

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1	11161R	CPD TRAINING PROGRAM	VC	16.11.17	FO/CPD	30.08.18	DR. LC MALLYA
2	8301R	MEDICAL REIMBURSEMENT FILE (CSSEIP EMPLOYEES)	INCHARGE.HEALTH CENTRE	22.06.18	FO/ARF/SOII/ARF/FO/ARF/SOII	30.08.18	
3	12276R	SMALL VALUE EQUIPMENT FOR M.SC CHEMISTRY DR. A K TIWARI	R	03.07.18	FO/ARF/SOI/SA/ARF/FO	30.08.18	
4	12429R	HOSTEL FOR OBC BOYS AND GIRLS PART II	R	03.07.18	FO/ARF/SOI/SA/ARF/FO	30.08.18	
5	12512R	CONSUMABLE PURCHASE OF M.SC.FOOD MICROBIOLOGY & TOXICOLOGY DR. RAJESH KUMAR	STR	09.07.18	FO/ARF/SOI/SA/ARF/FO/ARF	30.08.18	
6		IMPLEMENTATION OF PFMS/EAT	DRF	09.07.18	FO/VC	30.08.18	
7	12537R	ADVANCE FOR PURCHASE OF MISC ITEMS FOR OFFICE	R	12.07.18	FO/ARF/SOII/UDC/ARF/FO	30.08.18	
8	12284R	TC PF OF DR.VINAY SINGH BAGHEL	R	26.07.18	ANKIT/ARF/FO/ARF/SOII/ARF/FO/IAO	30.08.18	
9	11858R	PRINT JOURNAL-2017 FOR GBL	GBL	27.07.18	FO/ARF/SOI/SA/ARF/FO	30.08.18	
10		COMPENSATION FOR VANDALIZATION OF CAR & LAPTOP. DR. V ELANGO VAN	ZOOLOGY	30.07.18	FO/ARF/SOI/UDC/ARF/FO/ARF	30.08.18	
11		BBAU ONLINE ENTRANCE TEST 2018 FEES REFUND	DIR	03.08.18	ARF/SOII/ANKIT/ARF/SOI/ARF/FO/VC	30.08.18	

12		HANDING OVER ATM CARD	SHS	03.08.18	FO/ARF/SOII/ ARF /FO/DEAN SHS	30.08.18	
13	6494R	Payment of legal fee Rajan mishra,S.M singh	R	07.08.18	ARF/SOII/SA/ ARF/FO/LEGA L CELL	30.08.18	
14	12168R	REFLING 88-A TONER	VC	08.08.18	fo/ARF/SOI/A NKIT/ARF/FO	30.08.18	
15	12129R	LTC OF SHRI RAM SAGAR (MTS) (ANYWHERE IN INDIA)	VC	08.08.18	FO/ARF/SOII/ ARF/FO/ARF/ SOI/ARF/FO/I AO	30.08.18	
16	12716R	PUCHASE THROUGH CARD PAYMENT	GBS	09.08.18	ANKIT/ARF/F O/ARF/SOII/C ASHIER	30.08.18	
17	12729R	MAINTENANCE WORK OF AUDITORIUM	R	13.08.18	FO/ARF/FO/A RF/SOI/SA	30.08.18	
18	12728R	SINGNAGE BOARD IN THE UNIVERSITY CAMPUS	R	13.08.18	FO/ARF/SOI/ SA/ARF/FO/A RF	30.08.18	
19	12033R	RECRUITMENT OF JUNIOR RESEARCH FELLOW DR. SUNIL BABU GOSIPATALA	R	13.08.18	SA/ARF/FO/A RF/SOI/CASHI ER	30.08.18	
20	12191R	TRAVEL TO BE RON TO CANADA TO ATTEND ISA CONFERENCE PROF. MANISH KUMAR VERMA	R	14.08.18	ARF/SOII/UD C/ARF/FO/AR F/FO./VC	30.08.18	
21	7475R	केद्रीय पुस्तकालय में सीपित दोनों लिप्टों का वार्षिक अनु०	R	14.08.18	FO/ARF/SOI/ SA/ARF/FO	30.08.18	
22		PURCHASE OF TONNER FOR PHOTOCOPY MACHINE (TOSHIBA E STUDIO256 SE)	R	16.08.18	FO/ARF/SOI/ ANKIT/ARF/F O/IAO	30.08.18	

23	12395R	APPLICATION FOR LEAVE TRAVEL CONCESSION LTC PROF. RAM CHANDRA	VC	17.08.18	ARF/SOII/ARF /FO/IAO	30.08.18	
24	12795R	FILE FOR ADVANCE FROM RECURRING GRANT OF ICMR PROJECT DR. YUSUF AKHTER	BIO	21.08.18	SA/ARF/FO/A RF/SOI/CASHI ER	30.08.18	disposed off
25	3675R	GUNNER FOR HON'BLE VC	SECURITY	21.08.18	UDC/ARF/FO /ARF/SOII/CA SHIER	30.08.18	disposed off
26	12781R	PURCHASE OF LAB EQUIPMENT UNDER SERB-NPDF PROJECT DR. VIRENDRA SHUKLA	R	21.08.18	SA/arf	30.08.18	
27	12401R	REQUIREMENT OF REFRIGERATOR PROF. KAMAN SINGH	DAC	21.08.18	FO/ARF/SOI/ SA/ARF/FO/D EAN SPDS	30.08.18	
28	12791R	T/C PF OF LTC DR. SUDIPTA SAHA	R	21.08.18	ARF/SOI/ANK IT/ARF/FO/IA O	30.08.18	
29	12195R	T/C PF LTC OF DR. JYOTI PANDEY	R	21.08.18	ANKIT/ARF/F O/IAO	30.08.18	
30		WIFI FACILITY FOR OSD AMETHI	OSD	21.08.18	ARF/SOI/UDC /ARF /FO/IAO	30.08.18	
31		DBT-CONTINGENCY RELATED FILE DR.ABHA MISHRA (PI) DEPT.ZOOLOGY	ZOOLOGY	23.08.18	SA/ARF/FO/A RF/SOI/CASHI ER	30.08.18	disposed off
32	12782R	FINANCIAL SUPPORT FOR PARTICIPATION IN NATIONAL CONFERENCE PROF. KAMAN SINGH	VC	24.08.18	FO/ARF/SOI	30.08.18	
33	12424R	FILE MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	R	24.08.18	ANKIT/ARF/F O	30.08.18	
34	12043R	PURCHASE OF NOTICE BOARD FOR UIET	UIET	24.08.18	FO/ARF/SOI/ UDC	30.08.18	
35	12715R	MANPOWER DBT PROJECT - 2 PI PROF. RAM CHANDRA	DBT	24.08.18	SA/ARF	30.08.18	

36	12309R	ALUMINIUM PARTITIONING IN BIOSAFETY LAB (LEVEL-II) LAB-207	IAO	28.08.18	FO/VC	30.08.18	
37	598/DZ/ BBAU/1 8	REPAIR & MENTAINENCE OF EQUIPMENTS	DAAS	28.08.18	FO/ARF/SOI	30.08.18	
38		PURCHAS OF CHEMICALS & GLASSWARES	UIET	28.08.18	FO/ARF/SOI/ SA	30.08.18	
39	7017R	VC RESIDENCE MAINTENANCE WORK	R	28.08.18	ARF/SOI/SA/	30.08.18	
40	7585R	REQUIREMENT OF CCTV'S GAUTAM BUDDHA CENTRAL LIBRARY	EE	28.08.18	ARF/SOI/SA	30.08.18	
41		BIO METRIC ATTENDANCE ET-2018	DIT	28.08.18	FO/ARF/SOI/ SA	30.08.18	
42		ONLINE ENTRANCE TEST 2018	DIT	28.08.18	FO/ARF/SOI/ SA	30.08.18	
43	12813R	LED STREET LIGHT FROM CENTRAL LIBRARY TO GATE NO. 3	VC	28.08.18	FO/ARF/SOI	30.08.18	
44		GUEST HOUSE PAYMENT -2011	GH	28.08.18	UDC/ARF/FO	30.08.18	
45		CONTINGENCY FILE FOR RAM CHANDRA	DBT	28.08.18	ARF/SOI/SA/ ARF/FO/ARF/ SOI/SA	30.08.18	
46		REQUEST FOR ADVANCE DBT PROJET CONTINGENCY HEAD PROF. RAM CHNDRA	DBT	28.08.18	FO/ARF/SOI	30.08.18	
47	12668R	ADVANCE FOR RCA BOYS HOSTEL	STR	28.08.18	FO/ARF/SOI/ UDC	30.08.18	
48		PAYMENT OF REMUNERATION FOR THE QUESTION PAPERS SETTERS & TRANSLATOR (ENGLISH TO HINDI) BBAU ENTRANCE TEST 2018	PHARMA	28.08.18	FO/ARF/FO	30.08.18	
49	12645R	EXTENSION OF RCA CONTRACTUAL STAFF	RCA	28.08.18	FO/ARF/SOI/ arf	30.08.18	
50	10728R	UNIVERSITY GRANT COMMISSION DUARA RAJ PRAGTI NIRICHAD	HINDI	28.08.18	FO/ARF/SOI/ UDC	30.08.18	

51		DR. ALOK KUMAR SINGH REGARDING FUND TRANSFR	VC	28.08.18	FO/ARF/SOI/CASHIER	30.08.18	disposed off
52	7152R	GPF/CPF ADVANCE/WITHDRAWAL NON-TEACHING PART-IV		28.08.18	FO/ARF/SOII/ANKIT	30.08.18	
53	3342R	IMPREST MONEY OF PETROL FOR BUSH CUTER	IAO	28.08.18	FO/ARF/soi/cashier	30.08.18	
54	12586R	COMMITTEE TO LOOK INTO PAY RELATED ISSUES OF MO & IAO	R	29.08.18	FO/ARF	30.08.18	
55	3635R	UNIVERSITY BEAUTIFUL COMMITTEE PURCHASE OF EARTHEN POTS/POTS STAND	R	29.08.18	FO/ARF	30.08.18	
56	7178R	PURCHASE OF FYM FOR ROSE GARDEN	R	29.08.18	FO/ARF/SOI	30.08.18	
57	3839R	ADVANCE FOR MISCELLANCOUS WORK FOR ROSE GARDEN & OTHERS	GBS	29.08.18	FO/ARF	30.08.18	
58	3837R	ADVANCE FOR UNIVERSITY FUNCTION	GBS	29.08.18	ARF/SOII/UDC	30.08.18	
59	12825R	PROVIDING DRINKING WATER AT THE ENTRANCE GATES OF THE UNIVERSITY	R	29.08.18	FO/ARF/SOI	30.08.18	
60	12523R	DST/INSPIRE FELLOWSHIP/ ROLLY YADAV	R	29.08.18	ANKIT/ARF/FO/IAO	30.08.18	
61	12419R	GUEST FACULTY PAYMENT MONTH OF JULY, 2018	IAO	29.08.18	FO/ARF	30.08.18	
62	12555R	KJELDAHL UNIT FOR DES	DES	29.08.18	FO/ARFS/OI	30.08.18	
63	12442R	DBT RAMALINGASWAMI FELLOWSHIP	IAO	29.08.18	ARF/SOI/UDC	30.08.18	
64		RESIDENTIAL WORKSHOP ON PUBLIC PROCUREMENT WITH E- PROCUREMENT		29.08.18	ARF/SOII/UDC	30.08.18	
65	12448R	M/S VINOD KUMAR CHAHMOLI SECURITY PAYMENT FILE-18-19	R	29.08.18	FO/ARF/SOI	30.08.18	
66	12441R	AMRENDR SINGH VEDDI SECURITY AGENCY PAYMENT - II	R	29.08.18	FOARF/SOI	30.08.18	
67	12720R	VISIT OF CHANCLLOR BBAU BHOPAL TO BBAU 12/08/18 TO 15/08/18	R	29.08.18	FO/ARF	30.08.18	

68	12343R	MAINTENANCE WORK OF SATELLITE CAMPUS AMETHI	OSD	29.08.18	FO/EE	30.08.18	
69		IMPREST MONEY FOR BIOTECHNOLOGY	BIO	29.08.18	ARF./SOII/AN KIT	30.08.18	
70	12768R	FILE FOR THE TONER OF PHOTOCOPIER MACHINE (TOSHIBHA MODEL. NO. C- STUDIO 2309) FOR CENTRE OF POST GRADUATE LEGAL STUDIES	R	29.08.18	FO/ARF/SOI	30.08.18	
71	12182R	MANPOWER DR. R N BHARGAVA	IAO	29.08.18	FO/VC	30.08.18	
72		ADVANCE MONEY FOR DAAS	DAAS	29.08.18	ARF/SOI/UDC	30.08.18	
73		IMPREST MONEY FOR SGH	SGH	29.08.18	FO/ARF/SOII	30.08.18	
74	9531R	REFUND OF FEES VOL-2	VC	29.08.18	FO/ARF/SOII/	30.08.18	
75	11148R	BNPL FILE FOR COE OFFICE	COE	29.08.18	ARF/SOI	30.08.18	
76		PROPOSAL FOR PURCHASE OF CHEMICAL	DAAS	29.08.18	FO/ARF/FO	30.08.18	
77	9470R	REQUIREMENT OF CHEMICALS	DAC	29.08.18	SA	30.08.18	
78	3579R	हिन्दी पखवारा	हि०प्र०	29.08.18	ANKIT	30.08.18	
79	1/0387/ DS/BBA U/18	STIPEND/FELLOWSHIP COUNCIL OF SCIENCE AND TECHNOLOGY UTTAR PRADESH MR. MOHIT KUMAR DIXIT	VC	29.08.18	ARF/SOI/CAS HIER	30.08.18	disposed off
80	7934R	RESEARCH ASSISTANT FELLOWSHIP DR SANGEETA SAXENA	VC	29.08.18	ARF/SOI/CAS HIER	30.08.18	disposed off
81	12419R	GUEST FACULTY PAYMENT MONTH OF MAY-2018	VC	29.08.18	FO/ARF/SOII	30.08.18	
82	12839R	T/C PF OF LTC PROF. RITU SUDAN SINGH	R	30.08.18	ANKIT	30.08.18	
83	12841R	T/C PF OF LTC PROF. R P SINGH DES	R	30.08.18	ANKIT	30.08.18	
84		PAYMENT OF RCA CONTRACTUAL STAFF	RCA	30.08.18	ARF/SOI	30.08.18	
85	12695R	REPAIRING OF CCTV CAMERA OF HON'BLE VC.S RESIDENCE	IAO	30.08.18	FO/ARF	30.08.18	
86	10428R	PF OF SHRI RAKESH KUMAR SAFAIWALA	IAO	30.08.18	FO	30.08.18	
87		SALARY (2018-19) NON PLAN/CSSEIP/AMETHI CAMPUS	FW	30.08.18	FO/VC	30.08.18	

88	12655R	CAMERA KO THIK KARVANE KE LEYE AGRIM DHAN RASHI HETU	IAO	30.08.18	FO	30.08.18	
89	12032R	CONTINGENCY DR.SUNIL BBAU GOSIPATALA	IAO	30.08.18	FO	30.08.18	
90	11710R	GUEST FACULTY NEEDFULL SESSION 2017-18	DEAN	30.08.18	FO	30.08.18	
91	9232R	ICSSR PROJ- SURINDER MEHER	VC	30.08.18	ARF/SOI	30.08.18	
92	11993R	ADVANCE FOR R-OFFICE	IAO	30.08.18	FO/ARF	30.08.18	
93	12578R	ADVANCE FOR BOM (TEA & SNACKES)	IAO	30.08.18	FO/ARF	30.08.18	
94	12643R	PURCHASE OF AC FOR THE DEPARTMENT OF LAW	IAO	30.08.18	FO	30.08.18	
95	4671R	इम्प्रेस्ट मनी हि० अधि०	IAO	30.08.18	FO	30.08.18	
96		CONTINGENCY MAIN FILE OF DBT PROJECT (PI : DR. YUSUF AKHTER,DBT)	DBT	30.08.18	SA	30.08.18	
97	4906R	BRAILLE SECTION 2014-15 + TENDER DOCUMENTS	IAO	30.08.18	FO	30.08.18	
98	3545R	PLANTATION WORK BY GBS PART-II	GBS	30.08.18	FO	30.08.18	
99	12658R	MAINTENANCE OF SES BUILDING	VC	30.08.18	ARF/SOI	30.08.18	
100	11827R	INTERNATIONAL SYMPOSIUM DR.VINIT KUMAR ASTT.PROFESSOR	DLIS	30.08.18	ARF/SOI	30.08.18	
101		LIST OF ITEMS TO BE PURCHASED OUT OF THE SNT. GRANT RS.3,00,000/-	DEAN	30.08.18	FO	30.08.18	
102		PURCHASE APPROVAL (UNDER SELF FINANCE) M.SC FORENSCI SCIENCE	BIO	30.08.18	FO/ARF/	30.08.18	
103	12093R	ENGAGEMENT OF RETIRED SENION PROFESSOR IN UIET	STR	30.08.18	FO	30.08.18	
104		SALARY (2018-19) NON PLAN/CSSEIP/AMETHI CAMPUS	IAO	30.08.18	FO/ARF/SOI/ CASHIER	30.08.18	disposed off
105	4211R	PURCHASE OF MEDICINE	IAO	30.08.18	FO	30.08.18	
106		COMPUTER PURCHASE OF FINANCE SECTION	FW	30.08.18	FO/R	30.08.18	
107	12838R	PROCTOR OFFICE IN NEW PAPER REGARDING	R	30.08.18	FO	30.08.18	
108	6808R	MAINTENANCE OF LAB. & STORE.	DBT	30.08.18	FO/ARF	30.08.18	
109	12720R	VISIT OF CHANCLLOR BBAU BHOPAL TO BBAU 12/08/18 TO 15/08/18	VC	30.08.18	FO	30.08.18	
110		SALARY (2018-19) FOR RCA	FW	30.08.18	FO/IAO	30.08.18	

111	10923R	FELLOWSHIP FILE FOR PRATIMA ICSSR FELLOWSHIP	VC	30.08.18	ARF/SOI/CAS HIER	30.08.18	disposed off
112	11831R	DST-SERB PROJECT DR. VENKATESH KUMAR R RTGS DETAILS	R	30.08.18	FO/ARF/SOI/ SAII/ARF/	30.08.18	
113	9282R	SERB-N-PDF DR. ASHISH KUMAR MISHRA FELLOWSHIP FILE	DES	30.08.18	FO	30.08.18	
114	12191R	TRAVEL TO BE RON TO CANADA TO ATTEND ISA CONFERENCE PROF. MANISH KUMAR VERMA	VC	30.08.18	FO	30.08.18	