

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5836 R	Construction of Student Activity Center. 5(549)/2015	VC	21.7.16	EE	26/Aug	For need full.
2	8721 R	Refund of FEES, K.Kamal, Atif, Shiwangi,	HoD/DHR	4.8.16	AR/A	26/Aug	For need full.
3	4067 R	Committee for Creation of Mosquito mesh.5(497)/14	EE	8.8.16	FO	26/Aug	For need full.
4	9067 R	Paymeant of TA/Honorarium, Shri. A.N.Bokshi.	VC	11.8.16	VC	24/Aug	For approval
5	6630 R	For Fees Refund to Toppers.	AR/A	12.8.16	AR/A	26/Aug	For need full.
6	9012 R	XVII Advisory Committee Meeting for SC/ST- 2016.	DR-SC/ST	16.8.16	VC	26/Aug	For approval
7	9095 R	Manpower Requiremeant for Various Deptt/Course/SectionOf BBAU Campus.	VC	17.8.16	AR/ESSt	26/Aug	For need full.
8	9004 R	Constitution of Advisory Committee for SC/ST.	VC	17.8.16	DR-SC/ST	26/Aug	For need full.
9	9105 R	Vikash Kumar Upadhyay Asstt.Prof. On Cont. DHR.	VC	17.8.16	PIC/R	26/Aug	For need full.
10	9107 R	Minutes of the Meeting of D.R.C.	Hod	19.8.16	AR/A	26/Aug	For need full.
11	3740 R	वशिष्ट उद्धानी करण कार्य No. 5(402)/2014	IAO	19.8.16	VC	26/Aug	For approval
12	8986 R	Urgent need faculty For Public Admin.	Cor-	19.8.16		24/Aug	By Hand Ripu sudan Sir
13	8542 R	Recruitment file. DST SERB Project.Dr. Venkatesh Kumar	HoD	19.8.16	RSO	26/Aug	For need full.

14	8057 R	Representation from Sh. Bodh Lal & R.S. Rai.	DHR	19.8.16	AR/ESst	26/Aug	For need full.
15	8770 R	for Establish of BSNL Exchange in BBAU Campus.+5889/R + 5898/R,	DR/Legal	19.8.16	VC	26/Aug	For approval
16	8656 R	Construction work At Ammethi Satellite Center BBAU 5(608)/16	DR/Legal	19.8.16	VC	26/Aug	For approval
17	9046 R	Construction work At Ammethi Satellite Center BBAU 5(608)/16 Part -2.	DR/Legal	19.8.16	VC	26/Aug	For approval
18	7521 R	Requiremeant Of Staff in Engineering Departmeant. 5 (239)/2006.	EE	19.8.16	VC	26/Aug	For approval
19	9108 R	Guest Faculty for M.Sc.(Energy & Environomeant).	Hod	19.8.16	PIC/R	26/Aug	For need full.
20	6311 R	Solar Photovoltaic System, 5(558)/15	VC	19.8.16	EE	24/Aug	by hand AE Elec.
21	3238 R	Net - JRF/ UGC Department of Applied Chemistery	FO	19.8.16	AR/A	26/Aug	For need full.
22	4079 R	DRM Ph.D batch 2013, JRF Fellowship File . 40	FO	19.8.16	FO	26/Aug	For need full.
23	8205 R	JRF of Narendra Gupta.& Sangeeta Kumari.	FO	19.8.16	AR/A	26/Aug	For need full.
24	9109 R	Requirement of Regular Faculty.	Hod	19.8.16	PIC/R	24/Aug	For need full.
25	6714 R	Inspire- Scholarship Application Forms.	Hod	19.8.16	AR/A	26/Aug	For need full.
26	7965 R	UGC/MHRD Correspondence, Vol- IV,	DR-SC/ST	19.8.16	VC	26/Aug	For approval
27	9110 R	Parking Tin Set File for RCA.	Hod	19.8.16	EE	26/Aug	For need full.

28	6266 R	Breif Note of Daily Paid Worker (DPW)	Chair-	19.8.16	AR/ESSt	26/Aug	For need full.
29	9112 R	Advance file RACK.	Hod	19.8.16	AR/Snp	26/Aug	For need full.
30	9091 R	अतिथि गृह मे विभिन्न प्रकार के कार्यों एवं मरम्मत के संबंध मे। 5(571)/2016, Part -2.	IAO	19.8.16	VC	26/Aug	For approval
31	8670 R	Meeting of all dean / HoD/ 16/06/16	AR/A	19.8.16	AR/A	26/Aug	For need full.
32	9113 R	School for managemaint studies(Admin-II floor), Reminder.	Hod	19.8.16	VC	26/Aug	For approval
33	9114 R	Annual Report 2015-16, 139/BBAU/SC/ST Cell/2016.	RSO	19.8.16	RSO	26/Aug	For need full.
34	9078 R	Project Proposal Ministry of Environmental & Forest,ND. Prof Ram	Hod	19.8.16	RSO	26/Aug	For need full.
35	9079 R	Project Proposal Deptt. Of Biotechnology,ND. Prof Ram Chandra, DEM	Hod	19.8.16	RSO	26/Aug	For need full.
36	9073 R	Revised Project Proposal of DBT for Funding. Prof. Ram Chandra.	Hod	19.8.16	RSO	26/Aug	For need full.
37	3403 R	Research asstt. Project No. CST/ SERPD/D-784	Hod	19.8.16	FO	26/Aug	For need full.
38	9115 R	NOC/Leave Letter For Singapore VISA During, Siddhartha Mukerji.	Hod	19.8.16	AR/ESSt	26/Aug	For need full.
39	5598 R	Joining report of JRF & ph.D Schollar.	AR/A	19.8.16	HOD/DPS	26/Aug	For need full.
40	8749 R	MBA (RM) Caution Money File.	AR/A	19.8.16	FO	26/Aug	For need full.
41	9037 R	Admission File M.Sc. Zoology. Session-2016-17.	AR/A	19.8.16	DR-SC/ST	26/Aug	For need full.

42	9039 R	Admission File Integrated B.Sc/M.Sc. Basic Science Session 2016-17.	AR/A	19.8.16	DR-SC/ST	26/Aug	For need full.
43	5904 R	JRF Joining Report of Taku manji.	AR/A	19.8.16	AR/A	26/Aug	For need full.
44	5789 R	Ph.D Tanuja Singh	AR/A	19.8.16	AR/A	26/Aug	For need full.
45	8043 R	RGNF Ms. Priyanka Verma.	AR/A	19.8.16	AR/A	26/Aug	For need full.
46	4161 R	UGC-JRF, Dhananjay Kumar	AR/A	19.8.16	AR/A	26/Aug	For need full.
47	8105 R	RGNF Yogesh Kumar , Krishna Pal,	AR/A	19.8.16	AR/A	26/Aug	For need full.
48	7946 R	UGC- RGNF Mr. Abhay prakash Rawat.	AR/A	19.8.16	AR/A	26/Aug	For need full.
49	6158 R	RGNF Fellowship 2014-15 Rashmi Singh & Priyanka Choudhary	AR/A	19.8.16	AR/A	26/Aug	For need full.
50	5886 R	RGNF- Ravindra Kumar ,DAP, BBAU To Persu PH.D.	AR/A	19.8.16	AR/A	26/Aug	For need full.
51	9033 R	M.SC. Forensic Sc. Criminology Admission 2016-17.	AR/A	19.8.16	VC	26/Aug	For approval
52	9036 R	Admission For the Acadmic Session-2016-17, M.Pharma(Pharmacology),	AR/A	19.8.16	AR/A	26/Aug	For need full.
53	8846 R	CSIR-JRF, Abhishek Kumar.	HoD	19.8.16	AR/A	26/Aug	For need full.
54	8878 R	Prof. Ram Chandra.	DR-SC/ST	19.8.16	AR/ESSt	26/Aug	For need full.
55	8757 R	GPF And etc. Of Librarian Dr. Sunil Gorla.	DR/Estt	22.8.16	FO	26/Aug	For need full.

56	5397 R	T/C file for NPS Forms.	DR/Estt	22.8.16	IAO	26/Aug	For need full.
57	9116 R	T/C PF of B.S. Saini, Sr. Asstt. (LTC)	DR/Estt	22.8.16	VC	26/Aug	For approval
58	8488 R	T/C PF of Dr. Sufiya Ahmed LTC.	DR/Estt	22.8.16	VC	26/Aug	For approval
59	8888 R	Forwarding Of Faculty Application Dr. M.K.Padhy.	DR/Estt	22.8.16	VC	26/Aug	For approval
60	8961 R	Request of Prof. Ram Chandra, DEM	DR/Estt	22.8.16	DR/Legal	26/Aug	For need full.
61	9076 R	T/C pf of sh. Alok Sagar, MTS	DR/Estt	22.8.16	VC	26/Aug	For approval
62	9011 R	T/C PF of Ramesh Kumar Yadav, LDC	DR/Estt	22.8.16	AR/ESSt	26/Aug	For need full.
63	8718 R	T/C PF of Brijnarayan Pradhan. Lab.Atte. (M.A)	DR/Estt	22.8.16	VC	26/Aug	For approval
64	8711 R	APAR Report of Proff. Ram Chandra.	DR/Estt	22.8.16	AR/ESSt	26/Aug	For need full.
65	9010 R	T/C PF of Vineet Kumar, LDC, Reg. MA(Sociology)	DR/Estt	22.8.16	AR/ESSt	26/Aug	For need full.
66	9011 R	T/C PF of Ramesh Kumar Yadav, LDC	DR/Estt	22.8.16	VC	26/Aug	For approval
67	9008 R	CPF/GPF A/C No. Of University Emplpyee, 53(G)-Esstt/BBAU/08.	DR/Estt	22.8.16	AR/ESSt	26/Aug	For need full.
68	7820 R	CIC Return Under RTI Act.	DR/RTI	22.8.16	DR/CPIO	26/Aug	For need full.
69	8122 R	International Journal Of Social Science & Development Policy.	DR/RTI	22.8.16	VC	26/Aug	For approval

70	8951 R	74th STAI Annual Convention at New Delhi. Proff Ram Chandra	Hod	22.8.16	FO	26/Aug	For need full.
71	9117 R	Tour Rembursement DST Project Meeting, Proff. Ram Chandra.	Hod	22.8.16	FO	26/Aug	For need full.
72	9118 R	Request For Zero Session Mr. Raghvendra Singh.	Hod	22.8.16	AR/A	26/Aug	For need full.
73	3585 R	BPGS. Dpartment of Applied Chemistry	Hod	22.8.16	AR/A	24/Aug	For need full.
74	7675 R	DRC main File.	Hod	22.8.16	AR/A	26/Aug	For need full.
75	4278 R	Imprest file Of Academic Section.	AR/A	22.8.16	FO	26/Aug	For need full.
76	6165 R	BPGS Deptt of HD & FS	Hod	22.8.16	AR/A	26/Aug	For need full.
77	9121 R	Letter reg. Junior Engg. (Civil), Temporary Post.	AR/Estt	22.8.16	AR/Estt	26/Aug	For need full.
78	3608 R	Representation Of Roster Teaching.	AR/Estt	22.8.16	AR/ESTt	26/Aug	For need full.
79	9122 R	T/C PF sh. SM. Basha, Asstt. Prof., DH	AR/Estt	22.8.16	VC	26/Aug	For approval
80	4866 R	PF of Preeti Gupta, Asst. Prof.	AR/Estt	22.8.16	AR/Estt	26/Aug	For need full.
81	8972 R	Cancelation of Reliving order, Dr. MK. Padhy.	AR/Estt	22.8.16		24/Aug	By Hand MK.Padhy Sir
82	8372 R	Power Suplly Extention to shed net/Polyhouse. 5(32)/2016.	AR/Estt	22.8.16	AR/ESTt	26/Aug	For need full.
83	9041 R	Regarding Confirmation of Faculty Dr. Preeti Gupta.	AR/Estt	22.8.16	AR/Estt	26/Aug	For need full.

84	9123 R	T/C PF of Mr. Vashu Krishna.	AR/Estt	22.8.16	VC	26/Aug	For approval
85	8022 R	Pay Fixation of 41 Teachers.	AR/Estt	22.8.16	FO	26/Aug	For need full.
86	4280 R	T/C PF Of Prof. Ram Chandra, DEM.	DR/Legal	22.8.16	AR/Estt	26/Aug	For need full.
87	9127 R	Fixasation of Specialisation in Public Administration Programme.	VC	23.8.16	AR/Estt	26/Aug	For need full.
88	9128 R	Application forwarding/for Astdt.Prof., Bibekanand Nayak.	Dir-	23.8.16	AR/Estt	26/Aug	For need full.
89	9099 R	Space Requirment.	EE	23.8.16	HOD/DRM	26/Aug	For need full.
90	6538 R	RGNF file for Pramod Kumar, RS	AR/A	23.8.16	AR/A	26/Aug	For need full.
91	6427 R	RGNF fellowship.	AR/A	23.8.16	AR/A	26/Aug	For need full.
92	8987 R	Requisition for Public Admin.	AR/A	23.8.16	AR/A	26/Aug	For need full.
93	9066 R	SERB Post Doc. Fellowship Dr. Deepti Barnwal.	AR/A	23.8.16	AR/A	26/Aug	For need full.
94	8817 R	Extention of Six Month. Shri Vikas Kumar Upadhay.	AR/A	23.8.16	HOD/DHR	26/Aug	For need full.
95	9129 R	UGC Scheme for PG Scholarship for professional Course for SC/ST	AR/A	23.8.16	AR/A	26/Aug	For need full.
96	5283 R	Project Fund Utilisation, SR/FT/CS-102/2011, Dr. Shailesh Kumar.	HoD	23.8.16	RSO	26/Aug	For need full.
97	9132 R	Change the course of M.Tech (Nano-Opto)	AR/A	23.8.16	VC	26/Aug	For approval

98	9133 R	CST Award/BYC/ DAP/BBAU/2016	Dean	23.8.16	RSO	26/Aug	For need full.
99	9134 R	T/C Medical Bills of Teachers/ Non Teaching, for Verification Retired Employee.	AR/Estt	23.8.16	AR/ESSt	26/Aug	For need full.
100	5824 R	medical Advance of Dr. Narendra Kumar DE. & Others.	AR/Estt	23.8.16	AR/ESSt	26/Aug	For need full.
101	9023 R	Refusal of Manpower Committee Chairperson.	AR/Estt	23.8.16	AR/Estt	26/Aug	For need full.
102	7149 R	PF of Dr. Rmesh Kr. Chaturvedi, Asstt. Prof. DRM	AR/Estt	23.8.16	IAO	26/Aug	For need full.
103	8834 R	Report regarding complaint by some student of iv sem of enveronomeant	AR/Estt	23.8.16	AR/ESSt	26/Aug	For need full.
104	9053 R	Action Taken Report of "Swacch Bharat Abhiyan"	AR/Estt	23.8.16	VC	26/Aug	For approval
105	4992 R	Constitution of Finance Committee of the University,	AR/Estt	23.8.16	AR/ESSt	24/Aug	By hand Balan G
106	3393 R	Medical Reimbursement (teaching) File - April-2013	AR/Estt	23.8.16	FO	26/Aug	For need full.
107	9135 R	Anurag Rawat, RGNF-SC-JRF.	HoD	23.8.16	AR/A	26/Aug	For need full.
108	9048 R	Application from for Uni. Aid to PG Students (SC/ST) for Dissertation work.	FO	23.8.16	DR-SC/ST	26/Aug	For need full.
109	7523 R	up-garadation of JRF to SRF (Anurag Swaroop)	FO	23.8.16	AR/A	26/Aug	For need full.
110	8713 R	UGC-JRF-SRF, Ms. Namita Gupta.	FO	23.8.16	AR/A	26/Aug	For need full.
111	6964 R	Mr. Siddhart Kumar. Session 2012-13	FO	23.8.16	VC	24/Aug	For approval



112	7156 R	JRF Fellowship Vineet Kuamr,	FO	23.8.16	AR/A	26/Aug	For need full.
113	9136 R	Sushil Kumar Bharti UGC-SRF	FO	23.8.16	AR/A	26/Aug	For need full.
114	8840 R	Admission File M.Sc. (Ag) 2016-17	HoD	23.8.16	AR/A	26/Aug	For need full.
115	9137 R	Air-Conditioner for RCA Computer Lab.	Dir-	23.8.16	AR/Estt	26/Aug	For need full.
116	9138 R	Online UPS For RCA Computer Lab.	Dir-	23.8.16	AR/Estt	26/Aug	For need full.
117	9139 R	Water Coolar with Filter file For RCA	Dir-	23.8.16	AR/Estt	26/Aug	For need full.
118	9071 R	UGC / MRP research project Prof R.P Singh	Hod	23.8.16	AR/A	26/Aug	For need full.
119	9088 R	Dr. Rajesh Ekka Assitt. Prof. School of Education.	AR/Estt	23.8.16	AR/Estt	26/Aug	For need full.
120	8040 R	Complain of Dr. Sunita Chandra Registrar, & Dr. Kamal Jaiswal	AR/Estt	23.8.16	VC	24/Aug	For approval
121	8414 R	T/C PF of Dr. Mahadeva A. RCA	AR/Estt	23.8.16	VC	24/Aug	For approval
122	7983 R	RTI Replies 2016, Estt. Section.	AR/Estt	23.8.16	AR/Estt	26/Aug	For need full.
123	3566 R	Enggagement of LDC (02 Nos) and Driver (02 Nos) in VC Sectt./VC office.	AR/Estt	23.8.16	DR/Legal	26/Aug	For need full.
124	5782 R	PF of Dr. Amit Kumar Mishra.	AR/Estt	23.8.16	VC	24/Aug	For approval
125	8588 R	T/C PF of Shri Hori Lal, MTS Sainitation Section.	AR/Estt	23.8.16	AR/Estt	26/Aug	For need full.

126	9102 R	Dr. Sangeeta Krishna, Asso.Prof.	AR/Estt	23.8.16	VC	24/Aug	For approval
127	8100 R	Committee to enquire the Consumption of liquor & Tabacco.+ 6007/R.	AR/A	23.8.16	VC	26/Aug	For approval
128	8693 R	Refund of FEES	AR/A	23.8.16	AR/A	26/Aug	For need full.
129	8605 R	Transmission of information.	RSO	23.8.16	VC	24/Aug	For approval
130	3213 R	Proposal For Research Project, Dr. Shashi Kumar, Assistant Profesor FILE	VC	23.8.16	PI	24/Aug	For need full.
131	4066 R	festival Advance, Part-2	AR/Estt	24.8.16	FO	24/Aug	For need full.
132	9140 R	Investmeant of Funds.	Registrar	24.8.16	VC	24/Aug	For approval
133	9068 R	Pay Fixation of Teachers under CAS.	VC	24.8.16	AR/Estt	24/Aug	By hand Rajeet Chaudhary
134	7000 R	JRF Payment file File No. 110/Economic/BBAU/2011	AR/A	24.8.16	AR/A	26/Aug	For need full.
135	3420 R	JRF Fellowship, CSIR-UGC File	AR/A	24.8.16	FO	26/Aug	For need full.
136	4200 R	Board Of Studies. DMCJ	AR/A	24.8.16	VC	26/Aug	For approval
137	8896 R	JRF to SRF Mr. Vineet Kumar,	HoD	24.8.16	AR/A	26/Aug	For need full.
138	9141 R	Requirment of Split ACs In Professor's Chamber.	HoD	24.8.16	VC	26/Aug	For approval
139	3289 R	Personality Development Center File.	DR-SC/ST	24.8.16	VC	24/Aug	For approval

140	9142 R	60th BOM held on 16/09/2016	Registrar	24.8.16	VC	24/Aug	For approval
141	9143 R	Financial Asstt. For Attending ISAE at Jorhat, Assam.	Dean	24.8.16	AR/A	26/Aug	For need full.
142	7086 R	File -Recommendation for nomination of Chif Vigilance Officer (CVO)	AR/Estt	24.8.16	AR/ESSt	26/Aug	For need full.
143	8106 R	T/C PF of Dr. Brijesh Kumar, Assistant Prof. Sociology.	AR/Estt	24.8.16	VC	26/Aug	For approval
144	4758 R	Biycycle Purchase Advance.	AR/Estt	24.8.16	FO	26/Aug	For need full.
145	8969 R	Forwarding Application for Yuvana Satya Priya RCA	AR/Estt	24.8.16	AR/ESSt	26/Aug	For need full.
146	9077 R	Lab Attendant.	AR/Estt	24.8.16	AR/ESSt	26/Aug	For need full.
147	9144 R	T/C PF sh. Rama Shankar FO. Reg. Permission for Pursuing PG Diploma.	AR/Estt	24.8.16	AR/ESSt	26/Aug	For need full.
148	8350 R	T/C Pf of Shri.O.P.Saini Assistant Librian.	AR/Estt	24.8.16	Librian	26/Aug	For need full.
149	6494 R	Payment of Legal Fee, Vol-2	DR/Legal	24.8.16	FO	24/Aug	For need full.
150	8915 R	T/C Dr. Jiwan Singh, Orientation Programme	HoD	24.8.16	AR/ESSt	26/Aug	For need full.
151	5332 R	UGC Dr. DSK Post Doctoral Fellow, Dr. Ashutosh Awasthi,	HoD	24.8.16	AR/A	26/Aug	For need full.
152	6781 R	CONTINGENCY/ Advance UPCST Project. Dr. Shiv Shankar.	Hod	24.8.16	RSO	26/Aug	For need full.
153	9145 R	UGC- Startup Grant File.Dr. Jiwan Singh.	Hod	24.8.16	AR/ESSt	26/Aug	For need full.

154	9146 R	Academic Activity File Dr. S. Maji	HoD	24.8.16	AR/A	26/Aug	For need full.
155	3291 R	Fellowship of Ms. Anita Kumari Verma /VSB/ CST	HoD	24.8.16	AR/A	26/Aug	For need full.
156	9147 R	INSPIRE - Gyatree Devi	HoD	24.8.16	AR/A	26/Aug	For need full.
157	7067 R	InspireFellowship Shivanki Srivastava	AR/A	24.8.16	AR/A	26/Aug	For need full.
158	8851 R	Umbrella Memorandum of Understanding between IIPR-ICAR Institute and BBAU	AR/A	24.8.16	Proff. S.K.Bhatnaga	26/Aug	For need full.
159	7075 R	Inspire Scholarship Programmes.	AR/A	24.8.16	AR/A	26/Aug	For need full.
160	7868 R	RGNF of Neeraj Gautam 2015	AR/A	24.8.16	AR/A	26/Aug	For need full.
161	9094 R	National Fellowship for Higer Education of ST Students, Mr. Mithilesh Kumar.	Hod	24.8.16	AR/A	26/Aug	For need full.
162	8165 R	236/Gate Scholarship(Neha Yadav)/DIT/BBAU/16	AR/A	24.8.16	FO	26/Aug	For need full.
163	3679 R	Activation of CSIR-JRF Of Mr. Atul(ph.D. Student 2012-13)	AR/A	24.8.16	FO	26/Aug	For need full.
164	4252 R	SX4 Vehicle UP-32-D-6038.	AR/Vehi.	24.8.16	FO	26/Aug	For need full.
165	9148 R	Application for the Promotion Under CAS, Stage -1 to Stage -2	HoD	24.8.16	AR/EStt	26/Aug	For need full.
166	9051 R	JRF of Ms. Preeti Bhaskar.	HoD	24.8.16	AR/A	26/Aug	For need full.
167	5701 R	Purchase of laptop/Xerox/Desktop	HoD	24.8.16	AR/A	26/Aug	For need full.

168	3444 R	New Vehicle- Ertiga-VDI, UP-32-FS-3613	AR/Vehi.	24.8.16	VC	26/Aug	For approval
169	3304 R	Mobile bill Payment Of Hon'ble, V.C.	AR/Te	24.8.16	FO	26/Aug	For need full.
170	9089 R	T/C PF of Ms. Rina Kumari Library.	AR/A	24.8.16	VC	24/Aug	For approval
171	9155 R	Mrs. Monika Dwivedi Assi.Proff. Contract Bacis, D-Pharma.	AR/Estt	26.8.16	AR/Estt	26/Aug	For need full.
172	7866 R	JRF Continuation File .	AR/A	19.8.16	AR/A	26/Aug	For need full.
173	9034 R	M.SC. Admission 2016-17.	AR/A	19.8.16	AR/A	26/Aug	For need full.
174	8962 R	Request of Dr. Shashi bhushan, DAM.	VC	26.8.16	AR/Estt	26/Aug	For need full.
175	8672 R	T/C MHRD / UGC Correspondence (3)	RSO	26.8.16	EE	26/Aug	For need full.
176	7064 R	HPC Agenda Resolution	R-office	22.8.16	VC	26/Aug	For approval