

S.No.	File/ Lette r No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7399R	MALTI FUNCTIONAL PRINTER BIIJAK		12/8/2015	H- WARDEN	12/14/2015	
2	7447R	MAINTENANCE GRANT		12/8/2015	H-HDFS	12/14/2015	
3	3067R	M.S Railing from gate no1 to gate no3		12/8/2015	fo	12/14/2015	
4	7420R	Purchase of computer items		12/8/2015	STR	12/14/2015	
5	7458R	CONTINGENCY DBT PROJ.		12/8/2015	FO	12/14/2015	
6	6604R	PAYMENT OF SANITATION SERVICE		12/8/2015	REG	12/14/2015	
7	7090R	PURCHASE OF RO& WATER COOLER FOR K.B.H		12/8/2015	EO	12/14/2015	
8	7285R	PROGRESS REVIEW OF THE WORKS COSTING MORE THAN....		12/8/2015	REG	12/11/2015	
9	5630R	PF OF DR. Rahul varshney		11/26/2015	REG	12/11/2015	
10	6376R	PAY FIXATION OF DR. SHASHI K. DR. SHASHI K. PANDEY		12/1/2015	REG	12/11/2015	
11	7127R	COMMITTEE FOR THE JPURCHASE OF CHEMICAL		11/26/2015	REG	12/11/2015	
12		IMPREST	KBH	12/14/2015	UDC	12/14/2015	
13		ONLINE QUIZ	DIT	12/14/2015	SO	12/14/2015	
14	6027R	RIMA K. DST- START UP YS	DES	12/14/2015	SA	12/14/2015	
15	3185R	REQUIREMENT OF DRIVER	R	12/14/2015	FO	12/14/2015	
16	6939R	CENTRE FOR ADULT EDUCATION	R	12/14/2015	FO	12/14/2015	
17	7413R	ADVANCE FOR CHINA	R	12/14/2015	LDC	12/14/2015	
18	7485R	PURCHASE OF MOBILE SET FOR FO	R	12/14/2015	FO	12/14/2015	
19	7326R	FINANCIAL ASSIST. FOR ATTENDING IPEA. PROF. SANATAN NAYAK	R	12/14/2015	sO	12/14/2015	

20	3407R	BPGS-TA/TOUR	R	12/14/2015	LDC	12/14/2015	
21	7356R	IQAC NMP VERMA	R	12/14/2015	FO	12/14/2015	
22	7445R	PURCHASE OF UNIVERSITY LIB ITEMS	LIB	12/14/2015	FO	12/14/2015	
23	6980R	JRF MR. Amit silngh	hod	12/14/2015	udc	12/14/2015	
24		DST-SERC FTR Proj.+purchase 02+dst utilization +dst purchase 01	dap	12/14/2015	FO	12/14/2015	
25	7387R	Requirement of water cooler in type c-2 girls h.	R	11/30/2015	EO	12/14/2015	
26	3130R	DD(EMD) Nanoscie. And nano tech	co-dem	12/14/2015	ARF	12/14/2015	
27	5303R	Print Journal	lib	12/14/2015	FO		
28		Repairing of stage in main auditorium	EO	12/14/2015	FO		
29		Advance for TA/DA	dap	12/14/2015	ldc	12/14/2015	
30	7196R	Confrence/ seminar etc attending	dcs	12/14/2015	FO	12/14/2015	
31		Road water at Ashoka Boys HOSTEL/5(499)/2014	vc's	12/9/2015	STR	12/14/2015	
32	7475R	केन्द्रीय पुस्तकालय में सीपित दोनों लिप्टों का वार्षिक अनु०	EE	12/14/2015	FO	12/14/2015	
33		TRAINING AT NIFM	VCS	12/11/2015	EO	12/14/2015	
34		vishawa vidalaya ke tino gate per barrier lagwane le sambandh me, 5(559)/2015	vc's	12/9/2015	EE	12/14/2015	