

S.No	File. No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6217/R	Awareness Programme Department Of Economics in Sequence of seminar on pmjdy, DrD.K. Yadav	FO	5/8/2016	FO	11/8/2016	yes as per rules
2	9024/R	Dept.of Economics Participation in international seminar Abroad(Prof.N.M.P.Verma)	R	8/8/2016	R	11/8/2016	yes as per rules
3	9018/R	Agenda by circulation	R	8/8/2016	R	11/8/2016	Please discuss
4	9023/R	Refusal of Man power committee chairperson	R	8/8/2016	R	12/8/2016	Ok
5	8653/R	Satellite campus at amethi	R	8/8/2016	OSD Amethi Campus	11/8/2016	OK
6	9011/R	T/C PF of sh.Ramesh Kumar Yadav LDC	R	8/8/2016	R	11/8/2016	OK yes as per rules
7	9010/R	T/C PF of sh. Vineet Kumar Gaur LDC	R	8/8/2016	R	11/8/2016	yes as per rules
8	6843/R	Dr.Nirula Repartment of history	R	8/8/2016	R	11/8/2016	Please discuss
9	8767/R	Establishment of Satellite campus of BBAU.	R	8/8/2016	R	11/8/2016	-
10	7965/R	UGC/MHRD Correspondance Voll-IV SC/ST Cell	R	8/8/2016	P. A.	11/8/2016	P.A. to discuss
11	8786/R	132/BBAU/SC/ST/Cell/2016 Fees Detail of post Matric Scholarship 2016-17	R	8/8/2016	R	11/8/2016	OK

12	9025/R	59 Emergent Meeting of Academic Council hold on 05.08.2016 Academic Section	R	11/8/2016	R	11/8/2016	-
13	4942/R	पुरस्कार वितरण	R	11/8/2016	R	11/8/2016	Let Dr.N.M.P. Verma Char
14	-	LL.M. Admission 2016-17 (Second Counseling) Department of Law	R	8/8/2016	Head(Low)	11/8/2016	Head(Low)
15	6484/R	Payment to Tax Consultants Income Tax+Trade Tax	FO	8/8/2016	FO	11/8/2016	Please discuss
16	6961/R	Empanelment of Chartered Accountant for F.Y2013-14 onwards	FO	8/8/2016	FO	11/8/2016	yes as per rules
17	8817/R	श्री विकाश कुमार उपाध्याय, मानवाधिकार विभाग ने Ph.D. कार्य की अवधि छःमाह बढ़ाये जाने के सम्बंध में	R	8/8/2016	R	11/8/2016	yes as per rules
18	8879/R	file No.-184, Misc. Correspondence	R	8/8/2016	R	11/8/2016	OK
19	8849/R	Admission File Live Stock Management (1 Year diploma) Session-2016-17, DAAS	R	9/8/2016	R	11/8/2016	OK
20	5101/R	Advance on the occasion of functions, 15/08/2016	R	9/8/2016	R	11/8/2016	It Need discuss
21	3269/R	Payment of Electricity bill of University campus	FO	9/8/2016	FO	11/8/2016	yes as per rules
22	-	ICSSR Fellowship file (payment) - Part-II, Department of Economics	FO	9/8/2016	FO	11/8/2016	yes as per rules

23	-	Ms. Saumya Tripathi, M.Sc. Env. Sci., DES	Dean(SES)	9/8/2016	COE office	11/8/2016	COE for comments
24	7205/R	221/UGC-MRP(2015-16)/DIT/BBAU/15	FO	9/8/2016	FO	11/8/2016	yes as per rules
25	6478/R	ICSSR Doctoral Fellowship Mr.Hari Om DLIS. BBAU.LKO	FO	9/8/2016	FO	11/8/2016	yes as per rules
26	8760/R	Integrated BSC.(Hons) -M.Sc. (Applied Geology)	FO	9/8/2016	FO	11/8/2016	Please discuss
27	3282/R	ENGINEERING Section CONSTRUCTION OF MOOT COURT	FO	9/8/2016	XEN	11/8/2016	XEN to Please discuss
28	6108/R	201/Appointmint of RA under young Scientist scheme /DIT/BBAU/2015	FO	9/8/2016	FO	11/8/2016	OK yes as per rules
29	4289/R	Approval for Hiring of tari VEHICLE Section	R	9/8/2016	R	11/8/2016	yes as per rules
30	9045/R	"70th INDEPENDENCE DAY CELEBRATION" 15 August-2016 SPORTS Section	R	10/8/2016	R	11/8/2016	Rs. 50k. Sanction
31	9004/R	F.No:-136 BBAU/SC/ST Cell/2016 Constitution of Advisory Committee for SC/ST	R	10/8/2016	Dr. NMP Verma	12/8/2016	Dr. N.M.P Verma for comment
32	7457/R	SCHOLARSHIP FILE Role of Protease activated receptors in GLIOMA MIGRATION AND INVASIOON Department of Biotechnology (DBT)	FO	10/8/2016	FO	11/8/2016	yes as per rules
33	3545/R	Plantation work by G.B.S part II	FO	10/8/2016	FO	11/8/2016	As Ammended
34	8589/R	Medical Rembursement fife Geginstar & F.O& COE	FO	10/8/2016	FO	11/8/2016	yes as per rules

35	1816/R	Payment of T.A. Bills of V.C., Part-II	FO	10/08 2016	FO	11/8/2016	yes as per rules
36	7934/R	UP CST Project/CSI - 377/1475/D-2574	FO	10/8/2016	FO	11/8/2016	yes as per rules
37	-	BBAU - Staffclub	President, Staff Club	10/8/2016	President, Staff Club	11/8/2016	Please discuss
38	9005/R	NOC for wari fellowship program- 2016	R	10/8/2016	R	10/8/2016	-
39	8542/R	Recruitment of JRF DST-SERB Project (DAAS), Dr. Venkatesh Kumar	R	10/8/2016	R	11/08/206	yes as per rules
40	5864/R	T/C शिकायत पत्रावली (confidential), Estt. Sec.	R	10/8/2016	Dr. NMP Verma	12/8/2016	Dr. N.M.P Verma for comment
41	-	Walk .in .interview for guest faculty Deptt.of Political Science SAS/BBAU 2016-17	Dead, SAS	10/8/2016	Dead, SAS	11/8/2016	OK yes as per rules
42	8680/R	T/C Children Education Reimbursement Bill, (42 Teachers)	FO	10/8/2016	FO	11/8/2016	yes as per rules
43	-	AMC of CCTV Camera	R	10/8/2016	R	10/8/2016	OK
44	-	NCC SrinierWring (boys) PAWAN KUMAR CHARASIYA	R	10/8/2016	R	10/8/2016	-
45	6625/R	Independence Day File	R	10/8/2016	R	11/8/2016	-
46	-	Result Notification File may 2016 Voll-II	COE office	8/8/2016	COE office	11/8/2016	Confidential
47	9025/R	59th Emergent Meeting of Academitc Council Hald on 05.08.2016	R	10/8/2016	R	11/8/2016	As Ammended

48	9024/R	Dept.of Economics Participation in international seminar Abroad(Prof.N.M.P.Verma)	R	11/8/2016	R	11/8/2016	Ok
49	8931/R	DST Project Department of Environmental microbiology	FO	11/8/2016	FO	11/8/2016	Please discuss
50	5617/R	Retro Reflective Guide Map	FO	11/8/2016	FO	11/8/2016	please Discuss
51	4101/R	Utilization certificate file	FO	11/8/2016	FO	11/8/2016	Ok
52	7336/R	T.C.F.N(Finanee Section)Monitering/investment of Find	FO	11/8/2016	FO	11/8/2016	seen
53	7215/R	Palm Plant Plantion on main Road Side in university campus	FO	11/8/2016	FO	11/8/2016	yes as per rules
54	8951/R	PROF.RAM Chandra Department of Environmental Microbiology	FO	11/8/2016	FO	11/8/2016	OK yes as per rules
55	8523/R	Purchase of Racks etc for Electrical Store, EE	FO	11/8/2016	FO	11/8/2016	yes as per rules
56	8143/R	Equipments, DST-SERB Project, Dr. Sudipta Saha, D.Ph.S.	FO	11/8/2016	FO	11/8/2016	yes as per rules
57	8614/R	Print Journals and Magazines, GBL	FO	11/8/2016	FO	11/8/2016	A yes as per rules
58	4666/R	UP 32 CX6091 Maintenance file vehicle Section	R	11/8/2016	R	11/8/2016	ok yas a plash
59	8716/R	59th BOM meeting	R	11/8/2016	Prof. M.Y KHAN	11/8/2016	Dr.M.Y.KHAN, pl to see

60	3786/R	R-Office Tata Photon Data Card	R	11/8/2016	R	11/8/2016	<p>1. Registrar to my mind we should avoid unacceptable words such as funny. Silly, for our colleagues</p> <p>2. Fo yo see that the requirement of the registrar is fulfilled with the rules</p>
61	-	Requirement of Chemicals DAC	FO	11/8/2016	FO	11/8/2016	yes at 2/N as per rules
62	-	Purchase one KTS (Digital Phone 24 Keys for COE office (EPBX), S&P	FO	11/8/2016	FO	11/8/2016	A PP ok as per rules
63	-	Requirement of computer For Faculty Dr. Preeti Gupta DAC	FO	11/8/2016	FO	11/8/2016	OK yes as per rules

64	5600/R	Purchase of three sector seat cum Bench (Model Perch)	FO	11/8/2016	FO	11/8/2016	Please let me know the lokesh of Furniture
65	4814/R	UP 32 DC 4006 (TC) VEHICLE Section	FO	11/8/2016	FO	11/8/2016	OK yes as per rules
66	8593/R	MAINTENANCE OF TYPE "B"RESIDENCE	FO	11/8/2016	FO	11/8/2016	A Ok as per rules
67	-	GPAT SCHOLARSHIP TO PG (M.PHARM) STUDENTS BATCH (2015-117)	FO	11/8/2016	FO	11/8/2016	yes as per rules
68	-	Purchase of Almirah Remedial Language-English	FO	11/8/2016	FO	11/8/2016	yes out of RCA funds
69	7641/R	Purchase of stationary items for BOM Meeting	FO	11/8/2016	FO	11/8/2016	A Ok as per rules
70	8450/R	BBAU Voice 2016	FO	11/8/2016	R	11/8/2016	Yes A Plase
71	9001/R	Request For disciplinary Action Against Prof.S.Victar Babu.	FO	11/8/2016	FO	11/8/2016	Director RCA to be loojk at matter & make recommandation
72	3060/R	Road Work at Ashoka Boys - Hostel, 5(499)2014	FO	11/8/2016	FO	11/8/2016	OK
73	-	TWO File Confler	COE office	11/8/2016	COE office	11/8/2016	As listed
74	3739/R	correspondence of various Deptt./Institute for Resevation of Rooms, Guest House	R	11/8/2016	R	11/8/2016	U V kiran for NA

75	-	Student Memorandum for 24 Opening of Library	Librarian	11/8/2016	Librarian	11/8/2016	Give Recommendation immediately
76		UGC (NON-NET) Fellowship, 2015-2016	FO	11/8/2016	FO	11/8/2016	yes as per rules
77	8048/R	YASHODHARA GIRL'S HOSTEL MESS /CANTEEN TANDER	FO	11/8/2016	FO	11/8/2016	Ok yes as per rules
78	8995/R	छात्रवास का रखरखाव अनुरक्षित कार्य	FO	11/8/2016	FO	11/8/2016	A ok
79	8142/R	Recruitment file DST-SERB Project, Dr. Sudipta Saha, DPHS	FO	11/8/2016	FO	11/8/2016	yes as per rules
80	9067/R	Payment of TA /Honorarium Shri .A.N.Bokshi	R	11/8/2016	R	11/8/2016	How many meeting he attend in a day Registrar to
81	9027/R	Allotement of Space for integrated B.SC.(HONS)-M.SC.(Applied Geology), Dr. Narendra kumar , SES	R	11/8/2016	R	11/8/2016	yes as per rules
82	8611/R	visting faculty for B.SC.+M.SC (integrated applied geology)	PIC ®	11/8/2016	PIC ®	11/8/2016	OK
83	8526/R	A complaint letter of Ms. Anju Bala, Lok sabha (MP)	PIC ®	11/8/2016	PIC ®	11/8/2016	For reply by registrar to Sh. Surat Singh

84	7459/R	Role of Protease activated receptors in Glioma migration and invasion/DBT/ DR. Anand Prakash	FO	11/8/2016	FO	11/8/2016	yes as per rules
85	9069/R	Reg. Important office note reminder	R	11/8/2016			