

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	6996R	Installation of submersible pump	R	12/10/2015	FO	12/10/2015	
2	7115R	Approval for intrnal guest faculty	R	12/10/2015	H/NM	12/10/2015	
3	3991R	RGNF-2011	ACAD	12/10/2015	UDC	12/10/2015	
4		Contingency file	HOD	12/10/2015	SA	12/10/2015	
5		Imprest	DIR. RCA	12/10/2015	UDC	12/10/2015	
6	4563R	Set up of electronics lab of B.tec electronics...	R	12/10/2015	SA	12/10/2015	
7	4647R	Staff salary	DST--CPR	12/10/2015	SA	12/10/2015	
8	7105R	Purchase of EPBX	R	12/10/2015	VCS	12/10/2015	
9	7461/R	BSNL Brodband Connection to VC office	R	12/7/2015	CASHIER	12/10/2015	FOR PAYMENT
10	607/FO	T.A. Bills For The Members of the various selection committee	vc's	12/4/2015	CASHIER	12/10/2015	FOR PAYMENT
11	7313/R	Proposal for Action Plan on constitution Day November -26		12/4/2015	CASHIER	12/10/2015	FOR PAYMENT

12	6331/R	Board of experts for course development of M.A. public administration and proposed BPGS Pro.Ripu Sudan Singh		12/4/2015	CASHIER	12/10/2015	FOR PAYMENT
13	242/DAS	Imprest money file School of physical science		12/4/2015	CASHIER	12/10/2015	FOR PAYMENT
14	7298/R	UGS-Post-DOC fellowship for women candidates		12/1/2015	CASHIER	12/10/2015	FOR PAYMENT
15	7465/R	Payment of letter pad etc.	vc's	12/8/2015	CASHIER	12/10/2015	FOR PAYMENT
16	7378/R	International conference ICCPMPD-2016		12/9/2015	CASHIER	12/10/2015	FOR PAYMENT
17	6954R	PURCHASEJ OF SPLIT AC FOR VCS	R	12/10/2015	ARF	12/11/2015	
18	7477R	PURCHASE OF MATTRESS PILLOW FOR VC CAMP OFFICE	R	12/10/2015	ARF	12/11/2015	
19	7478R	PURCHASEJ OF EXECUTIVE HIGH BACK RESOLVING CHAIR FOR R OFFIC	R	12/10/2015	ARF	12/11/2015	
20	6236R	BOOK BINDING	R	12/10/2015	fo	12/10/2015	

21		ANNUAL ACCOUNT	VCS	12/10/2015	fo	12/10/2015	
22	7095R	DR. DEVESH K RAMANUJAN FELLOW (Advance from acad head)	VCS	12/10/2015	CASHIER	12/10/2015	FOR PAYMENT
23	7116R	Requirment of minerals for geology	VCS	12/10/2015	fo	12/10/2015	
24	3297R	purchase of diesel for genset	VCS	12/10/2015	CASHIER	12/10/2015	FOR PAYMENT
25	5117R	सडक मार्ग से यात्रा करने की अनुमति	VCS	12/10/2015	fo	12/10/2015	
26	6324R	Pf of Dr. khwairakpam sharwila HDFS	R	12/10/2015	ldc	12/11/2015	
27	7487R	TC/PF.of Sh. NKS More	R	12/10/2015	arf	12/11/2015	
28	7151R	Pf of Dr. Monica Sharma	R	12/10/2015	ldc	12/11/2015	
29	7142R	PF of DR. Ravi shankar verma	R	12/10/2015	ldc	12/11/2015	
30	7492R	National workshop on research methodology	R	12/10/2015	DRM	12/11/2015	
31	4130R	V. Elangovan UGC Proj. UC	R	12/10/2015	Dr.V.Elangovan, PI	12/11/2015	
32		Advance/ Imprest 02/SAUFEST	HOD	12/10/2015	fo	12/10/2015	