

S.No	File/L etter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7497 R	T/C pf of Rama Sankar Sing FO	PIC/Estt	10.12.15	VC	14/Dec	recommendet
2	3407 R	BPGS , T.A/Honr DES	HoD	11.12.15	FO	14/Dec	For need full.
3	7462 R	Wi-fi in Central Library.	Dir-	11.12.15	AR/Estt	14/Dec	For need full.
4	7360 R	Staff Requirment .	PIC/Estt	11.12.15	VC	14/Dec	recommendet
5	7335 R	Reply of UGC Leter Dt. 25.8.2015	PIC/Estt	11.12.15	AR/Estt	14/Dec	For need full.
6	7506 R	Appointment of Nodal Officer Establishmeant Section.	PIC/Estt	11.12.15	VC	14/Dec	recommendet
7	7189 R	PF of Sh. Manoj Kr. Dhadwal. Asstt. Director of Phy. Education	PIC/Estt	11.12.15	AR/Estt	14/Dec	For need full.
8	5290 R	Proposal of Fish Pond /Chamber. 100/DAAS/BBAU/14	EO	11.12.15	EE	14/Dec	For need full.
9	7453 R	purchase of various furniture items for the VIP room of the main Audit.	EO	11.12.15	EO	14/Dec	For need full.
10	7295 R	purchasing of Water Cooler & RO for Ashoka Boys Hostel.	EO	11.12.15	VC	14/Dec	recommendet
11	7355 R	Admission Committee- D.Lib.Sc./2015-16	AR/A	11.12.15	VC	14/Dec	recommendet
12	3757 R	Appointment of Project Staff.	AR/A	11.12.15	PI- CSSEIP	14/Dec	For need full.
13	7356 R	IQAC, NMP Verma. Director.	FO	11.12.15	FO	14/Dec	For need full.

14	7406 R	For Strict observation of reservation policy.of the Gov. of Universities.	DR-SC/ST	11.12.15	DR-SC/ST	14/Dec	recommendet
15	3194 R	Empanelment of Security Agency 2014-15	VC	11.12.15	AR/Security	14/Dec	Please ensure that the tender process & every thing related to it is done timeley within the specified period chairma of the concerned committee may also be improved of the order of the VC so that nec. Action can be taken accordingly.
16	4861 R	Boundary Wall 5(496)/2014.	EE	11.12.15	EE	14/Dec	For need full.
17	7480 R	T/C PF Of Hemlata Pandey Contractual.	PIC/Estt	11.12.15	AR/Estt	14/Dec	For need full.
18	7500 R	रिसेर्च असोशिएशन प्रोग्राम -सी. एस. आइ. आर।	AR/A	11.12.15	AR/A	14/Dec	For need full.
19	7322 R	Request for Furniture.	VC	11.12.15	AR/Snp	14/Dec	For need full.
20	7441 R	Requiremeant of Bus Facility.	Cor-DE&CE	14.12.15	FO	14/Dec	F.O. may Plz Examin & Purpose plz
21	7507 R	Booking of Guest House for Intl. Seminar	HoD	14.12.15	VC	14/Dec	recommendet
22	7330 R	XV Advisory Committee Meeting	Prof.SKBhat t	14.12.15	DR-SC/ST	14/Dec	For need full.
23	7067 R	InspireFellowship Shivanki Srivastava	hod	14.12.15	AR/A	14/Dec	For need full.
24	3476 R	Mr. Vasu Krishna(E.O)	PIC/Estt	14.12.15	VC	14/Dec	recommendet
25	3606 R	Aply for CSIR Research Associatship (CSIR-RA)	PIC/Estt	14.12.15	AR/A	14/Dec	For need full.
26	5875 R	Extaintion of manpower Approval Reg.	PIC/Estt	14.12.15	VC	14/Dec	recommendet

27	7381 R	T/C PF of dr. Sufiya Ahmad.	PIC/Estt	14.12.15	VC	14/Dec	recommendet
28	7508 R	Extaintion lettter of Dr. Richa Srivastava.	PIC/Estt	14.12.15	AR/Estt	14/Dec	Plz. Quote the Rule
29	6565 R	Approval for Attanding Seminar/Conference. Dr. S. Kumar	FO	14.12.15	VC	14/Dec	recommendet
30	3496 R	T/ PF of Sh. Balan G, Envelop	FO	14.12.15	VC	14/Dec	recommendet
31	6996 R	Instaullation of Submarsibell Pump.	FO	14.12.15	FO	14/Dec	The Quarry is regarding the Signing of the Supply order beside the signature of Registrar
32	7397 R	Dr. Gunjanam Pandey, Cor-DAC, International Simposium. CTDDR-2016	FO	14.12.15	VC	14/Dec	recommendet
33	7127 R	Committee for the Purchase of Chemicals.	FO	14.12.15	VC	14/Dec	Order of the VC.Sir issued on reccomandation of the committee chair by Prof. Bhatnagar hence the remarks of the F.O.,. Needs to be sent either to the Committee uner refrencs or any other order be Issued if deemed fit.
34	7005 R	PF of Sh. Ishwar Chandra, Driver- Vol-2	FO	14.12.15	AR/Estt	14/Dec	For need full.
35	7105 R	Purchase of EPBX.	FO	14.12.15	FO	14/Dec	For need full.
36	6604 R	Payment of Sanitation service.	FO	14.12.15	VC	14/Dec	recommendet

37	6376 R	Application for the Post of Asso.Prof. Dr. Shashi k. Pandey	FO	14.12.15	AR/Estt	14/Dec	Plz. Examin & put up
38	5630 R	PF of Rahul Varshney. Asstt. Proff. DAS	FO	14.12.15	AR/Estt	14/Dec	For need full.
39	7285 R	Progress Review Of the Works Costing More Than Rs, 10 Crores. 5(579)/2015.	FO	14.12.15	VC	14/Dec	recommendet
40	7268 R	Payment of News Paper & Magazine	Librarian	14.12.15	FO	14/Dec	For need full.
41	7509 R	Purchase of Utenciles for Kitchen of GH	I/C GH	14.12.15	VC	14/Dec	recommendet
42	5453 R	Resource Persons RCA	Dir-	14.12.15	AR/Estt	14/Dec	For need full.
43	5845 R	Annual Report: 2014-2015	VC	14.12.15	RSO	14/Dec	For need full.
44	7510 R	Purchase of Gymnasium & Indoor Games Item	Chair-	14.12.15	FO	14/Dec	F.O. may Plz Examin plz
45	3876 R	Advance for workshop practice of B.Tech.Students	Dir/CET	14.12.15	FO	14/Dec	For need full.
46	3284 R	Signage Board in University Campus (retroreflective) 5(423)/13	AR/Snp	14.12.15	DR/Lega l	14/Dec	For need full.
47	6752 R	Community Collage Dietetics, Publication Manual	AR/Snp	14.12.15	Cor- Commu nity Coolage	14/Dec	For need full.