

S.No	File.No	Subject	From whom Received	Received Date	Sent to	Date	REMARKS
1		UNNAT BHARAT ABHIYAN PROF. NAVEEN KUMAR ARORA		21.06.18	ARF/SOI/UDC/ARF/FO/ARF	08.08.18	
2	1816F	PAYMENT OF TA BILL OF VC SIR PART-II	VC	10.07.18	UDC/FO	08.08.18	
3		ADVANCE FILE FOR DAAS	DAAS	11.07.18	ARF/SOII/udc/ARF/FO/ARF	08.08.18	
4		ADVANCE ADJUSTMENT AGAINST THE ADVANCE OF BBAU ENTRANCE TEST EXAMINATION -2018 (PROF SUBHINI A SRAF)	PHARMA	16.07.18	UDC/ARF/FO/ARF/SOII/CASHIER	08.08.18	
5		ICSSR PDF FILE FOR MS. DEEPANJALI DAS	DE	19.07.18	ANKIT/ARF/FO/VC	08.08.18	
6	8589R	MEDICAL REMBURSEMENT FILE REGISTRAR & FO & COE	HEALTH CENTRE	19.07.18	FO/IN.HEALTH CENTRE	08.08.18	
7	3484R	Diesel for tractor	GBS	23.07.18	ANKIT/ARF/FO/ARF	08.08.18	
8	12479R	SOUTH KOREAN YOUTH FESTIVAL		23.07.18	ARF/SOI/UDC/ARF/FO	08.08.18	
9	10752R	PLANT FORMS/SLABS/USIC	R	24.07.18	fo/arf/soi/SA/ARF	08.08.18	
10	12631R	PURCHASE OF TONER RIFLING MACHINE IN VC SECTION	STR	26.07.18	UDC/ARF/FO/ARF	08.08.18	
11	6508R	FWLL TELEPHONE BILL PAYMENT P-2	VC	26.07.18	FO/ARF	08.08.18	
12		PURCHASE OF CONSUMABLES DEVELOPMENT AND DEMONSTRATION OF PULP PAPER MILL.....RIVER POLLUTION PROF.RAM CHANDRA	DBT	26.07.18	SA/ARF/FO/VC	08.08.18	
13	12504R	APPOINTMENT OF NODAL OFFICER FOR UGC SKILL DEVELOPMENT SCHEMES	R	27.07.18	FO/PROF.R A KHAN	08.08.18	

14		PAYMENT OF RCA CONTRACTUAL STAFF	RCA	27.07.18	ARF/SOI/SA/ARF	08.08.18	
15	12070R	REQUIREMENT OF N2 SHINK LINE DR. JYOTI PANDAY	DAC	27.07.18	SA/ARF/FO/DAC	08.08.18	
16		PAYMENT EXTERNAL EXAMINERS FOR DISSERTATION OF ONE YEAR LL.M SESSION 2013-14 CENTRE OF POST GERADUATE LEGAL STUDIES	R	27.07.18	UDC/ARF/FO	08.08.18	
17	12393R	TOUR REIMBURSEMENT	DBT	27.07.18	SA/ARF/FO	08.08.18	
18	11081R	RLC (INDUSTRIAL DISPUTE) MS SANDHYA SINGH VC SHRI UPENDRA BAHADUR SINGH PARTNER SRI SAINATH ASSOCIATES (INDUSTRIAL TRIBUNAL CUM LABOUR COURT	R	27.07.18	ARF/SOI/SA/ARF/FO/R	08.08.18	
19	12643R	PURCHASE OF AC FOR THE DEPARTMENT OF LAW	STR	30.07.18	ARF/SOI/SA/ARF	08.08.18	
20		FILE FOR THE AN ADVANCE OF ONE YEAR LL.M. CENTRE OF POST GRADUATE LEGAL STUDIES	SLS	01.08.18	UDC/ARF/FO	08.08.18	
21	12655R	CAMERA KO THIK KARVANE KE LEYE AGRIM DHAN RASHI HETU	DMCJ	01.08.18	UDC/ARF	08.08.18	
22	10682R	POST DOCTORAL (PAYMENT) FELLOWSHIP FILE DR HEMLATA DE BBAU LKO	DE	01.08.18	ANKIT/ARF/FO/VC	08.08.18	
23	10298R	SERB-DST PROJECT ALLOCATION OF BUDGET DR JIWAN SINGH MAIN FILE	DES	01.08.18	SA/ARF/FO/VC	08.08.18	
24		DBT-CONTINGENCY RELATED FILE DR.ABHA MISHRA (PI) DEPT.ZOOLOGY	ZOOLOGY	01.08.18	SA/ARF/FO/VC	08.08.18	
25	7049R	AMAR JYOTI DAS (RESEARCH SCHOLAR)	R	01.08.18	ANKIT/ARF/FO/VC	08.08.18	
26	12658R	MAINTENANCE OF SES BUILDING	VC	01.08.18	FO/ARF/SOI/ARF/FO/VC	08.08.18	

27	6720R	PAYMENT FOR DISSERTATION OF SC/ST STUDENTS (IV SEM.)	R	01.08.18	ANKIT/ARF/FO	08.08.18	
28	3098R	ICSSR FELLOWSHIP AJAY BHARTI	DPS	01.08.18	ANKIT/ARF/FO/VC	08.08.18	
29	12632R	T/C PF OF PROF. R C SOBTI VICE CHANCELLOR (REGARDING MHRD LETTER DATED 18/07/2018)	R	01.08.18	FO/R	08.08.18	
30	12424R	FILE MEDICAL REIMBURSEMENT OF VICE CHANCELLOR	R	01.08.18	FO.IN.HEALTH CENTRE	08.08.18	
31	3284R	signage board in university campus (retroreflective)	R	01.08.18	SA/ARF/FO/SA/ARF	08.08.18	
32	12675R	CAR CHATI PURTI SHRI A.K.SHRIVASHTVA (IAO)	R	02.08.18	FO/R	08.08.18	
33	12667R	UNIVERSITY DISSERTATION AID FOR SC/ST IVTH SEMESTER	R	02.08.18	ANKIT/ARF	08.08.18	
34	8683R	OUTDOOR LT PANEL MAINTENANCE WORKS	R	02.08.18	SA/UDC/ARF	08.08.18	
35		ADVANCE ADJUSTMENTNT FILE FOR DAAS	DAAS	02.08.18	UDC/ARF/FO	08.08.18	
36	12683r	purchae of equipments prof. ram chandra (pi)	dbt	02.08.18	fo/arf/soi/SA/arf/FO	08.08.18	
37		GUEST HOUSE PAYMENT -2011	GH	03.08.18	UDC/ARF/FO	08.08.18	
38		NEWSPEAPER PAYMENT REGARDING	DPR	03.08.18	UDC/ARF /FO	08.08.18	
39	12659R	CSIR-UGC-JRF FELLOWSHIP VARUN KUMAR	DAAS	03.08.18	ANKIT/ARF/FO/R	08.08.18	
40	7934R	RESEARCH ASSISTANT FELLOWSHIP NIKITA SHUKLA ,PI DR. SANGEETA SAXENA	DBT	03.08.18	SA/ARF/FO	08.08.18	
41	11203R	DR. RIMA KUMARI CSIR SENIOR RESEARCH ASSOCIATESHIP	R	03.08.18	ANKIT/ARF/FO	08.08.18	
42		SANCTION FOR NEWSPAPERS	DMCJ	03.08.18	UDC/ARF/FO	08.08.18	
43		NEWSPEAPER PAYMENT SANGHMITRA (EXTENSION)	NSGH	03.08.18	UDC/ARF	08.08.18	

44	6108R	201/Appointment of RA under Young Scientist scheme/DIT DR DHIRENDRA PANDEY	DIT	03.08.18	SA/ARF/FO	08.08.18	
45	4671R	इम्प्रेस्ट मनी हि० अधि०	HINDI	03.08.18	ANKIT/ARF	08.08.18	
46		UC AND SE REPORT (2017-18) PROF. RAM CHANDRA PI	BY HAND	03.08.18	ARF/FO/PI	08.08.18	
47		DEPARTMENTAL LIBRARY INTEGRATED APPLIED GEOLOGY DR. NARENDRA KUMAR	DES	06.08.18	ARF/FO	08.08.18	
48	10962R	PAYMENT FOR DISSERTATION OF ONE YEAR LL.M.II SEMESTER,STUDENTS	R	06.08.18	ANKIT/ARF	08.08.18	
49	11762R	CAS PROMOTION-2017-18	R	06.08.18	ARF/SOI/UDC	08.08.18	
50	3675R	GUNNER FOR HON'BLE VC	security	06.08.18	ARF/FO/R	08.08.18	
51	12697R	PURCHASE OF COMPUTER SYSTEM WITH PRINTER OF ENGINEERING SECTION ETC.	STR	07.08.18	ARF/SOI/SA	08.08.18	
52	4906r	braille section for gbl + one file	R	07.08.18	SA/ARF	08.08.18	
53	3941R	PURCHASE OF MEDICINES	STR	07.08.18	UDC	08.08.18	
54	8903r	pf of servjeet mts	R	07.08.18	ARF/SOII	08.08.18	
55	11848R	DR. C.B ZAIDI POST DR. AMBEDKAR CHAIR	R	07.08.18	UDC/ARF/FO/ARF	08.08.18	
56	6494R	Payment of legal fee Rajan mishra,S.M singh	R	07.08.18	ARF/SOII	08.08.18	
57	12689R	T/C PF PAYMENT OF DPW-3	VC	08.08.18	FO/R	08.08.18	
58		VISIT OF CHANCLLOR BBAU BHOPAL TO BBAU 12/08/18 TO 15/08/18	VC	08.08.18	FO/R	08.08.18	
59	12168R	REFLING 88-A TONER	VC	08.08.18	FO	08.08.18	
60	12284R	TC PF OF LTC DR.VINAY SINGH BAGHEL	VC	08.08.18	FO	08.08.18	
61	12168R	REFLING 88-A TONER	VC	08.08.18	FO	08.08.18	
62	3837R	ADVANCE FOR UNIVERSITY FUNCTION	GBS	08.08.18	UDC/ARF/FO/ARF/SOI/CA SHIER	08.08.18	

63	12080R	IVTH INTERNATIONAL YOGA DAY -2018 1 DAY -2018	SPORTS	08.08.18	ARF	08.08.18	
64	9282R	DR. ASHISH KUMAR MISHRA NPDP, SERB,DST	DES	08.08.18	ANKIT	08.08.18	
65	11920R	SUBMISSION OF PROJECT PROPOSAL HIGH WORK STATION DR. ANJANI KUMAR TIWARI	DAC	08.08.18	FO/VC	08.08.18	
66		TRAVEL GRANT DR. ABHA MISHRA, DR. JYOTI PANDEY, DEPARTMENT OF ZOOLOGY	DBT	08.08.18	SA	08.08.18	
67		HONORARIUM AND TA BILL PROF. MANISH KUMAR VERMA DETAIL OF OBSERVER ET-2017	COE	08.08.18	UDC	08.08.18	
68	8842R	ICSSR FELLOWSHIP KRITIKA AGRAWAL	DMCJ	08.08.18	ANKIT	08.08.18	
69	10919R	ICSSR FORM FILE FOR Abhishek mishra	VC	08.08.18	ARF	08.08.18	
70	11728R	DST-STI POST DOCTORAL RESEARCH FELLOW VENKATESH DUTTA STI FELLOW DR.ADITYA VIKRAM AGARWAL	DST	08.08.18	ARF	08.08.18	
71	3060R	ROAD WORK AT ASHOKA BOYS HOSTEL	VC	08.08.18	FO	08.08.18	
72	12129R	LTC OF SHRI RAM SAGAR (MTS) (ANYWHERE IN INDIA)	VC	08.08.18	FO	08.08.18	
73		SALARY RELEASE FILE FOR ICMR-JRF (SOUMIYA PAR) UNDER PI DR. YUSUF AKHTER	VC	08.08.18	ARF	08.08.18	
74	9950R	4TH BOOK EXHIBITION 2016-17	VC	08.08.18	ARL	08.08.18	
75		COUNTING OF SERVICE ,DR. PREETI CHOUDHARI		08.08.18	FO/R	08.08.18	