

S.No	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7350 R	B.Voc In Live Stok Production & Mangemeant 3 Year Undergraduate Programe.	AR/A	11.12.15	VC	15/Dec	For Approval
2	6650 R	Supply & Installation of Modular Kitchen in VC Ress. 5(263)/8	EE	14.12.15	EE	15/Dec	Recommended
3	6869 R	Electrical wiring for DIT&DCS on Illrd floor of C.Lib. 5(565)/2015	EE	14.12.15	EE	15/Dec	Recommended
4	5904 r	JRF Joining Report of Taku manji.	AR/A	14.12.15	AR/A	15/Dec	Recommended
5	3550 R	E-Payment of Dr. D.S. Kothari Post Doc Fellowship of Dr. Madhukar saxena.	AR/A	14.12.15	AR/A	15/Dec	Recommended
6	5599 R	JRF Fellowship File No. 85, Prashat, Aruna, Archana, Vindhy yunsini.	AR/A	14.12.15	AR/A	15/Dec	Recommended
7	5350 R	JRF Fellowship Ms. Harkiran Kaur	AR/A	14.12.15	AR/A	15/Dec	Recommended
8	7431 R	Joining Report of JRF & ph.D Schollar. Mr. Ranjeet Bharti, Mr. Anil Kumar.	AR/A	14.12.15	AR/A	15/Dec	Recommended
9	7511 R	UGC Non-Net Fellowship Foreign Students	AR/A	14.12.15	AR/A	15/Dec	Recommended
10	7512 R	UGC Non-Net Fellowship.	AR/A	14.12.15	AR/A	15/Dec	Recommended
11	7513 R	National /International Conference/Symposium/Wor kshop of Dr. Preeti Gupta	AR/A	14.12.15	VC	15/Dec	Recommended
12	5290 R	Proposal of Fish Pond /Chamber. 100/DAAS/BBAU/14	EE	14.12.15	EE	15/Dec	Recommended
13	5730 R	Application for Attainding International Conference.	HoD	14.12.15	AR/A	15/Dec	Recommended
14	5821 R	Workshop By CBMR & BBAU June-15	HoD	14.12.15	FO	15/Dec	Recommended
15	4942 R	पुरस्कार वितरण	COE	14.12.15	VC	15/Dec	Recommended
16	3496 R	T/ PF of Sh. Balan G,	VC	14.12.15	FO	15/Dec	Recommended

17	7429 R	Applicatin For Extention from 2016-17, BBA LL.B.	Steno/Legal	14.12.15	AR/A	15/Dec	For maintaining Record plz.
18	7420 R	Purchase of Computer Items.	AR/Store	15.12.15	FO	15/Dec	Recommended
19	7369 R	Suply for Book Raks for Central Library.	AR/Store	15.12.15	FO	15/Dec	Recommended
20	3671 R	Repair and Maintinance of Furniture.Alongwith 6812/R	AR/Store	15.12.15	VC	15/Dec	For approval
21	7436 R	Request for Proff. Ripu Sudan Singh.	PIC/Esstt	15.12.15	PIC/R	15/Dec	Recommended
22	6094 R	Home Town LTC Dr. Sartik Bagh	PIC/Esstt	15.12.15	FO	15/Dec	For need full.
23	7514 R	Online Leave System.	PIC/Esstt	15.12.15	Dir-CC	15/Dec	For need full.
24	7191 R	PF of Dr.Nitesh Kr. Verma, Asstt.Librarian	PIC/Esstt	15.12.15	PIC/Esstt	15/Dec	Order of the VC.....PIC/Esstt. May plz. Ensure
25	7075 R	Inspire Scholarship Programmes.	Hod	15.12.15	AR/A	15/Dec	for Recommendati
26	6612 R	RGNF SRF Sadhana Singh Sagar.	HoD	15.12.15	FO	15/Dec	Recommended
27	4067 R	Committee for Creation of Mosquito mesh.5(497)/14	EE	15.12.15	VC	15/Dec	For approval
28	7234 R	Extention of Examination Hall. 5(574)/2015	EE	15.12.15	Dir-UIET	15/Dec	modified Drawing
29	3381 R	Extension of School Builiding for Biotechnology. 5(414)/13	EE	15.12.15	FO	15/Dec	For need full.
30	3567 R	purchasing of plumbing goods 5(475)/2014	EE	15.12.15	FO	15/Dec	For need full.
31	6019 R	Advance for Antivirus DHR	Dean	15.12.15	CP	15/Dec	For need full.
32	7200 R	Purchase of Computer for computer Lab.	AR/Snp	15.12.15	FO	15/Dec	For need full.
33	7054 R	T.C. Extend the service of constractual staff.	AR/Estt	15.12.15	DR/Legal	15/Dec	For the Tender Documents
34	3491 R	requirment of computer, RCA	Dir/RCA	15.12.15	AR/Snp	15/Dec	For need full.
35	7515 R	Sports Events	Sport-Cor	15.12.15	VC	15/Dec	For approval
36	7516 R	Alluminium Partition New Building	Dean	15.12.15	EE	15/Dec	For need full.
37	4679 R	for NET program RCP	Coor/RCP	15.12.15	PIC/Esstt	15/Dec	For need full.

38	3933 R	P.O.L. imprest File	AR/Vehi.	15.12.15	AR/Vehicl	15/Dec	Before processing if for payments the Query made by FO may Plz Be
39	4843 R	Estate maintenance work.	EO	15.12.15	FO	15/Dec	For need full.
40	6421 R	R.T.I. Correspondance.	Registrar	15.12.15	DR/RTI	15/Dec	For need full.
41	4082 R	Children Education allownces, Part III. With One register.	PIC/Esstt	15.12.15	FO	15/Dec	For need full.
42	6935 R	Outsourcing Mali.	PIC/Esstt	15.12.15	AR/Estt	15/Dec	Discuss
43	4074 R	Promotion of teaching Faculty under CAS	PIC/Esstt	15.12.15	AR/Estt	15/Dec	notice signed
44	7487 R	Offical forwarding of application M.K. Padhy	PIC/Esstt	15.12.15	VC	15/Dec	Proposal may be considered
45	6111 R	Appointment of Part time Medical Attendent on Contract Basis	PIC/Esstt	15.12.15	VC	15/Dec	For approval
46	3393 R	Medical Reimbursement (teaching) File -April-2013	PIC/Esstt	15.12.15	VC	15/Dec	For approval
47	7517 R	Application for CSIR-SRF fellowship.	HoD	15.12.15	AR/A	15/Dec	For need full.
48	6942 R	Purchasing of Pharwa/Khurpa etc.	Cor-	15.12.15	Cor-GBS	15/Dec	Supply order signed
49	7518 R	Leveling work back side of Central Library	Cor-	15.12.15	FO	15/Dec	For need full.
50	7518 R	B.B.A LL.B. Hounr. Extention Of Term Contractual	Hod	15.12.15	AR/Estt	15/Dec	For need full.
51	3149 R	Pawan Kumar Mishra RGNF DAAS Student 2012-13	AR/A	15.12.15	AR/A	15/Dec	Signed
52	7440 R	Advance for 103th Indian Science Congress.2016 Held at Univ. of Mysore	AR/A	15.12.15	FO	15/Dec	For need full.
53	7163 R	Junior Research Fellowship, Ms. Shreya Gupta(JRF)	AR/A	15.12.15	AR/A	15/Dec	Signed
54	4991 R	JRF Joining Report Mr. Sushil Kumar Pandey Research Scholar,	AR/A	15.12.15	AR/A	15/Dec	Signed
55	4508 R	RGNF, Mr. Deep Chandra, RS	AR/A	15.12.15	AR/A	15/Dec	Signed

56	7519 R	UGC Non Net Fellowship 2015-16, DAPS.	AR/A	15.12.15	AR/A	15/Dec	Signed
57	7520 R	UGC Non Net Fellowship 2015-16, DS	AR/A	15.12.15	AR/A	15/Dec	Signed
58	5580 R	आदेश और सूचना का अनुवाद	HO	15.12.15	HO	15/Dec	Office order signed
59	4770 R	राजभाषा अधिनियम -1963-की धारा 3 (3) का अनुपालन ।	HO	15.12.15	VC	15/Dec	For approval
60	7253 R	Open Gate & MS Railing of Botanical Garden. 5(578)/2015	EE	15.12.15	EE	15/Dec	Tender notice signed
61	7521 R	Requiremant Of Staff in Engineering Department. 5 (239)/2006.	EE	15.12.15	AR/Estt	15/Dec	For Examine plz.
62	7469 R	Green Plants & Flowers For Library.	FO	15.12.15	VC	15/Dec	For approval
63	7145 R	PF of Dr. Pranav Kr. Anand, Asstt. Prof. D. Eco.	PIC/Estt	15.12.15	VC	15/Dec	For approval
64	4801 R	PF of Dr. Taruna, Asst.Prof. DRM	PIC/Estt	15.12.15	VC	15/Dec	May also see before issue
65	6757 R	M.Sc. Admission (Environmental Microbiology)	AR/A	15.12.15	VC	15/Dec	It is concern to the recommendation of the committee chaired by prof. M.Y. Khan hence may be approved plz.
66	6756 R	M.Sc. Admission (Food Microbiology& Toxicology)	AR/A	15.12.15	VC	15/Dec	Which is as per the recommendation of the committee.