

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7479 R	Engagement of Consultant	VC	14.7.16	AR/Estt	1/Aug	For need full.
2	8837 R	TA Bill Dr. Manoj Kr. Dhadwal	AD/PE	18.7.16	FO	1/Aug	for need full.
3	8875 R	Report regarding complaint by some student of iv sem of enveronomeant microbiology.	DR-SC/ST	21.7.16	DR/CRC	1/Aug	For need full.
4	8914 R	Reply of Audit 2014-15	AR/Estt	26.7.16	FO	1/Aug	For need full.
5	8854 R	RTI Complaint of Ms. Deepa Awasthi.	AR/Estt	28.7.16	AR/Estt	1/Aug	For need full.
6	6561 R	T/C Nomination of BOM.	AR/Estt	28.7.16	VC	1/Aug	For approval
7	8929 R	No Objection Certificate, Dr. Gaurav Kaithwas	AR/Estt	28.7.16	AR/Estt	1/Aug	For need full.
8	8947 R	Incremeant of RCA Faculty.	AR/Estt	28.7.16	FO	1/Aug	For need full.
9	8901 R	Relieving From Coordinator Charge.	AR/Estt	28.7.16	VC	1/Aug	For approval
10	8649 R	Proposal for Sports Policy & Sports Budget-2016-17	AR/Estt	28.7.16	AR/Estt	1/Aug	For need full.
11	8922 R	Research Proposal Submission to CST-UP by Dr. Monika Sharma,	DR-SC/ST	28.7.16	Prof.RP.Singh	1/Aug	For need full.
12	8926 R	Utilization File Dr. Garuav Raj Devedi, Young Sisintist, DES.	DR-SC/ST	28.7.16	FO	1/Aug	For need full.
13	8951 R	74th STAI Annual Convention at New Delhi. Proff Ram Chandra	Hod	28.7.16	FO	1/Aug	For need full.

14	5888 R	RGNF- File For Ph.D Scholar-2014,	AR/A	28.7.16	AR/A	1/Aug	For need full.
15	8834 R	Report regarding complaint by some student of iv sem of enveronomeant microbiology.	AR/A	28.7.16	VC	1/Aug	For approval
16	3905 R	Office Order/Circular Acadmic Secation	AR/A	28.7.16	AR/A	1/Aug	For need full.
17	8906 R	Open Viva-Voce Of Mr. Amit Kumar.	AR/A	28.7.16	FO	1/Aug	For need full.
18	3519 R	JRF-DST, Dr. Gaurav Kaithwas	AR/A	28.7.16	RSO	1/Aug	For need full.
19	8760 R	Fees Reimbursement of Mr. Shaishav Kr. Jha, Applied Geology)	AR/A	28.7.16	FO	1/Aug	For need full.
20	6495 R	BPGS, DAS.	AR/A	28.7.16	AR/A	1/Aug	For need full.
21	8861 R	248/Conferencr-2016/UGC-MRP(2016-17)/DIT	FO	28.7.16	AR/A	1/Aug	For need full.
22	8860 R	249/Conferencr-2016/UGC-MRP(2016-17)/DIT	FO	28.7.16	AR/A	1/Aug	For need full.
23	8852 R	Tender for Manpower Providing Agency.	FO	28.7.16	AR/Estt	1/Aug	For need full.
24	8908 R	Dr. Sufia Ahmad, LTC	FO	28.7.16	AR/Estt	1/Aug	For need full.
25	8953 R	Traval to Attend National Seminar on Yoga 18/june/16, Ripu sudan Singh	DSW	28.7.16	FO	1/Aug	For need full.
26	8954 R	Travelling Allownce Bill for Tour (Prof. NMP. Verma)	Dean	28.7.16	FO	1/Aug	For need full.
27	7036 R	Ms. Akshita Mudgal / PG Indira Gandhi Scholarship For Single Girl Child. M.sc Brain	Hod	28.7.16	AR/A	1/Aug	For need full.

28	8817 R	Extention of Six Month. Shri Vikas Kumar Upadhay.	VC	28.7.16	AR/A	1/Aug	For need full.
29	4082 R	Children Education allownces, Part III. With Two register.	VC	28.7.16	AR/Estt	1/Aug	For need full.
30	8946 R	T/C PF of Raj Shree Asstt.Prof (DIT)	VC	28.7.16	AR/Estt	1/Aug	For need full.
31	5173 R	DEM-FIST	HoD	28.7.16	FO	1/Aug	For need full.
32	8956 R	International Conference in Feb.2017.20th & 22,	HoD	28.7.16	VC	1/Aug	For approval
33	8957 R	Paymeant OF RGNF File. Miss. Swetalena, Miss.Manjari Singh, Mr. Jitendra Kumar	HoD	28.7.16	AR/A	1/Aug	For need full.
34	8919 R	Pawan Kumar Nayak, Assi.Proff. On Contract, For BBA LLB(H).	AR/Estt	28.7.16	VC	1/Aug	For approval
35	8920 R	Shalimi Nagpal Ahuja, Assi.Proff. On Contract.	AR/Estt	28.7.16	VC	1/Aug	For approval
36	8921 R	Shweta Tripathi, Assi.Proff, On Contract.	AR/Estt	28.7.16	VC	1/Aug	For approval
37	8961 R	Request of Prof. Ram Chandra, DEM	AR/Estt	28.7.16	FO	1/Aug	For need full.
38	8106 R	T/C PF of Dr. Brijesh Kumar, Assistant Prof. Sociology.	AR/Estt	29.7.16	FO	1/Aug	For need full.
39	8040 R	Complain of Dr. Sunita Chandra Registrar, & Dr. Kamal Jaiswal	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
40	8788 R	Pre Santion for Purchase of property (Form-1) Dr. Gaurav Kaithwas.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
41	7920 R	PF of Ms. Rajshree, Lecturer DIT	AR/Estt	29.7.16	PIC/R	1/Aug	For need full.

42	8962 R	Request of Dr. Shashi bhushan, DAM.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
43	3523 R	Promotion of driver/ Transfer of Cader, of Safaiwala/ Chawkidar to the Peon Cader.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
44	8896 R	JRF to SRF Mr. Vineet Kumar,	AR/A	29.7.16	AR/A	1/Aug	For need full.
45	8821 R	Hostel General Information Guide Session-2016-17	AR/A	29.7.16	VC	1/Aug	For approval
46	8781 R	Abhishek Tripathi B.Com(H).	AR/A	29.7.16	VC	1/Aug	For approval
47	4186 R	NAAC Visit Related works Engi.Sec.5(523)/14	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
48	7605 R	RGNF, Dilip singh rathi	FO	29.7.16	AR/A	1/Aug	For need full.
49	6922 R	Fees Transfer Ms. Sunita Bharti, M.Phil. Sociology.	FO	29.7.16	AR/A	1/Aug	For need full.
50	8965 R	Lien Application for Board Meeting Please.	HoD	29.7.16	AR/Estt	1/Aug	For need full.
51	8966 R	Selection Committee. - Guest Faculty	Hod	29.7.16	PIC/R	1/Aug	For need full.
52	8967 R	Selection Committee. - Guest Faculty Community Collage.	Hod	29.7.16	PIC/R	1/Aug	For need full.
53	8918 R	Allotment of SES Conference Hall for Sport Section Seminar.	AR/A	29.7.16	EO	1/Aug	For need full.
54	8718 R	T/C PF of Brijnarayan Pradhan. Lab.Atte. (M.A)	IAO	29.7.16	AR/Estt	1/Aug	For need full.
55	8438 R	Painting of Ashoka & Kanishika Boys Hostel. 5(603)/2016.	EE	29.7.16	FO	1/Aug	For need full.

56	8656 R	Construction work At Ammethi Satellite Center BBAU 5(608)/16	EE	29.7.16	DR/Legal	1/Aug	For need full.
57	3282 R	Construction of Moot Court .	EE	29.7.16	FO	1/Aug	For need full.
58	8968 R	केन्द्रीय पुस्तकालय अनुरकछनीय कार्य 5(580)/2016 Part -3.	EE	29.7.16	FO	1/Aug	For need full.
59	7209 R	Refunding of Deduction of salary Arrear (CAS) of Prof. N.M.P. erma, DE	IAO	29.7.16	FO	1/Aug	For need full.
60	8765 R	Complaint of Sh. Ram Karan, CPGRAM Portal MHRD.	AR/Estt	29.7.16	VC	1/Aug	For approval
61	6953 R	PF of Shri. Gokaran Prasad, AR.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
62	8302 R	T/C PF of Saheb Saran, LTC.	AR/Estt	29.7.16	VC	1/Aug	For approval
63	8900 R	Proposal for Gold Medal By Sita Ram Jindal Foundation ND	AR/Estt	29.7.16	VC	1/Aug	For approval
64	8511 R	ACP/MACP Scheme for Non-Teaching Staff. Vol-2,	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
65	7505 R	Compassionate Appointmeant Against Late Shri ishwar Chand.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
66	8799 R	Application for Forwarding to central university of Bihar, Dr. Jay Shankar Singh.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
67	8969 R	Forwarding Application for Yuvana Satya Priya RCA	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
68	8822 R	Fact Finding Committee Reg. Tender.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
69	7541 R	PF of Prof. Narendra Kumar.DPS	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.

70	8970 R	Dr. Shanu Singh Asstt.Prof. SOE	AR/Estt	29.7.16	VC	1/Aug	For approval
71	8902 R	Orientation Programme,	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
72	6791 R	PF of Prof. Sartik Bagh. DPS.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
73	8402 R	Re-employeant of Teachers staff Superannuation.	AR/Estt	29.7.16	AR/Estt	1/Aug	For need full.
74	8057 R	Representation from Sh. Bodh Lal & R.S. Rai.	VC	29.7.16	Chair- HPC	1/Aug	For need full.
75	8971 R	PDF of Dr. Ved Prakash.	AR/A	29.7.16	VC	1/Aug	For Approval
76	3779 R	Purchase of postel Stamp, Vol-III.	AR/A	29.7.16	VC	1/Aug	For Approval
77	8972 R	Cancelation of Reliving order, Dr. MK. Padhy.	HoD	1.8.16	AR/Estt	1/Aug	By Hand MK.P
78	8445 R	Post Matric Scholarship & Fee Riemburement for the Year 2016-17	DR-SC/ST	1.8.16	DR/Estt	1/Aug	For need full.
79	8973 R	Reg. Admission Fee & Documents Clarification.	HoD	1.8.16	AR/A	1/Aug	For need full.
80	8853 R	Admission File 2016-17	AR/A	1.8.16	VC	1/Aug	For approval
81	8980 R	Forwarding Application Dr. Shalini Chandra, DES, Orientation Programme.	DR/Estt	1.8.16	VC	1/Aug	For approval