

S.No.	File/Letter No.	Subject	From whom Received	Received Date	Sent to	Sent Date	Remarks
1	3606/R	Apply for CSIR Research Associateship (CSIR-RA), DAAS	R	8/12/2015	AR (Estt.)/So (Estt.)	8/12/2015	अनुमोदित अगर नियमानुसार है
2	6876/R	P.F. of Sh. Brij Narain Pradhan, Lab Attendant	R	8/12/2015	AR (Estt.)/So (Estt.)	8/12/2015	Yes if, strictly as per rule & the appointment is made without any bias.
3	3167/R	BPGS-2 DLISc.	R	8/12/2015	AR(Academic)	8/12/2015	अनुमोदित अगर नियमानुसार है
4	6701/R	Photocopy work for University Library Gautam Buddha Library	R	8/12/2015	Chairman, (M.Y. Khan)	8/12/2015	Chairman Purchase committee for comment
5	7186/R	अतिथि गृह को आधुनिक ढंग से सुसज्जित किये जाने के संबंध	R	8/12/2015	Dr. R. A. Khan	8/12/2015	Please Discuss
6	6667/R	Purchasing of Fogging Machine	R	8/12/2015	E.O.	8/12/2015	अनुमोदित अगर नियमानुसार है
7	7105/R	Purchase of EPBX	R	8/12/2015	FO	8/12/2015	FO for comment
8	6360/R	S/F of Interlocking of Guest House Approach Road & Parking	R	8/12/2015	FO	8/12/2015	FO for recommendation
9	4901/R	Pathway of Open Parking for RCA	R	8/12/2015	FO	8/12/2015	FO for immediate comment please
10	PS/LBR/9	Purchase of University Library items Guatam Buddha Library	R	8/12/2015	FO	8/12/2015	Ok but Advance can be given to Librarian
11	7029/R	Purchase of Chemical Glassware Plasticware (2015-16), D. Pharm.	R	8/12/2015	FO	8/12/2015	FO for recommendation
12	6938/R	Purchase of Computers & Digital Copier Machine, DCS	R	8/12/2015	FO	8/12/2015	FO for recommendation
13	7444/R	Symposium on Human Rights Day 10th December 2015, DHR	FO	8/12/2015	FO	8/12/2015	अनुमोदित अगर नियमानुसार है तो
14	6916/R	CIIPP - Industry Awareness Programs 2015-2016	R	8/12/2015	R	8/12/2015	Please Discuss
15	7115/R	Approval for internal guest faculty M.S. (Nuclear Medicine) Course	R	8/12/2015	R	8/12/2015	Yes if, as per rule
16	7441/R	Requirement of Bus Facility (Deptt. of Electr. And Comm. Eng.)	R	8/12/2015	R	8/12/2015	Yes if, as per rule
17	3476/R	PF of Mr. Vasu Krishna, Estate	R	8/12/2015	R	8/12/2015	Please Discuss
18	7201/R	T/c High Power Committee Meeting Notice	R	8/12/2015	R	8/12/2015	Dr. D. P. Singh who is next in Senior is nominated to P.B. as per rule
19	5510/R	SC/ST Coaching Centre Advisory Committee File	R	8/12/2015	R	8/12/2015	Approved as per rule

20	3282/R	Construction of Moot Court	R	8/12/2015	R	8/12/2015	Yes if, as per rule
21	7191/R	P.F. of Sh. Nitesh Kumar Verma, Asstt. Librarian	R	8/12/2015	R	8/12/2015	Yes if, strictly as per rule Registrar must ensure
22	3888/R	Maintenance of SES Building	R	8/12/2015	R	8/12/2015	Yes if, XEN given certification of Satisfactory
23	7410/R	Special Extension to a Ph.D. Scholar - Mr. Yogesh Chandra	R	8/12/2015	R	8/12/2015	She these must be completed on or before 31.12.2015
24	7147/R	PF of Dr. Preety Choudhary, Asst. Prof., DPS	R	8/12/2015	R	8/12/2015	Yes if, as per rule
25	4861/R	Chitralekha Girl's Hostel Baoundary Wall	R	8/12/2015	R	8/12/2015	Ok if, as per rule
26	7335/R	Reply to UGC letter dt. 25.08.2015 reg. Complaints of Prof. Amritesh C. Shukla and Dr. Ganesh Chandara Kisku	R	8/12/2015	R	8/12/2015	As Amended
27	6007/R	Case of Physical Violence Etc. Among B.Tech. Students in University Auditorium on	R	8/12/2015	R	8/12/2015	Ok if, as per rule
28	7189/R	PF of Sh. Manoj Kumar Dhadwal, Asstt. Director of Phy. Education	R	8/12/2015	R	8/12/2015	Yes if, strictly as per rule
29	3341/R	Procurement of Library Server, Central Library	R	8/12/2015	R	8/12/2015	Follow the legal opinion
30	7359/R	T/c Departmental Examination for the post of PA	R	8/12/2015	R	8/12/2015	Registrar to see how we can conduct exam for 25% where there are only 2 posts
31	4609/R	Confirmation of Teachers/Forwarding of Self	R	8/12/2015	R	8/12/2015	Yes if, as per rule
32	7336/R	T.C. F.N. (Finance Section) Monitoring/Investment of fund	R	8/12/2015	R	8/12/2015	Yes if, strictly as per rule
33	7149/R	PF of Dr. Ramesh K. Chatuvedi, Asstt. Prof., DRM	R	8/12/2015	R	8/12/2015	Yes if, as per rule
34	5046/R	Progress Review meeting	R	8/12/2015	R	8/12/2015	Ok, as per rule
35	4271/R	DRC, Deptt. of Pharmaceutical Sc.	R	8/12/2015	R	8/12/2015	Yes if, as per rule
36	7452/R	Purchase of Sports Items, Sports Section	R	8/12/2015	R	8/12/2015	Amended & if, as per rule
37	7453/R	Purchasing of various furniture items for the VIP room of the Main Auditorium	R	8/12/2015	R	8/12/2015	Ok if, as per rule
38	7452/R	Rates of Remuneration of	R	8/12/2015	R	8/12/2015	Please Discuss

39	7460/R	Online Quiz Competition	R	8/12/2015	R to Head DIT	8/12/2015	Yes if, as per rule
40	7434/R	Representation of Sh. D. Jayabalachandran (Dis. Action)	R	8/12/2015	R/DR (Legal)	8/12/2015	Sh. Tewari
41	7438/R	T.A. Bill File, Director - RCA	R	8/12/2015	R	8/12/2015	Yes if, as per rule
42	4799/R	jktHk"kk dk;kZUolu lfeFr dh cSBd	R	8/12/2015	R	8/12/2015	11th Dec. 2015, at 10am
43	3108/R	Appointment of JRF under SERB (DST) Project of Dr. Ramesh	R	8/12/2015	R	8/12/2015	Yes if, as per rule
44	4057/R	New Building For Administrative Block Complex & Main Gate	R	8/12/2015	R	8/12/2015	Seen, But I Don't Feel Happy
45	6911/R + 59	Genral Store Shop + 1 General Store & Photostat Shop	R	8/12/2015	R	8/12/2015	Why Culcutta edition?
46	_	I Scholar education	R	8/12/2015	R	8/12/2015	Yes, as per rule
47	5453/R	Resourse Person, RCA	R	8/12/2015	R	8/12/2015	OK as per UGC notification
48	3307/R	List of Holidays	R	8/12/2015	R	8/12/2015	OK
49	6772/R	Supply of Electrical Goods 5(535)/2015 Part III	R	8/12/2015	XEN	8/12/2015	Ok but XEN please certify that the existing stock has been exhaust
50	_	Engagement of Consultant	R	8/12/2015	R	8/12/2015	OK but Pls Follow GOI rules in the Respect
51	6708/R+66	Ph.D. Admission File + Case of Varun Kumar reg. Ph.D.	R	8/12/2015	Dr. Kamal Jaiswal	8/12/2015	Head DAAS to be give information as above
52	6794/R	PF of Prof. B.B. Malik,DS	R	8/12/2015	AR (Estt.)/So (Estt.)	8/12/2015	अनुमोदित अगर नियमानुसार है।
53	7463/R	Requirement of Books for Applied Geology, DES	R	8/12/2015	R	8/12/2015	Yes as per rule
54	7464/R	Scopus Subscription, Gautam Buddha Library	R	8/12/2015	R	8/12/2015	As Amended above
55	7196/R	Conference/Seminar etc. Attendance File, Prof. Vipin	R	8/12/2015	R	8/12/2015	Ok if, as per rule
56	7466/R	RCA Admission File 2015	R	8/12/2015	R	8/12/2015	Ok if, as per rule
57	3653/R	Sanitation Correspondence Part II	R	8/12/2015	R	8/12/2015	OK
58	7207/R	T/C PF of Shri Ram Parvesh Pal, CSSEIP LTC	R	8/12/2015	R	8/12/2015	Are is't we suppose to follow to UGC guidelines for such employees has been made clear that these employees are at par will University teachers?

59	7285/R	Progress Review of the works costing more than Rs. 10 crores	R	8/12/2015	R	8/12/2015	FO to please offer comment
60	7022/R	Requirement of Manpower Metron/Caretaker for G. Hostel Oct, 2015	R	8/12/2015	R	8/12/2015	A' 'B' pre page agreed as per rule
61	6929/R	Gardening and Beutification Committee	R	8/12/2015	R	8/12/2015	अनुमोदित अगर पूरी तरह नियमानुसार है।
62	6650/R	Supply & Instalation of Modular Kitchen in VC's residence	R	8/12/2015	XEN	8/12/2015	अनुमोदित अगर नियमानुसार है तो XEN certify
63	-	LUSCON Invited Speakers-2015	R	8/12/2015	R	8/12/2015	Ok if, as per rule
64	6941/R	DRC, Deptt. of Env. Microbiology	R	8/12/2015	R	8/12/2015	Ok if, as per UGC guidelines
65	5103/R	Committee for finalize the BBAU Logo	R	8/12/2015	R	8/12/2015	Proctor & DSW to have open competetion of students on 8th Jan. in the Auditorium to be as per UG,PG, RS & has photocopy of Babasaheb
66	5875/R	T/C PF of Dr. G. Sunil Babu, DBT	R	8/12/2015	R	8/12/2015	Was he against regular post or an self functioning basis in his previous organization
67	7436/R	Requesst of prof. ripu sudan singh, Hindi Deptt.	R	8/12/2015	R	8/12/2015	My order are very clear pl. follow
68	7295/R	Purchasing of Water Cooler & RO for Ashoka Boys Hostel	R	8/12/2015	Vasu Krishna, Estate Officer	8/12/2015	Sh. Vasu to please give details of the coller purchased & installed in last 2 years please
69	6079/R	Proposal For National Seminar,DPS	R	8/12/2015	R	8/12/2015	Ok if, as per rule