

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10802/R	Representation of Dr. A Mahadeva, Assistant Professor, RCA (File No. 149/BBAU/SC/ST/Cell/2017) + 10073/R Request of Dr. Mahadeva A, Assistant Professor, RCA	R	8.10.17	Proctor	14/08/2017	-
2	10616/R	Approval for Guest Faculty C.E.T	R	8.10.17	Prof. Kaman Singh	14/08/2017	To offer comments.
3	10760/R	Wooden Key Box- GBL	R	8.10.17	R	14/08/2017	-
4	10786/R	Manpower Appointment, DBT Project: Dr. Devesh Kumar, DAP	R	8.10.17	R	14/08/2017	-
5	4813/R	मरम्मत पत्रावली-Tata Sumo UP 32 DD 5255	AR (Vehicle)	8.11.17	FO	14/08/2017	Yes if as per rules.
6	8911/R	Increment File of (CSSEIP)	FO	8.11.17	R	14/08/2017	Yes if strictly as per rules.
7	-	Allotment of Auditorium-Estate Office	Estate Office	8.11.17	Estate Office	14/08/2017	NCERT is a Govt. Agency, hence, charges should be accordingly.
8	-	Purchase of Dustbin-Sanitation Section	FO	8.11.17	FO	14/08/2017	Ok if as per rules.

9	-	Hostel for OBC Boys and Girls- EE 5(320)/2017 Part-2	EE	8.11.17	EE	14/08/2017	Please hold meeting of BC on 17/8/2017 at 11:am.
10	9455/R	Furniture of Ambedkar Bhawan Building- Engineering Section 5(622)/2016	EE	8.11.17	EE	14/08/2017	XEN to take appropriate action i.e. to send a copy of the information to all concerned where.... Registrar has sent her letter.
11	3733/R	Membership of Association of Commonwealth Universities ACU and International Association of Universities IAU- Academic Section	R	8.11.17	R	14/08/2017	Yes if as per rules.
12	-	Result Notification File, May-2017-III (54/COE/Result/BBAU/16)	COE Office	14/08/2017	COE Office	14/08/2017	-

13	7227/R	Contingency Advance- UPCST Project Advance under Young Scientist Scheme (Dr. Dhirendra Pandey)-DIT			FO	14/08/2017	Ok if as per rules.
14	10812/R	Advance Amount Shifting Process-DRM	R	14/08/2017	R	14/08/2017	Rs. 10K sanctioned as an advance please.
15	10818/R	Forwarding Application of Dr. Samir Kumar Dixit (Horticulture Inspector)	R	14/08/2017	R	14/08/2017	Ok as per rules.
16	-	Purchase of New Cable for Submersible Pump-DAPS			FO	14/08/2017	Ok if as per rules.
17	7934/R	Recruitment of Research Assistant UPCST Project: Dr. Sangeeta Saxena (PI), DBT	FO	14/08/2017	FO	14/08/2017	Yes if as per rules.
18	10148/R	Construction of Shed with PRE-FAB Structure for MCJ 5(634)/17	FO	14/08/2017	FO	14/08/2017	Yes if as per rules.
19	-	Modular Lab Furniture Shifting and Installation- Deptt. of Pharma Science.	FO	14/08/2017	FO	14/08/2017	Please discuss.