S.No	File/L etter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7516/R	Aluminium Partition new building School for Home	Registar	15/12/2015			
2	6650/R	Supply & Installation of Modular Kitchen in V.C's	Registar	15/12/2015			
3	6869/R	Electrical wirring for DIT & DCS on 3rd floor of Central Library	Registar	15/12/2015			
4	5290/R	Earth work for development third pond for B. Voc courses adjacent to SBBT Phase-II Building	Registar	15/12/2015	Estate Officer	16/12/2015	Submission of BOQ
5	6772/R	Supply of Electrical Goods	Registar	10/12/2015	Registar	16/12/2015	Supply of electrical items for DBT
6	4853/R	Cleaning of water Storage Tank			Estate Officer	16/12/2015	Information regarding damaged ball cacks
7	7476/R	प्रशासनिक भवन खण्ड सं0–4 स्थित पुरानी लाइब्रेरी में एलुमीनियम पार्टीशन एवं विट्रीफाइड टाइल्स फ्लोरिंग एवं 10 नग स्थित ए०सी0 एवं 10 नग एक्जास्ट फेन एवं विद्युतीय वायरिंग सम्बन्धित इत्यादि कार्य			Registar	16/12/2015	Issue of Quotation Notice
8	6996/R	Installation of Submersible Pump (GBS)	V.C. Office	16/12/2015	AR(S&P	16/12/2015	Publication tender notice
9	5696/R	Echoing in class room of UIET			Registar	16/12/2015	Eco in Class Rooms
10	5814/R	Supply of Electrical Goods			Registar	16/12/2015	Explanation on query V.C. Sir