

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1		5(481)/15 MS Railing from gaTe no1 to gate no3	vc's	12/9/2015	EE	12/9/2015	
2		lecture on birth aniversary o babasahab	vc's	12/9/2015	fo		will be clear in 3 days
3		Requirement of Toner cartridge/Daas	vc's	12/9/2015	fo		will be clear in 3 days
4		Advertisement No. 03/BBAU/Teaching NonTeaching /Contract Guestfaculty Estt	vc's	12/9/2015	fo		will be clear in 3 days
5		Science Theatre Festival 11-13 january 2016	vc's	12/9/2015	fo		will be clear in 3 days
6		AMC of Water Cooler & Water Purifiers- Part - II EO /BBAU/100	vc's	12/9/2015	fo		will be clear in 3 days
7		Purchasing & Painting of Signage Boards EO/BBAU/85	vc's	12/9/2015	fo		will be clear in 3 days
8		Repair & Maintenance of Furniture STORE	vc's	12/9/2015	fo		will be clear in 3 days
9		Printing of Exam Forms EXAM SECTION	vc's	12/9/2015	fo		will be clear in 3 days
10		Student I CARD security sec	vc's	12/9/2015	fo		will be clear in 3 days
11		Road water at Ashoka Boys HOSTEL/5(499)/2014	vc's	12/9/2015	fo		will be clear in 3 days
12		Guest Faculty payment Fo/Finc/136	vc's	12/9/2015	fo		will be clear in 3 days
13		Purchase of Cemented Sofa Set GBS	vc's	12/9/2015	fo		will be clear in 3 days
14		Servicing of Sound & Light System of Main Auditorium /EO BBAU/93	vc's	12/9/2015	EE	12/9/2015	
15		Computer tables and chairs for RCA computer lab	vc's	12/9/2015	fo		will be clear in 3 days
16		Chemical Purchase / DEM	vc's	12/9/2015	fo		will be clear in 3 days
17		vishawa vidalaya ke tino gate per barrier lagwane le sambandh me, 5(559)/2015	vc's	12/9/2015	fo		will be clear in 3 days
18		Purchase of Sonicator DAC	vc's	12/9/2015	fo		will be clear in 3 days
19		purchase of UPS DAM	vc's	12/9/2015	fo		will be clear in 3 days
20		collaboration	vc's	12/9/2015	fo		will be clear in 3 days
21		one day collaborative des	vc's	12/9/2015	fo		will be clear in 3 days
22		daps end semster examination of bvoc	vc's	12/9/2015	fo		will be clear in 3 days
23		Dap/ subhead technical assistance	vc's	12/9/2015	fo		will be clear in 3 days
24		Estt/ T/c payment of DPW during visit of chief minister	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
25		Des/ shiv shankar upcst proj	vc's	12/9/2015	fo		will be clear in 3 days
26		UIET/ Advance for technical session during LUSCON 15	vc's	12/9/2015	fo		will be clear in 3 days
27		DCS/ kamlesh kumar verma jrf	vc's	12/9/2015	fo		will be clear in 3 days
28		honararium RCP	vc's	12/9/2015	fo		will be clear in 3 days
29		5(562)/15 proposal of fish chamber pond	vc's	12/9/2015	fo		will be clear in 3 days
30		ABH/ MFP	vc's	12/9/2015	fo		will be clear in 3 days

31		DLIS/ Repairing drum cartridge	vc's	12/9/2015	fo		will be clear in 3 days
32		estt/ requirement jof 3in 1 printer scanner of copier	vc's	12/9/2015	fo		will be clear in 3 days
33		UIET/ SET up of structre amalysis lab	vc's	12/9/2015	fo		will be clear in 3 days
34		280/de/ icssr fellowsip payment	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
35		53/gbs pruchasing of phwara khurpa	vc's	12/9/2015	fo		will be clear in 3 days
36		Dap/ Samiksha inspire fellowship 2014	vc's	12/9/2015	fo		will be clear in 3 days
37		history/ jrf chandra sekhar sahai	vc's	12/9/2015	fo		will be clear in 3 days
38		DBT/ SEMINAR On socio ethical issues in contemporary	vc's	12/9/2015	fo		will be clear in 3 days
39		daas/am upcst proj. research assistant regarding	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
40		TC/STR purchase of colour photocopier/med machine for r-office	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
41		DBT /Appointment of proj.	vc's	12/9/2015	fo		will be clear in 3 days
42		TC/STR purchase of three seater seat cum bench	vc's	12/9/2015	fo		will be clear in 3 days
43		5(554)/15 repairing of old chairs	vc's	12/9/2015	fo		will be clear in 3 days
44		Des/ Dr. kamini narain ugc post doc felowship for women candidates2012	vc's	12/9/2015	fo		will be clear in 3 days
45		DRM/ jrf 2013	vc's	12/9/2015	fo		will be clear in 3 days
46		DAAS/AM upcst proj. regarding contingency	vc's	12/9/2015	fo		will be clear in 3 days
47		DEM/ cartridge toner+1file	vc's	12/9/2015	fo		will be clear in 3 days
48		DHR/ (DHRAA)right alumni association	vc's	12/9/2015	fo		will be clear in 3 days
49		VC's/ Ta bill of experts	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
50		DCS/ repairing of house no A-2/0-2	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
51		DBT/ pramod kuswaha dst inspire faculty	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
52		DAC/ jyoti pandey Proposal for rotavapor	vc's	12/9/2015	fo		
53		Acad/ Advance adjustment	vc's	12/9/2015	fo		
54		FIN/ contacual faculties	vc's	12/9/2015	cashier	12/9/2015	FOR PAYMENT
55		DES/ Gaurav raj dwivadi proj file serb	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
56		RCA/ TA BILL FILE DIRECTOR	RCA	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT
57	7445/R	106/LIB/ purchase of lib items	reg	12/9/2015	LIBRARINO 9-12-15		
58	7029/r	Pharma/ purchase of chemical glassware&plastic	reg	12/9/2015	fo		will be clear in 3 days
59	6569/r	211/DIT purchase of pci wireless lan card	reg	12/9/2015	SA	12/9/2015	will be clear in 3 days
60	7336/r	fin/ tc monitering investment of fund	reg	12/9/2015	fo		will be clear in 3 days
61	7196/r	DCS/ conference seminar etc	reg	12/9/2015	fo		will be clear in 3 days
62	7480/R	DEM luscon 2015 invtd speakers	reg	12/9/2015	fo		will be clear in 3 days
63	7452/r	rates of remuneration of examntion	reg	12/9/2015	fo		will be clear in 3 days
64	3104/r	Imprest	reg	12/9/2015	fo		will be clear in 3 days
65	6360/r	5(425)/13 S/F interlocking GH road &parking	vc's	12/9/2015	CASHIER	12/9/2015	FOR PAYMENT

66	3105/r	Misc, Advance meeting etc	reg	12/9/2015	fo		will be clear in 3 days
67	4651/r	DAAS/V Elangovan SERB DST proj contingency	reg	12/9/2015	fo		will be clear in 3 days
68	4624/r	Pharma/ Nanoformulation and translatonal research +7 files	pharma	12/9/2015	fo		will be clear in 3 days
69		07/dpr/Delhi visit file	DPR	12/9/2015	fo		will be clear in 3 days
70	7179/r	Dsw/ requirement of biometric attendance machine for boys& girls		12/9/2015	fo		will be clear in 3 days