16	Dean SES	16/Aug	For need full.

20	8458 R	File for the New Course ( M.A.) Women Studies) in BBAU.	AR/A	11.8.16	Chair-WS	16/Aug	For need full.
21	5620 R	Constitution of Planning Board.	AR/Estt	11.8.16	DR/Estt	16/Aug	For need full.
22	8986 R	Urgent need faculty For Public Admin.	AR/Estt	11.8.16	Dean SAS	16/Aug	For need full.
23	9074 R	Representation of Sh. Bodh Lal, Steno (A) NCSC.	AR/Estt	11.8.16	DR/Estt	16/Aug	For need full.
24	7483 R	Proposal for opening and operation of Canteen and Cafeteria	EO	11.8.16	EO	16/Aug	For need full.
25	8228 R	PF of Mujibur Rahman Asstt.Prof. D.Law.	DR/Legal	11.8.16	DR/Estt	16/Aug	For need full.
26	8167 R	वार्षिक पत्रिका निर्णयन प्रकाशन।	HO	11.8.16	FO	16/Aug	For need full.
27	9067 R	Paymeant of TA/Honorarium, Shri. A.N.Bokshi.	VC	11.8.16	PS to R	16/Aug	For need full.
28	8926 R	Utilization File Dr. Garuav Raj Devedi, Young Sisintist, DES.	RSO	12.8.16	RSO	16/Aug	For need full.
29	8874 R	Progress report and Utilization report CST, UP Project , Dr.Shiv Shankar.	RSO	12.8.16	RSO	16/Aug	For need full.
30	9068 R	Pay Fixation of Teachers under CAS.	VC	12.8.16	FO	16/Aug	For need full.
31	8630 R	Institutional Biosafety Committee.	VC	12.8.16	Dr.G.S. Babu	16/Aug	For need full.
32	3608 R	Representation Of Roster Teaching.	AR/Estt	12.8.16	Chair-RC	16/Aug	For need full.
33	6111 R	Appointment of Part time Medical Attendent on Contract Basis	AR/Estt	12.8.16	FO	16/Aug	For need full.
34	4066 R	festival Advance, Part-2	AR/Estt	12.8.16	IAO	16/Aug	For need full.
35	9076 R	T/C pf of sh. Alok Sagar, MTS	AR/Estt	12.8.16	DR/Estt	16/Aug	For need full.
36	9077 R	Lab Attendant.	HoD	12.8.16	DR/Estt	16/Aug	For need full.
37	8963 R	Modification in the M.Phil/Ph.D Ordinance.	AR/A	12.8.16	DR/A	16/Aug	For need full.
38	9078 R	Project Proposal Ministry of Environmental & Forest,ND. Prof Ram Chandra, DEM	RSO	12.8.16	Dean SES	16/Aug	For need full.

39	9079 R	Project Proposal Deptt. Of Biotechnology,ND. Prof Ram Chandra, DEM	RSO	12.8.16	Dean SES	16/Aug	For need full.
40	7154 R	Approval For External Member(RGNF)	Dean	12.8.16	AR/A	16/Aug	For need full.
41	5335 R	Diesel Purchase for Auditorium D.G. Set 5(455)/14	EO	12.8.16	FO	16/Aug	For need full.
42	8376 R	T/C Payment of engagemant of Driver On Contract For VC Sett.	DR/Legal	12.8.16	FO	16/Aug	For need full.
43	3566 R	Enggagement of LDC (02 Nos) and Driver (02 Nos) in VC Sectt./VC office.	DR/Legal	12.8.16	DR/Legal	16/Aug	For need full.
44	7300 R	केन्द्रीय पुस्तकालय अनुरक्छडिय कार्य 5(580)/2015.	EE	12.8.16	IAO	16/Aug	For need full.
45	9081 R	Statue Sifting Part -2 5(259)/2012	EE	12.8.16	EE	16/Aug	For need full.
46	8165 R	236/Gate Scholarship(Neha Yadav)/DIT/BBAU/16	HoD	12.8.16	AR/A	16/Aug	For need full.
47	9082 R	RGNF file Mr. Rishi Mishra Ph.D Student.	HoD	12.8.16	AR/A	16/Aug	For need full.
48	7447 R	Maintinace Grant File, HD & FS.	HoD	12.8.16	AR/SNP	16/Aug	For need full.
49	7067 R	InspireFellowship Shivanki Srivastava	HoD	12.8.16	AR/A	16/Aug	For need full.
50	3920 R	Land Line Bill Payment File VC Sir/Sectt	AR/Vehi.	12.8.16	FO	16/Aug	For need full.
51	9083 R	NOC. Dr. Verendra Kumar.	HoD	12.8.16	AR/A	16/Aug	For need full.
52	8653 R	Satellite Campus Amity. 5(606)/2016	VC	12.8.16	EE	16/Aug	For need full.
53	7965 R	UGC/MHRD Correspondence, Vol- IV,	VC	12.8.16	DR/Estt	16/Aug	For need full.
54	8057 R	Representation from Sh. Bodh Lal & R.S. Rai.	DR/Estt	12.8.16	Prof.SK. Bhatnagar	16/Aug	For need full.
55	8711 R	APAR Report of Proff. Ram Chandra.	DR/Estt	12.8.16	VC	16/Aug	For approval
56	8816 R	RGNF, M.Phil, Mr. Neeraj Gautam.	HoD	12.8.16	AR/A	16/Aug	For need full.
57	9084 R	RGNF, Ms. Deepika Gautam, M.Phil.	HoD	12.8.16	AR/A	16/Aug	For need full.
58	4729 R	Ph.D students Registration (DRC) Part-2, along with Part -3,	HoD	12.8.16	AR/A	16/Aug	For need full.
59	5396 R	Payment of M/S Security Solution Services .	Security	12.8.16	FO	16/Aug	For need full.

60	8122 R	International Journal Of Social Science & Development Policy.	DR/Legal	12.8.16	VC	16/Aug	For approval
61	8878 R	Prof. Ram Chandra.	DR/Legal	12.8.16	DR/Legal	16/Aug	For need full.
62	9085 R	251/Ph.D. Admission NRI/DIT/2016	Dean SIST	12.8.16	AR/A	16/Aug	For need full.
63	8466 R	File for the six month extension of Ph.d research scholar.	Hod	12.8.16	AR/A	16/Aug	For need full.
64	8976 R	T.C Departmental Exam for the Post of UDC.	COE	12.8.16	COE	16/Aug	For need full.
65	8973 R	Reg. Admission Fee & Documents Clarification.	DR/Estt	11.8.16	VC	16/Aug	For approval
66	7690 R	Nomenuclature of B.Sc. -M.Sc. Applied Geology SES.	AR/A	11.8.16	AR/A	16/Aug	For need full.
67	9086 R	Extension of Sainitation Agency.	AR/Saini	16.8.16	FO	17/Aug	For need full.
68	8277 R	Case ID No. 15/2016, Rajendra Prasad Vs. VC, BBAU & 5 Other	R-office	16.8.16	VC	16/Aug	For approval
69	9087 R	Hospitality Expenses of SC/ST Cell 2016-17	DR-SC/ST	16.8.16	FO	17/Aug	For need full.
70	3266 R	Reibreshment of University aid to the PG Students (SC/ST) for Dissertation work	DR-SC/ST	16.8.16	FO	17/Aug	For need full.
71	9011 R	T/C PF of Ramesh Kumar Yadav, LDC	DR/Estt	16.8.16	VC	17/Aug	For approval
72	7920 R	PF of Ms. Rajshree, Lecturer DIT	DR/Estt	16.8.16	DR/Estt	17/Aug	For need full.
73	8962 R	Request of Dr. Shashi bhushan, DAM.	DR/Estt	16.8.16	VC	17/Aug	For approval
74	8987 R	Requisition for Public Admin.	DR/Estt	16.8.16	DR/Estt	16/Aug	For need full.
75	8969 R	Forwarding Application for Yuvana Satya Priya RCA	DR/Estt	16.8.16	VC	16/Aug	For approval
76	8369 R	T/C PF of Dr. D.R.Modi (LTC).	DR/Estt	16.8.16	DR/Estt	16/Aug	For need full.
77	6561 R	T/C Nomination of BOM.	DR/Estt	16.8.16	DR/Estt	17/Aug	For need full.
78	4082 R	Children Education allownces, Part III. With One register.	DR/Estt	16.8.16	FO	16/Aug	For need full.
79	7086 R	File -Recommendation for nomination of Chif Vigilance Officer (CVO)	DR/Estt	16.8.16	VC	16/Aug	For approval

80	6266 R	Breif Note of Daily Paid Worker (DPW)	DR/Estt	16.8.16	Prof.Vipin Saxena	16/Aug	For need full.
81	9088 R	Dr. Rajesh Ekka Assitt. Prof. School of Education.	DR/Estt	16.8.16	VC	16/Aug	For approval
82	9089 R	T/C PF of Ms. Rina Kumari Library.	DR/Estt	16.8.16	AR/A	17/Aug	For need full.
83	9090 R	T/C R & P Rules (N/T)	DR/Estt	16.8.16	DR/Estt	17/Aug	For need full.
84	9091 R	अतिथि गृह मे विभिन्न प्रकार के कार्यो एवं मरम्मत के संबंध मे। 5(571)/2016, Part -2.	EE	16.8.16	IAO	16/Aug	For need full.
85	3740 R	वशिष्ट उदधानी करण कार्य No. 5(402)/2014	EE	16.8.16	IAO	16/Aug	For need full.
86	9092 R	केन्द्रीय पुस्तकालय अनुरकछडिय कार्य 5(580)/2015. Part-4.	EE	16.8.16	FO	16/Aug	For need full.
87	9060 R	M.A. Development Studeis, Entrance Test-2016.	AR/A	16.8.16	AR/A	16/Aug	For need full.
88	9050 R	RGNF of Mr. Jitendra Kumar Meena .Ph.D Horti.	AR/A	16.8.16	FO	16/Aug	For need full.
89	9049 R	RGNF of Mr. DC. Meena.Ph.D Horti.	AR/A	16.8.16	FO	16/Aug	For need full.
90	9054 R	Case of Fee Submission of Mr. Raj Kumar, M.Sc. Ind. Microbiology.	AR/A	16.8.16	HoD/DE M	16/Aug	For need full.
91	3420 R	JRF Fellowship, CSIR-UGC File	AR/A	16.8.16	DR/A	16/Aug	For need full.
92	3021 R	154/DRC/DIT/2014 Voll- II	AR/A	16.8.16	VC	16/Aug	For approval
93	8598 R	RGNF File (Joining Report, Mr. Arvind Kumar.	AR/A	16.8.16	FO	16/Aug	For need full.
94	8267 R	RGNF- Pankaj Kumar Chowdhary.	AR/A	16.8.16	DR/A	16/Aug	For need full.
95	3679 R	Activation of CSIR-JRF Of Mr. Atul(ph.D. Student 2012-13)	AR/A	16.8.16	DR/A	16/Aug	For need full.
96	7000 R	JRF Payment file File No. 110/Economic/BBAU/2011	FO	16.8.16	DR/A	16/Aug	For need full.
97	8961 R	Request of Prof. Ram Chandra, DEM	VC	16.8.16	DR/Estt	16/Aug	For need full.

98	3566 R	Enggagement of LDC (02 Nos) and Driver (02 Nos) in VC Sectt./VC office.alongwith 8376/R	FO	16.8.16	DR/Estt	16/Aug	For need full.
99	3523 R	Promotion of driver/ Transfer of Cader, of Safaiwala/ Chawkidar to the Peon Cader.	DR/Estt	16.8.16	DR/Estt	16/Aug	For need full.
100	9093 R	Agenda By circulation, 12/8/16.	Registrar	16.8.16	VC	16/Aug	For approval
101	9025 R	59th Emergent Meeting of Acdemic Council Held On 05.08.2016.	VC	16.8.16	DR/A	16/Aug	For need full.