S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	7615 R	PF of Dr. V. Elangovan. Asstt.Prof. DAAS.	VC	31.12.15	AR/Estt	31/Dec	For need full.
2	3194 R	Empanelment of Security Agency 2014-15 along with 6054/R	VC	31.12.15	AR/Security	31/Dec	For need full.
3	7479 R	Engagement of Consultant	VC	31.12.15	AR/Estt	31/Dec	For need full.
4	6618 R	Celebration of 20Years of Establishment of BBAU	AR/A	31.12.15	VC	31/Dec	for Approval
5	7624 R	स्थापना दिवास 10 जनवरी 2016:	R-Office	31.12.15	VC	31/Dec	For Approval