

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	9608/R	Application for Lien (Dr. Gaurav Kaithwas, DPS)	R	25/08/2017	R	29/08/2017	Please put up by routing rules/regulations as per statutes.
2	10666/R	62nd Meeting of Academic Council	AR (Academic)	28/08/2017	R	29/08/2017	In any case, Draft agenda is to be provided by the Registrar for find approval/modification by VC. It must be done by 5PM today.
3	-	Tender for Manpower/Security Agency and Sanitation Services at BBAU, Satellite Campus, Amethi	FO	28/08/2017	FO	29/08/2017	Yes, Why Cutting/

4	-	Purchase of Mobile for VC Sectt. Store Section (File No. 03/STR/BBAU/2016)	FO	28/08/2017	FO	29/08/2017	Please recommended.
5	-	Two File in Closed Envelop 57, 61	COE Office	28/08/2017	COE Office	29/08/2017	-
6	-	292/Admission 2017-18/DIT	Prof. RA Khan, DIT	28/08/2017	Prof. RA Khan, DIT	29/08/2017	-
7	10666/R	62nd Meeting of Academic Council	R	29/08/2017	R	29/08/2017	Please verify the authentication of Items.
8	9802/R	Appointment of Chancellor			AR (Estt.)	29/08/2017	-