S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1.	-	Remuneration for Ph.D Thesis Evaluation of Viva-Voice	COE office	14/12/2015	COE office	15/12/2015	Recommendation approved
2.	4067/R	Committee for creation of Mosquito Mesh Siddartha Hostel	R	15/12/2015	R	15/12/2015	Yes if rules are followed