

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	4932/R	Internal Quality Assurance Cell (IQAC) Academic Section	Prof. NMP Verma	22/08/2017	R	28/08/2017	To please notify it today itself as put meeting is fixed on
2	10308/R	Representation of Sh. Ram Mahesh (Ex. DPW)- Estt. Section	R	23/08/2017	R	28/08/2017	Please communicate him the legal opinion in the first instance.
3	10856/R	Space allotment in Ambedkar Bhawan:R-Office	R	23/08/2017	Estate Office	28/08/2017	Please discuss.
4	10795/R	Purchase of PCI Wi-Fi Adoper- Computer Centre	R	23/08/2017	FO	28/08/2017	-
5	-	National Seminar Law (SLS) submit the Guest House Bill File + 10132/R + 02 Others file	FO	24/08/2017	FO	28/08/2017	Ok if strictly as per rules.

6	-	Ph.D Research Scholar Period extension File of Mr. Ram Kumar, DAAS	Head, DAAS	24/08/2017	Head, DAAS	28/08/2017	Yes if strictly as per rules.
7	-	Ph.D Research Scholar Period extension File of Mr. Deep Narayan Prasad, DAAS	Head, DAAS	24/08/2017	Head, DAAS	28/08/2017	Yes if strictly as per rules.
8	-	PC & PCI Card-Ambedkar Bhawan	Director, CC	24/08/2017	FO	28/08/2017	Ok if Strictly as per rules.
9	-	Career Advancement Scheme (CAS) Dept of Rural Management, Associate Professor to Professor. SMS	Rectt. Cell	24/08/2017	Dean, SES	28/08/2017	-
10	10755/R	DST-SERB Project Chemicals- Dr. Sudipta Saha, Deptt. of Pharma. Sci.	FO	24/08/2017	FO	28/08/2017	Yes if as per rules.
11	8903/R	व्यक्तिगत पत्रावली सर्वजीत (चपरासी), PF No. 28	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
12	10321/R	Dissertation AID File- M.Sc. Environmental Science: DES	FO	25/08/2017	FO	28/08/2017	Yes if as per rules.
13	-	Newspaper & Periodicals (58/RCA/BBAU)	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
14	10464/R	T/c PF of Shri A. Thangaraj, Computer Operator (Reg; LTC)	FO	25/08/2017	R	28/08/2017	Yes if as per rules.

15	9071/R	UGC Research Project MRP Research Project (Prof. RP Singh, DES)	FO	25/08/2017	FO	28/08/2017	Yes if as per rules.
16	8703/R	Medical Reimbursement File Non-Teaching Bills (File No. 2)	FO	25/08/2017	FO	28/08/2017	Yes if Strictly as per rules.
17	7937/R	CST UP Project (PI-Dr. Sangeeta Saxena, DBT)	FO	25/08/2017	FO	28/08/2017	Yes if Strictly as per rules.
18	-	ICSSR Fellowship File (Payment) Part-II, Deptt. of Economics (280/DE)	FO	25/08/2017	FO	28/08/2017	Yes if as per rules.
19	-	Post-Doctoral Fellowship- Dr. Sadaf Fareed, Deptt. of History	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
20	3779/R	Purchase of Postal Stamp (Dispatch Section)	FO	25/08/2017	FO	28/08/2017	Yes if as per rules.
21	-	Dr. Alok Kumar Singh DST- Inspire Faculty , DAC Head of Expenditure : Fellowship	FO	25/08/2017	FO	28/08/2017	Yes if as per rules.
22	9319/R	Overhead Grant (Dr. Madhukar Saxena, DBT, SBBT)	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
23	9318/R	Fellowship Grant (Dr. Madhukar Saxena, DBT, SBBT)	FO	25/08/2017	FO	28/08/2017	Yes if as per rules.

24	9066/R	SERB - National Post Doctoral Fellowship (w.e.f. 08/08/2016) 2016-17 (Dr. Deepti Barnwal, DES)	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
25	9282/R	SERB -N - PDF Dr.Ashish k. Mishra School of Environmental Science	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
26	-	Distribution of Sweets on the Occasion of Independence Day, BBAU Satellite Campus, Amethi (File No. 92/OSD/BBAU/17)	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
27	-	Sanitation Payment of BBAU Satellite Campus, Amethi Nov-2016	FO	25/08/2017	FO	28/08/2017	Ok if Strictly as per rules.
28	-	Manpower Payment File, BBAU Satellite Campus, Amethi (File No. 59/OSD/BBAU/17)	FO	25/08/2017	FO	28/08/2017	Ok if Strictly as per rules.
29	-	T/c II Monitoring & Investment of Funds w.e.f. 01.04.2017 - Finance Section	FO	25/08/2017	FO	28/08/2017	Ok if as per rules.
30	10876/R	Equivalence Committee, Deptt. of History (Foreign/NRI Student Admission)	R	25/08/2017	R	28/08/2017	As ammended

31	10717/R	Extension for another Six Month to Ms. Sneha & Sarfraj, DBT	COE Office	25/08/2017	COE Office	28/08/2017	Yes if as per rules only.
32	6340/R	समता समाज पुरस्कार- शैक्षणिक अनुभाग	R	25/08/2017	R	28/08/2017	Ok
33	6280/R	Meeting to Start Earth Science Programme B.Sc. + M.Sc. In this University form 2015 onwards (Adhoc BPGS Applied Geology)	R	25/08/2017	AR (Academic)	28/08/2017	Directed to do the needful immediately.
34	5921/R	Extention of Ph.D. Submission, Mr. Lalta Prasad & Mr.Ram Surat Harijan, DPS	R	25/08/2017	R	28/08/2017	Yes if Strictly as per rules.
35	10873/R	Six Month Extension of Ph.D Submission (Mr. Santosh Kumar, History)	R	25/08/2017	R	28/08/2017	A-Ok if Strictly as per rules.
36	-	Result Notification File May, 2017-IV (56/COE/Result/BBAU/17)	COE Office	25/08/2017	COE Office	28/08/2017	-
37	7971/R	Victoria LED Lighting 5(2)2016(Elect)			FO	28/08/2017	To discuss.
38	-	Printing of Conference Broucher- International Conference			FO	28/08/2017	A-Ok out of left fund & as per rules.
39	5341/R	PF of Sh. Sanjay Kumar Mishra, COE	COE Office	28/08/2017	COE Office	28/08/2017	-