

S.No	File. No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	8630/R	Institutional Biosafety Committee, DBT	R	11/8/2016	R	12/8/2016	Ok on 23/08/2016 at 11:00 am
2	8850/R	Seminar 15-16 DEC 2016 Deptt. of economic	Deptt. of economics	11/8/2016	PIC ®	12/8/2016	Dr. Ram to be put up complete file
3	9055/R	Allotement of a chamber in ground floor	R	11/8/2016	R	12/8/2016	Let she shift the whole dept to the ground floor if she wants
4		Essay / poem Slogan Writing compition Deptt. sociology	Head Deptt. Sociology	11/8/2016	-	-	-
5	4609/R	Confirmation of Teachers/ Non-Teaching Employees	R	11/8/2016	R	12/8/2016	yes as per rules
6	3523/R	Promotion of Drivers/Transfer of cader of Safaiwala/Chowkidar to Peon's cader	R	11/8/2016	R	12/8/2016	A at P 203 ok as per rules
7	8421/R	T/C PF of Mrs. Anita Tiwari, Lab Asstt. Promotion for the post of Technical Assistant	R	11/8/2016	R	12/8/2016	Yes if Strictly as per rules
8	9068/R	Pay fixation of Teachers CAS	FO	11/8/2016	R	12/8/2016	for immediate action
9	6621/R	Purchahse of Smart Cards For Students	FO	11/8/2016	FO	11/8/2016	ok as for rules
10	-	one file confidential envolpe	COE office	11/8/2016	COE office	12/8/2016	yes as per rules

11	8815/R	Reg. Contractual engagement in Health Center	R	11/8/2016	R	12/8/2016	Registrar to discuss
12	6109/R	Recruitment of Vanct non - Teaching post & Roaster of non - teaching post (DFA)	R	12/8/2016	R	12/8/2016	-
13	9063/R	Advertisement of vanact non teaching positions 2016	R	12/8/2016	R	12/8/2016	Please call qurtalion all
14	8653/R	Satellite Campus At Amethi	R	12/8/2016	R	12/8/2016	OK
15	-	Appointment of Contractual and Guest Faculty in the Department of Law	R	12/8/2016	R	12/8/2016	OSD to discuss
16	4448/R	मालियों के अतिरिक्त वेतन के सम्बन्ध में	R	12/8/2016	R	12/8/2016	please Discuss
17	-	Appointment of Contractual and Guest Faculty in the Department of Law	OSD	12/8/2016	Head LAW	12/8/2016	OK
18	7965/R	UGC/MHRD Correspondance Voll-IV SC/ST Cell	R	12/8/2016	R	12/8/2016	As amended