

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	10799/R	Academic Audit Committee- Prof. Rana Pratap Singh, DES, Dean, Academic Affairs	R	23/08/2017	Prof. Rana Pratap Singh	24.8.17	Approved for Immediaty action.
2	8214/R	Sports Ground Area Lighting Works 5(24)2016/Elect-Engineering Section	FO	24/08/2017	FO	24.8.17	A-Ok if as per rules.
3	10518/R	(CET)में स्थाई कर्मचारी की नियुक्ति हेतु - CET			AR (Estt.)	24.8.17	To please suggest.
4	-	Zero Budget Agriculture Workshop & Farmers Canclave-20-25th, December, 2017: Dr. Venkatesh Dutta, DES			Dr. Venkatesh Dutta, DES	24.8.17	Yes if as per rules.
5	-	Institutional Ethics Committee Details for website uploading-Dr. G. Sunil Babu, DBT			Dr. G. Sunil Babu, DBT	24.8.17	Ok.
6	-	Guest Faculty Approval File (File No. 206/DAAS/BBAU/17)	Porf. DP Singh	24/08/2017	Dean, SBBT	24.8.17	Ok
7	-	Duty Guidelines and Functioning of Regular Medical Officers in Health Centre, BBAU			AR (Estt.)	24.8.17	For notification s.

8	10584/R	Carrer Advance Scheme (CAS) (Dr. Venkatesh Dutta, DES/SES + 10584/R CAS File of Dr. Venkatesh Dutta, DES (02 Files)			AR (Estt.)	24.8.17	Assesment be got done on or before 30/08/2017.
9	4906/R	Braille Section 2014-15 (GBL)			Librarian	24.8.17	A-Ok if as per rules.