

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	5620 R	Constitution of Planning Board.	DR/Estt	1.8.16	AR/Estt	3/Aug	For need full.
2	8161 R	Promotion Under CAS Dr. Jya Srivastava. +5633/R.	DR/Estt	1.8.16	VC	3/Aug	For approval
3	8904 R	Adjustment / Advance For 59th BOM Meeting in ND, INSA	FO	2.8.16	VC	3/Aug	For Approval
4	8308 R	Chemical & plastic Ware. DST SERB Project.	HoD	2.8.16	FO	3/Aug	For need full.
5	8142 R	Recruitment file. DST SERB Project.	HoD	2.8.16	FO	3/Aug	For need full.
6	8591 R	Non-Net University Fellowship, Mr. Ranjan Singh	AR/A	2.8.16	FO	3/Aug	For need full.
7	5828 R	DIT/RGNF Gyatri Kapil/DIT/BBAU/15.	AR/A	2.8.16	AR/A	3/Aug	For need full.
8	7859 R	RGNF Mr. Ravindra Kumar Ph.D 2010-11	AR/A	2.8.16	AR/A	3/Aug	For need full.
9	8943 R	RGNF Satendra Kr. Maurya.	AR/A	2.8.16	AR/A	3/Aug	For need full.
10	5808 R	191/RGNF Shweta Sankhwar/ DIT/BBAU/2015	AR/A	2.8.16	AR/A	3/Aug	For need full.
11	5809 R	190/RGNF Virendra Singh/ DIT/BBAU/2015	AR/A	2.8.16	AR/A	3/Aug	For need full.
12	8230 R	Upgradation of JRF to SRF, Samiksha Sikarwar.	AR/A	2.8.16	AR/A	3/Aug	For need full.
13	8386 R	Reshmi Limboo, Ph.D Sociology N.F.H.S.	AR/A	2.8.16	AR/A	3/Aug	For need full.

14	7690 R	Nomenuclature of B.Sc. -M.Sc. Applied Geology SES.	AR/A	2.8.16	VC	3/Aug	For approval
15	8851 R	Umbrella Memorandum of Understanding between IIPR-ICAR Institute and BBAU	AR/A	2.8.16	AR/A	3/Aug	For need full.
16	8886 R	Bonafied Certificate file.	AR/A	2.8.16	AR/A	3/Aug	For need full.
17	8267 R	RGNF- Pankaj Kumar Chowdhary.	AR/A	2.8.16	FO	3/Aug	For need full.
18	8251 R	National Fellowship for Higer Education of ST Students, Shyam Deo Gond.	AR/A	2.8.16	AR/A	3/Aug	For need full.
19	8783 R	Unique ID for Students.	AR/A	2.8.16	COE	3/Aug	For need full.
20	6714 R	Inspire- Scholarship Application Forms.	AR/A	2.8.16	AR/A	3/Aug	For need full.
21	7379 R	T/C File of ID Cards For Officer/ Official of the university.	AR/Estt	2.8.16	AR/Estt	3/Aug	For need full.
22	8983 R	HRA- Renu Verma.	HoD	2.8.16	AR/A	3/Aug	For need full.
23	8984 R	Purchase of breath Analyzer.	VC	2.8.16	FO	3/Aug	For need full.
24	8421 R	T/C PF of Mss. Anita Tiwari, Lab Asstt. Promotion to TA	VC	2.8.16	AR/Estt	3/Aug	For need full.
25	8900 R	Proposal for Gold Medal By Sita Ram Jindal Foundation ND	VC	2.8.16	AR/Estt	3/Aug	For need full.
26	8985 R	Canteen DRM. Earn While Learn	HoD	2.8.16	EO	3/Aug	For need full.
27	6560 R	Dr. R.N Bharagava, Submission of Utilization Certificate for the 2013-14	HOD	2.8.16	RSO	3/Aug	For need full.

28	4393 R	Man Power Requirment / DEM, DST-SERB Project.	HoD	2.8.16	AR/A	3/Aug	For need full.
29	8986 R	Urgent need faculty For Public Admin.	Cor-	2.8.16	AR/Estt	3/Aug	For need full.
30	8987 R	Requisition for Public Admin.	Cor-	2.8.16	AR/Estt	3/Aug	For need full.
31	5020 R	Requirment of Guard/ Extra Guard...	VC	2.8.16	Security	3/Aug	For need full.
32	8228 R	PF of Mujibur Rahman Asstt.Prof. D.Law.	VC	2.8.16	DR/Legal	3/Aug	For need full.
33	8868 R	Admission Committee, M.Phill/ D.Lib.Science	VC	2.8.16	AR/A	3/Aug	For need full.
34	6054 R	M/S Security Solution Services, Correspondence File.	VC	2.8.16	Security	3/Aug	For need full.
35	6625 R	स्वतन्त्रता दिवस पत्रावली	VC	2.8.16	AR/Estt	3/Aug	For need full.
36	8918 R	Allotment of SES Conference Hall for Sport Section Seminar.	VC	2.8.16	EO	3/Aug	For need full.
37	8989 R	Put on Hold My Sanctioned EOL Please	VC	2.8.16	AR/Estt	3/Aug	For need full.
38	8978 R	Grievances of G.Sunil Babu, DBT.	VC	2.8.16	AR/Estt	3/Aug	For need full.
39	4588 R	Legal fee of university Counsel. Advo. Rajesh Tiwari	VC	2.8.16	FO	3/Aug	For need full.
40	7146 R	PF of Dr. Alka, Asstt. Prof. DIT	AR/Estt	2.8.16	VC	3/Aug	For approval
41	5611 R	Condolence File.	AR/Estt	2.8.16	AR/Estt	3/Aug	For need full.

42	8993 R	Admission Committee.	HoD	3.8.16	AR/A	3/Aug	For need full.
43	8996 R	Approval of TA otherthan By AIR INDIA.	HoD	3.8.16	VC	3/Aug	For approval
44	6338 R	Claim Petition Before sole Arbitrator, Sun Security Service	DR/Legal	3.8.16	VC	3/Aug	For approval
45	8861 R	248/Conferencr-2016/UGC-MRP(2016-17)/DIT	AR/A	3.8.16	AR/A	3/Aug	For need full.
46	8997 R	Medical Advance of Sh. Atul Bajpai.	DR/Estt	3.8.16	VC	3/Aug	For approval
47	7690 R	Nomenuclature of B.Sc. -M.Sc. Applied Geology SES.	VC	3.8.16	AR/Estt	3/Aug	For need full.
48	7146 R	PF of Dr. Alka, Asstt. Prof. DIT	VC	3.8.16	AR/Estt	3/Aug	For need full.
49	8980 R	Forwarding Application Dr. Shalini Chandra, DES, Orientation Programme.	VC	3.8.16	AR/Estt	3/Aug	For need full.
50	8722 R	Opinion On RTI Matter- Selection Committees.	VC	3.8.16	DR/Legal	3/Aug	For need full.
51	8990 R	Dr. Victoria Susan Ijjina, Asstt. Prof. SOE	VC	3.8.16	AR/Estt	3/Aug	For need full.
52	8143 R	Equipment file. DST SERB Project.	Cor/Pharm	3.8.16		3/Aug	By hand Dr. Sudipta Shahab
53	8754 R	Imprest For B.B.A. & B.Com(H).	AR/A	3.8.16	FO	3/Aug	For need full.
54	8998 R	कुलसचिव द्वारा 1/8/16 को नई दिल्ली यात्रा हेतु बीजक के भुगतान के संबंध मे ....	Registrar	3.8.16	VC	3/Aug	For approval
55	4533 R	Appointment Of Deans. File 60.	VC	3.8.16	AR/Estt	3/Aug	For need full.

56	9000 R	NOC wrt Dr. Ruchi, Medical Officer.	DR/Estt	3.8.16	VC	3/Aug	For approval
57	8976 R	T.C Departmental Exam for the Post of UDC.	COE	3.8.16	AR/Estt	3/Aug	For need full.
58	9000 R	NOC wrt Dr. Ruchi, Medical Officer.	VC	3.8.16	AR/Estt	3/Aug	By Hnad Ruchi