

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	10422R	T/C PF OF DR. SUNITA CHANDRA REGISTRAR (REG. PAYMENT OF SALARY BY F.W)	VC	17.05.17	FO/ARF/S OI	23.08.18	
2	7541R	PF OF PROF. NARENDRA KUMAR	VC	15.06.17	FO/ARF/S OI	23.08.18	
3		FURNITURE AND OTHER REQUIREMENT OF DEM	DEM	01.06.18	FO/ARF/S OI/SA/AR F/FO/ARF /FO/HEA D DEM	23.08.18	
4	12188R	maintenance of type B residence	EE	14.06.18	SA/ARF/F O/ARF/S OI	23.08.18	
5	11859R	REIMBURSEMENT OF EXPENCE FOR BOARD MEETING PROF.NKS MORE	R	20.06.18	FO/ARF/S OII	23.08.18	
6	12276R	SMALL VALUE EQUIPMENT FOR M.SC CHEMISTRY DR. A K TIWARI	R	03.07.18	FO/ARF/S OI	23.08.18	
7	12482R	PROPOSAL FOR IMPLEMENTATION OF E- WIZARD SYSTEM (E-TENDERING/E- AUCTION SMART PAYMENT) SOLUTION TO BBAU	R	03.07.18	FO/ARF/S OI	23.08.18	
8	12512R	CONSUMABLE PURCHASE OF M.SC.FOOD MICROBIOLOGY & TOXICOLOGY DR. RAJESH KUMAR	STR	09.07.18	FO/ARF/S OI	23.08.18	
9		EQUIPMENT/INSTRUMENT REPAIRING DR. JIWAN SINGH	VC	11.07.18	FO/arf/S OI	23.08.18	
10		ADJUSTMENT OF RS. 10000/- PROF. MADHULIKA DUBE	STATISTICS	11.07.18	ANKIT/AR F/FO/ARF /FO	23.08.18	
11	12537R	ADVANCE FOR PURCHASE OF MISC ITEMS FOR OFFICE	R	12.07.18	FO/ARF/S OII	23.08.18	

12	8242r	APPLICATION OF PROF RP SINGH FOR APPROVAL FOR MAJOR SURGERY	R	16.07.18	FO/ARF/S OI	23.08.18	
13		FILE FOR THE ADVANCE FOR NATIONAL CONFERENCE ON APRIL 14TH,2018 TO COMMEMORATE THE 127TH BIRTH ANNIVERSARY OF BHARAT RATNA DR.BR AMBEDKAR		18.07.18	FO/ARF/S OII	23.08.18	
14	12565R	STRENGTHENING & RAISING OF EXSTING BOUNDARY WALL	EE	18.07.18	FO/ARF/S OI	23.08.18	
15	12571R	ATTENDING CONFERENCE ON 24TH-30TH AUGUEST 2018 AT KUALALUMPUR MALAYSIA PROF. K L MAHAWAR	DLIS	18.07.18	FO/ARF/S OI	23.08.18	
16	12204R	INSTALLATION OF LABORATRY SINK	EE	23.07.18	FO/ARF/S OI	23.08.18	
17	3484R	Diesel for tractor	GBS	23.07.18	ANKIT/AR F/FO/ARF /FO/ARF/ SOII	23.08.18	
18		MANVADHEKAR VIBHAG ME 04 JANUARY 2018 SE DO SPTAH SANKAY VEKASH KARYKRAM (FDP) JISSE SATH EK SPTAH ANUSHANDHAN KRYPRADALI PER UPKRAM KARYSHALA (SATELLITTE WORKSHO ON RESEARCH METHODOLOGY )	DHR	23.07.18	FO/ARF/S OII	23.08.18	
19	12247R	वाहन चालको के कछ हेतु कूलर पंखा व खिड़की हेतु पर्दे ब्रय के संबंद	VC	24.07.18	ARF/FO/ ARF/SOII	23.08.18	
20		REQUIREMENTS OF CHEMICALS /GLASSWARE/PLASTICWARES &MAINTENANCE	VC	24.07.18	FO/ARF/S OI	23.08.18	
21	12284R	TC PF OF DR.VINAY SINGH BAGHEL	R	26.07.18	ANKIT/AR F/FO/ARF /SOII	23.08.18	
22	11858R	PRINT JOURNAL-2017 FOR GBL	GBL	27.07.18	FO/ARF/S OI	23.08.18	
23	12408R	REVISION OF LICENSE FEES OF THE UNIVERSITY STAFF QUARTERS.	EO	30.07.18	FO/ARF/S OI	23.08.18	

24		COMPENSATION FOR VANDALIZATION OF CAR & LAPTOP. DR. V ELANGO VAN	ZOOLOGY	30.07.18	FO/ARF/S OI	23.08.18	
25	4086R	CAUTION MONEY FILE ACAD SECTION	R	30.07.18	ANKIT/AR F/FO/ARF /SOII	23.08.18	
26	12605R	REQUEST FOR FUND TO PRESENT INTERNATIONAL PAPER IN JAPAN DR. ANJANI TIWARI	DAC	01.08.18	fo/ARF/S OI	23.08.18	
27	12076R	FIXED ASSET REGISTER	R	02.08.18	FO/ARF/S OI	23.08.18	
28		ADVANCE ADJUSTMENTNT FILE FOR DAAS	DAAS	02.08.18	UDC/ARF /FO/ARF/ SOII/	23.08.18	
29	3634R	PRODUCTION OF ORGANIC MANURE IN THE UNIVERSITY CAMPUS	GBS	03.08.18	FO/ARF/S OII	23.08.18	
30	8758R	PURCHASENG OF LONG GUM BOOTS & HAND GLOVES	GBS	03.08.18	FO/ARF/S OII	23.08.18	
31		HANDING OVER ATM CARD	SHS	03.08.18	FO/ARF/S OII	23.08.18	
32	12690R	UNIVERSITY AID TO PG STUDENTS (SC/ST) FOR DISSERTATION WORK 2016-18	R	06.08.18	ANKIT/AR F/FO	23.08.18	
33	10962R	PAYMENT FOR DISSERTATION OF ONE YEAR LL.M.II SEMESTER,STUDENTS	R	06.08.18	ANKIT/AR F/FO/ARF /SOII	23.08.18	
34	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	R	07.08.18	UDC/ARF /FO/ARF/ SOI/ARF/ FO/ARF/S OI	23.08.18	
35	12700R	T/C PF OF LTC DR.U.V KIRAN ASSOCIATE PROF.	R	07.08.18	ANKIT/AR F/FO	23.08.18	
36	12168R	REFLING 88-A TONER	VC	08.08.18	FO/ARF/S OI	23.08.18	

37	3060R	ROAD WORK AT ASHOKA BOYS HOSTEL	VC	08.08.18	FO/ARF/S OI	23.08.18	
38	12129R	LTC OF SHRI RAM SAGAR (MTS) (ANYWHERE IN INDIA)	VC	08.08.18	FO/ARF/S OII/ARF/ FO	23.08.18	
39	7984R	TRANSFORMER MAINTENANCE WORK	EE	09.08.18	FO/ARF/S OI	23.08.18	
40	12716R	PUCHASE THROUGH CARD PAYMENT	GBS	09.08.18	ANKIT/AR F/FO	23.08.18	
41	3434R/1 573F	IMPREST MONEY FOR SHS DEAN	DEAN	09.08.18	ANKIT/AR F/FO	23.08.18	
42	1/0490/ DS/BBA U/18	FILE FOR REIMBURSEMENT DR. MINAKSHI MISHRA	R	09.08.18	FO/	23.08.18	
43	12729R	MAINTENANCE WORK OF AUDITORIUM	R	13.08.18	FO/ARF/F O	23.08.18	
44	12728R	SINGNAGE BOARD IN THE UNIVERSITY CAMPUS	R	13.08.18	FO/ARF/S OI	23.08.18	
45	12738R	PURCHASE OF MOMENTO & SHAU	R	13.08.18	UDC/ARF /FO	23.08.18	
46	12677R	PURCHASE/MAINTENANCE OF PHOTOCOPIER MACHINE & COLOUR PRINTER	R	13.08.18	SA/ARF/F O	23.08.18	
47	12412R	REQUIREMENT OF CARTRIDGE	R	13.08.18	ARF/SOI/ SA/ARF/F O	23.08.18	
48	3070R	SAMIKSHA/DAP/INSPIRE FELLOWSHIP-2014	R	13.08.18	ANKIT/AR F/FO	23.08.18	
49		ICSSR RESEARCH PROJECT (PROF.S.NAYAR)	DE	13.08.18	SA/ARF/F O	23.08.18	
50	12739R	UNIVERSITY AID FOR DISSERTATION WORK (SC/ST) MS. PRIYANKA VERMA	R	13.08.18	ANKIT/AR F/FO/ARF /SOII	23.08.18	

51	12182R	MANPOWER DR. R N BHARGAVA	R	13.08.18	SA/ARF/FO	23.08.18	
52		IMPREST MONEY FOR SGH	SGH	13.08.18	ANKIT/ARF/FO	23.08.18	
53	4311R	Civil Maintenance work 2014-15	EE	13.08.18	SA/ARF/FO	23.08.18	
54	11658R	CAUTION MONEY(PART-III)	R	14.08.18	ANKIT/ARF/FO	23.08.18	
55	12745R	M.SC ZOOLOGY STUDENTS (SC/ST) FOR DISSERTATION WORK FILE	R	14.08.18	ANKIT/ARF/FO	23.08.18	
56	5990R	MAINTENANCE OF ELECTRICAL UNDER GROUND CABLE IN UNIVERSITY CAMPUS	R	14.08.18	SA/ARF/FO	23.08.18	
57	8694R	ELECTRICAL MAINTENANCE WORK OF HOSTELS	R	14.08.18	SA/ARF/FO	23.08.18	
58		IMPREST MONEY FOR BOTANICAL GARDEN DR. R S VERMA DEPTT OF HORTICULTURE	R	14.08.18	ANKIT/ARF/FO/	23.08.18	
59	12510R	BREAK DOWN (ELECTRICAL FAUTT) URGENT REPAIRING	EE	14.08.18	FO/ARF/SOI	23.08.18	
60	7475R	केन्द्रीय पुस्तकालय में सीपित दोनों लिफ्टों का वार्षिक अनु०	R	14.08.18	FO/ARF/SOI	23.08.18	
61	6630R	FOR FEES REFUND TO TOPPERS + 9601R	R	14.08.18	FO/ARF/FO	23.08.18	
62		UGC NON NET FELLOWSHIP JULY 2018	FW	16.08.18	ARF/FO/ARF/SOII	23.08.18	
63		ICSSR DOCTORAL FELLOWSHIP PAYMENT FILE MS.PRAGYA SHARMA,MS.PRITI JHA AND MS. RUCHI BHALLA	VC	16.08.18	DRF/ARF/SOI	23.08.18	
64	7968r	VIVA-VOCE PUBLICATION/PRINTING	VC	16.08.18	DRF/VC	23.08.18	
65		HONORARIUM UPC PROF. M S KHAN	DRM	16.08.18	UDC/ARF/FO/	23.08.18	
66		DR.OMESH BAJPAI /DR.VENKATESH DUTTA FOR FELLOWSHIP	DES	17.08.18	SA/ARF/FO	23.08.18	

67	12756R	KARKRAM MAHATMA GANDHI KE SAMBAND ME	DMCJ	17.08.18	ARF/SOII /ARF/FO	23.08.18	
68	12070R	REQUIREMENT OF N2 SCHENK LINE DR. JYOTI PANDEY	DAC	17.08.18	ARF/SOI	23.08.18	
69	12735R	PHARMACY COUNCIL OF INDIA (PCI) DRAFT FILE	R	17.08.18	ARF/FO	23.08.18	
70	10923R	FELLOWSHIP FILE FOR PRATIMA ICSSR FELLOWSHIP	R	17.08.18	ANKIT/AR F/FO	23.08.18	
71	12252R	SALARY HEAD FOR RESEARCH ASSISTANT CST UP PROJECT	VC	17.08.18	ARF/SOI	23.08.18	
72	12395R	APPLICATION FOR LEAVE TRAVEL CONCESSION LTC PROF. RAM CHANDRA	VC	17.08.18	ARF/SOII	23.08.18	
73	9066R	DR. DEEPTI BARNWAL NPDFB FELLOWSHIP	VC	21.08.18	ARF/SOI	23.08.18	
74	8657R	UC/SE DR. RIMA KUMARI DST-START UP PROJECT	VC	21.08.18	ARF/SOI	23.08.18	
75	12795R	FILE FOR ADVANCE FROM RECURRING GRANT OF ICMR PROJECT DR. YUSUF AKHTER	BIO	21.08.18	SA/ARF	23.08.18	
76	10926R	ICSSR POST-DOCTORAL FELLOWSHIP DR. AMIT KUMAR	R	21.08.18	FO	23.08.18	
77	10925R	ICSSR POST DOCTORAL FELLOWSHIP DR. PRASHANT CHAUDHARY	SOCIOLOGY	21.08.18	FO	23.08.18	
78	12783R	CONTINGENCY ADVANCE DR. MONICA SHARMA PI	DBT	21.08.18	SA/ARF/F O	23.08.18	
79		AIR - 2015-16 PART-II	VC	21.08.18	FO/ARF/S OI	23.08.18	
80	12401R	REQUIREMENT OF REFRIGERATOR PROF. KAMAN SINGH	DAC	21.08.18	FO/ARF/S OI	23.08.18	
81	12419R	GUEST FACULTY PAYMENT MONTH OF JULY, 2018	FW	21.08.18	ARF/FO	23.08.18	
82		IMPREST MONEY FOR OSD AMETHI	OSD	21.08.18	UDC/ARF /FO/	23.08.18	
83	12595R	T/C PF OF SHRI ARVIND SHUKLA RSO REG: HOUSE BUILDING ADVANCE (HBA)		21.08.18	FO/ARF/S OII	23.08.18	
84		REMUNERATION BILL FOR ESE,DES-2017	COE	21.08.18	ARF/SOII	23.08.18	
85	12789R	T/C PF OF SHRI ATUL BAJPAI (PAY FIXATION AS PER 7 CPC)	R	23.08.18	UDC	23.08.18	

86	12441R	AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II	R	23.08.18	SOI	23.08.18	
87		CENTRAL UNIVERSITY PORTAL		23.08.18	PS	23.08.18	
88	12764R	MR. PAWAN KUMAR RESEARCH SCHOLAR FELLOWSHIP	R	23.08.18	ANKIT	23.08.18	
89	7315R	PURCHASE OF TONER FOR VC SECT	STR	23.08.18	SA	23.08.18	
90		PAYMENT OF RCA CONTRACTUAL STAFF	RCA	23.08.18	FO	23.08.18	
91	12804R	NEW PETROL/DIESEL FILE POL	AR(V)	23.08.18	FO	23.08.18	
92	12805R	REFUND/CLAIM OF DR. SUNIL MEHRA CEC NEW DELHI	R	23.08.18	FO	23.08.18	
93	027/DZ/ BBAU	TRAVEL GRANT DR. ABHA MISHRA, DR. JYOTI PANDEY, DEPARTMENT OF ZOOLOGY	DBT	23.08.18	FO	23.08.18	
94	12312R	PROPERLY NOT WORKING COMMERCIAL RO WATER PLANE	R	23.08.18	FO	23.08.18	
95		DBT-CONTINGENCY RELATED FILE DR.ABHA MISHRA (PI) DEPT.ZOOLOGY	ZOOLOGY	23.08.18	SA	23.08.18	
96	6111R	PART TIME MEDICAL ATTENDANT APPOINTMENT OF CONTACT BASIS	R	23.08.18	UDC	23.08.18	
97	4248R	UC & SOE DR. RAMESH CHANDRA + 7 FILE	BY HAND	23.08.18	FO/ DAP	23.08.18	