

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9053 R	Action Taken Report of "Swacch Bharat Abhiyan"	VC	30.8.16	AR/Estt	31/Aug	For need full.
2	9011 R	T/C PF of Ramesh Kumar Yadav, LDC	VC	30.8.16	VC	31/Aug	For approval
3	3740 R	वशिष्ठउदधानी करण कार्य No. 5(402)/2014	VC	30.8.16	Cor-GBS	31/Aug	For need full.
4	9076 R	T/C pf of sh. Alok Sagar, MTS	VC	30.8.16	AR/Estt	31/Aug	For need full.
5	9159 R	T/C PF Of Dr. Deepa Raj (LTC), DCS.	VC	30.8.16	AR/Estt	31/Aug	For need full.
6	3444 R	New Vehicle- Ertiga-VDI, UP-32-FS-3613	VC	30.8.16	AR/Vehi	31/Aug	For need full.
7	8122 R	International Journal Of Social Science & Development Policy.	VC	30.8.16	DR/Legal	31/Aug	For need full.
8	9046 R	Construction work At Ammethi Satellite Center BBAU 5(608)/16 Part -2.	VC	30.8.16	AR/Estt	31/Aug	For need full.
9	9122 R	T/C PF sh. SM. Basha, Asstt. Prof., DH	VC	30.8.16	AR/Estt	31/Aug	For need full.
10	9132 R	Change the course of M.Tech (Nano-Opto)	VC	30.8.16	AR/A	31/Aug	For need full.
11	4200 R	Board Of Studies. DMCJ	VC	30.8.16	Ar/Estt	31/Aug	For need full.
12	9012 R	XVII Advisory Committee Meeting for SC/ST-2016.	VC	30.8.16	DR/SC-ST	1/Sep	For need full.
13	8656 R	Construction work At Ammethi Satellite Center BBAU 5(608)/16	VC	30.8.16	DR/Legal	1/Sep	For need full.
14	7965 R	UGC/MHRD Correspondence, Vol- IV,	VC	30.8.16	DR/SC-ST	1/Sep	For need full.
15	9091 R	अतिथि गृह मे विभिन्न प्रकार के कार्यों एवं मरम्मत के संबंध मे। 5(571)/2016, Part -2.	VC	30.8.16	VC	31/Aug	For approval

16	8970 R	Dr. Shanu Singh Asstt.Prof. SOE	VC	30.8.16	VC	31/Aug	For approval
17	9113 R	School for managemant studies(Admin-II floor), Reminder.	VC	30.8.16	AR/A	31/Aug	For need full.
18	9123 R	T/C PF of Mr. Vashu Krishna.	VC	30.8.16	AR/Estt	1/Sep	For need full.
19	8488 R	T/C PF of Dr. Sufiya Ahmed LTC.	VC	30.8.16	AR/Estt	1/Sep	For need full.
20	8718 R	T/C PF of Brijnarayan Pradhan. Lab.Atte. (M.A)	VC	30.8.16	AR/Estt	1/Sep	For need full.
21	9116 R	T/C PF of B.S. Saini, Sr. Asstt. (LTC)	VC	30.8.16	AR/Estt	1/Sep	For need full.
22	8605 R	Transmission of information.	VC	30.8.16	AR/A	31/Aug	For need full.
23	8888 R	Forwarding Of Faculty Application Dr. M.K.Padhy.	VC	30.8.16	AR/Estt	1/Sep	For need full.
24	8770 R	for Establish of BSNL Exchange in BBAU Campus.	VC	30.8.16	AR/Estt	1/Sep	For need full.
25	4122 R	हर्बल गार्डन और नवग्रह वाटिका का विकास कार्य 5(501)/2014	EE	30.8.16	FO	1/Sep	For need full.
26	9187 R	Approval for The Basketball Compitition.2016-17	I/C NCC	30.8.16	VC	1/Sep	For approval
27	5620 R	Constitution of Planning Board.	VC	30.8.16	AR/Estt	31/Aug	For need full.
28	9102 R	Dr. Sangeeta Krishna, Asso.Prof.	VC	30.8.16	AR/Estt	31/Aug	For need full.
29	5782 R	PF of Dr. Amit Kumar Mishra.	VC	30.8.16	AR/Estt	31/Aug	For need full.
30	9188 R	District Session Juge Court, Devesh Kumar Vs State Dup & Other.	VC	30.8.16	DR/Legal	31/Aug	For need full.
31	9190 R	Purchase Of UV-VIS Spectromeater Dr. Shikha.	Hod	30.8.16	VC	1/Sep	For approval
32	9191 R	Promotion Under CAS, Stage-1,2, Dr. Narender Kumar.	Hod	30.8.16	AR/Estt	1/Sep	For need full.
33	9192 R	Refresher Course Application, MK. Padhy.	HoD	30.8.16	AR/Estt	1/Sep	For need full.

34	9054 R	Case of Fee Submission of Mr. Raj Kumar, M.Sc. Ind. Microbiology.	HoD	30.8.16	DR/SC-ST	1/Sep	For need full.
35	7079 R	Committee for Project Guidelines Overhed Charges.	RSO	30.8.16	AR/A	1/Sep	For need full.
36	9194 R	Case of Student Ms. Ana Alam. Course Tranfer.	HoD	30.8.16	AR/A	1/Sep	For need full.
37	8040 R	Complain of Dr. Sunita Chandra Registrar, & Dr. Kamal Jaiswal Along With 8414/R.	VC	30.8.16	AR/Estt	31/Aug	For need full.
38	9195 R	Appli. For Stage 2 to Stage 3. Dr. Anand Prakash.	HoD	30.8.16	AR/Estt	1/Sep	For need full.
39	8228 R	PF of Mujibur Rahman Asstt.Prof. D.Law.	VC	30.8.16	AR/Estt	31/Aug	For need full.
40	7149 R	PF of Dr. Rmesh Kr. Chaturvedi, Asstt. Prof. DRM	VC	30.8.16	AR/Estt	31/Aug	For need full.
41	9183 R	meeting of the Registrar & Finance Officer on 1st Sep.2016	FO	30.8.16		31/Aug	By Hnad AR/Estt
42	9114 R	Annual Report 2015-16, 139/BBAU/SC/ST Cell/2016.	RSO	31.8.16	RSO	1/Sep	For need full.
43	8542 R	Recruitment file. DST SERB Project.Dr. Venkatesh Kumar	RSO	31.8.16	VC	1/Sep	For approval
44	9078 R	Project Proposal Ministry of Environmental & Forest,ND. Prof Ram Chandra, DEM	RSO	31.8.16		31/Aug	By hand Dr. Ram Chandra
45	9073 R	Revised Project Proposal of DBT for Funding. Prof. Ram Chandra.	RSO	31.8.16		31/Aug	By hand Dr. Ram Chandra
46	9079 R	Project Proposal Deptt. Of Biotechnology,ND. Prof Ram Chandra, DEM	RSO	31.8.16		31/Aug	By hand Dr. Ram Chandra
47	9196 R	PG Dessertation Sem-IV	DR-SC/ST	31.8.16	FO	1/Sep	For need full.
48	9197 R	Dessertation File.	DR-SC/ST	31.8.16	FO	1/Sep	For need full.

49	9198 R	SRF-RGNF Vivek Kumar,	HoD	31.8.16	AR/A	1/Sep	For need full.
50	6261 R	Promotion of Group A, Asstt. Registrar	VC	31.8.16	AR/Estt	31/Aug	For need full.
51	3157 R	Canara Bank Related matters 5(309)11	EO	30.8.16	EO	31/Aug	For need full.
52	6229 R	Approval for the Guest Faculty	HoD	31.8.16	VC	31/Aug	For approval
53	9199 R	TA Advance For Registrar.	Registrar	31.8.16	FO	31/Aug	For need full.
54	9200 R	Imprest mony.	I/CNSS	31.8.16	FO	1/Sep	For need full.
55	9201 R	Admission file. Ph.D Applied Animal Science, 2016-17	HoD	31.8.16	AR/A	1/Sep	For need full.
56	8131 R	UGC Start-up-Grant, 832/DAS/BBAU/2016	HoD	31.8.16	RSO	1/Sep	For need full.
57	7675 R	DRC main File.	AR/A	31.8.16	Hod/HD/FS	1/Sep	For need full.
58	8670 R	Meeting of all dean / HoD/ 16/06/16	AR/A	31.8.16	VC	1/Sep	For approval
59	7156 R	JRF Fellowship Vineet Kuamr,	AR/A	31.8.16	AR/A	1/Sep	For need full.
60	9136 R	Sushil Kumar Bharti UGC-SRF	AR/A	31.8.16	AR/A	1/Sep	For need full.
61	5332 R	UGC Dr. DSK Post Doctoral Fellow, Dr. Ashutosh Awasthi,	AR/A	31.8.16	AR/A	1/Sep	For need full.
62	6165 R	BPGS Deptt of HD & FS	AR/A	31.8.16	VC	1/Sep	For approval
63	9143 R	Financial Asstt. For Attending ISAE at Jorhat, Assam.	AR/A	31.8.16	VC	1/Sep	For approval
64	7075 R	Inspire Scholarship Programmes.	AR/A	31.8.16	Hod/DAM	1/Sep	For need full.
65	6714 R	Inspire- Scholarship Application Forms.	AR/A	31.8.16	AR/A	1/Sep	For need full.
66	9118 R	Request For Zero Session Mr. Raghvendra Singh.	AR/A	31.8.16	AR/A	1/Sep	For need full.
67	9146 R	Academic Activity File Dr. S. Maji	AR/A	31.8.16	VC	1/Sep	For approval
68	8721 R	Refund of FEES, K.Kamal, Atif, Shiwangi,	AR/A	31.8.16	FO	1/Sep	For need full.

69	8693 R	Refund of FEES	AR/A	31.8.16	FO	1/Sep	For need full.
70	7154 R	Approval For External Member(RGNF)	AR/A	31.8.16	AR/A	1/Sep	For need full.
71	8896 R	JRF to SRF Mr. Vineet Kumar,	AR/A	31.8.16	AR/A	1/Sep	For need full.
72	8713 R	UGC-JRF-SRF, Ms. Namita Gupta.	AR/A	31.8.16	FO	1/Sep	For need full.
73	5525 R	Ph.D Viva-Voce , TA For External Members	HoD	31.8.16	AR/A	1/Sep	For need full.
74	8299 R	Dr. Manjari Shukla(WSO) DST Porject	PI	31.8.16	AR/A	1/Sep	For need full.
75	9202 R	CAS Form Dr. Gaurav Kaithwas.	HoD	31.8.16	AR/Estt	1/Sep	For need full.
76	4186 R	NAAC Visit Related works Engi.Sec.5(523)/14	EE	30.8.16	AR/Estt	31/Aug	For need full.
77	6781 R	Advance UPCST Project. Dr. Shiv Shankar.	RSO	31.8.16	FO	1/Sep	For need full.
78	9203 R	Conunduct NCC annual Traning Camp.	ANO	31.8.16	AR/Estt	1/Sep	For need full.
79	8903 R	PF of Sarvjeet MTS	AR/Estt	31.8.16	VC	31/Aug	For approval
80	9128 R	Application for Astd.Prof. Bibekanand Nayak.	AR/Estt	31.8.16	VC	1/Sep	For approval
81	9026 R	Identity Card and Library Card. Dr. Alok kumar Singh.	AR/Estt	31.8.16	EO/Securit y	1/Sep	For need full.
82	9149 R	Furniture Of Library & RCA Office.	AR/Estt	31.8.16	AR/Estt	1/Sep	For need full.
83	9155 R	Mrs. Monika Dwivedi Assi.Proff. Contract Bacis, D-Pharma.	AR/Estt	31.8.16	VC	31/Aug	For approval
84	9158 R	Ms. Sangeeta Chauhan Category SC, SOE.	AR/Estt	31.8.16	VC	1/Sep	For approval
85	9204 R	T/C Group-'B' MACP/DPC.	AR/Estt	31.8.16	Proff. R.B.Ram	1/Sep	For need full.
86	6261 R	Promotion of Group A, Asstt. Registrar	AR/Estt	31.8.16	AR/Estt	31/Aug	By Hand Danish

87	9205 R	T/C PF of Shri. Ramesh Chandra Rawat, MTS,(LTC).	AR/Estt	31.8.16	VC	1/Sep	For approval
88	9206 R	Upendra Nath, Assistant Proffesor(On Contract) (For BBA LLB(H) Course).	AR/Estt	31.8.16	PIC/R	1/Sep	For need full.
89	9207 R	Sushil Kumar Singh, Assistant Proffesor(On Contract) (For BBA LLB(H) Course).	AR/Estt	31.8.16	PIC/R	1/Sep	For need full.
90	9208 R	Appointment of Contractual And Guest Faculty in The Department Of LAW.	AR/Estt	31.8.16	PIC/R	1/Sep	For need full.
91	9209 R	Dr. Rachana Gangwar CAS-7000 To 8000.	AR/Estt	31.8.16	PIC/R	1/Sep	For need full.
92	9210 R	Dr. Mahendra Kumar Padhy, CAS Application.	AR/Estt	31.8.16	PIC/R	1/Sep	For need full.
93	9212 R	Heena Kausar Fellowship Bill RGNF.	Hod	31.8.16	AR/A	1/Sep	For need full.
94	4008 R	Fellowship RGNF ,2011-12, DHR	FO	31.8.16	VC	1/Sep	For approval
95	9213 R	ICSSR Project Dr. Shashi Kumar, Staionary Item.	Hod	31.8.16	FO	1/Sep	For need full.
96	9214 R	Apooinmeant Of Head In human Rights.	AR/Estt	31.8.16	AR/Estt	1/Sep	For need full.
97	3523 R	Promotion of driver/ Transfer of Cader, of Safaiwala/ Chawkidar to the Peon Cader.	AR/Estt	31.8.16	VC	1/Sep	For approval
98	3585 R	BPGS. Dpartment of Applied Chemistry	AR/A	31.8.16	VC	31/Aug	By hand G.Pandey
99	9215 R	Mosquito Net For Yashodhara Girls Hostel 5(618)/2016.	EE	31.8.16	VC	1/Sep	For approval
100	9142 R	60th BOM held on 16/09/2016	Registrar	31.8.16	VC	31/Aug	For need full.