

S.No.	File/Letter No.	Subject	Sent to
1	6929 R	Gardeninig & beutification Committee.	Chai-GBS
2	6941 R	DRC, DEM	AR/A
3	6772 R	Suply of Electrical Goods 5(535)/2015 Part-3	EE
4	4861 R	Boundary Wall 5(496)/2014.	EE
5	7201 R	T/C High Power Committee Meeting Notice.	AR/Estt
6	5875 R	T/C PF of Dr. G Sunil Banu, DBT	AR/Estt
7	7207 R	T/C PF of Sh. Ram Parvesh Pal, CSSEIP, LTC	AR/Estt
8	5510 R	SC/ST Coaching Center Advisory Committee File	Cor-RCP
9	3167 R	B.P.G.S.-2 No.33/DLIS/BBAU /2000	AR/A
10	7410 R	Special Extention for Ph.D Scholar-Mr. Yogesh Chandra Narayan	AR/A
11	3606 R	Aply for CSIR Research Associatship (CSIR-RA)	AR/Estt
12	3888 R	Maintinance work of SES Building, 5(372)/13	EE
13	6667 R	Purchase of Fogging Machine.With 5913/R	EO

14	7438 R	T.A. Bill File, Director, RCA.	FO
15	6007 R	case of physical violence etc. among B.Tech.student. 18/proctor/bbau/ 15	Chairperson
16	7441 R	Requiremeant of Bus Facility.	Prof.Vipin Saxena
17	4271 R	07/Ph.D.Admissio n Cum DRC/ D.pharma/BBAU/ 12	AR/A
18	7335 R	Reply of UGC Leter Dt. 25.8.2015	AR/Estt
19	7029 R	Purchases of Chemical Glassware (2015- 16)	FO
20	7445 R	Purchase of university library items.	FO
21	3108 R	Appointment Of JRF Undder SERB(DST)Project SERB/F/5139/201 3-14 Dr.Ramesh Chandra,DAP	Dean SPS
22	4057 R	New Building for Administrative Block Complex & manin Gate, 5(386)/13	EE
23	7336 R	T/C F/N Monitering/Inves tment of Fund.	FO

24	5046 R	Progress Review Meeting 5(221)/2011 Part-III.	EE
25	3341 R	Procurement of Library Sarver.	AR/Snp
26	7451 R	Purchase of Sport Items.	Prof. Vipin Saxena
27	7452 R	Rates of Remunerarion of Examination.	FO
28	7453 R	purchase of various furniture items for the VIP room of the main Audit.	EO
29	4799 R	राजभाषा कार्यान्वयन समिति की बैठक	HO
30	4609 R	Confirmation Of Teachers/ Non Teachers Empolyes.	AR/Estt
31	7149 R	PF of Dr. Rmesh Kr. Chaturvedi, Asstt. Prof. DRM	AR/Estt
32	3476 R	Mr. Vasu Krishna(E.O)	EO
33	7359 R	T/C Departmental Examination for the Post of PA.	AR/Estt
34	7191 R	PF of Dr.Nitesh Kr. Verma, Asstt.Librarian	AR/Estt
35	7436 R	Request for Proff. Ripu Sudan Singh.	AR/Estt

36	7147 R	PF of Dr. Preeti Chaudhary. Asstt.Prof. DPS	AR/Estt
37	7463 R	Requirment of books for applied Geology, DES	Libarian
38	7464 R	Scopus Subscription	Libarian
39	7196 R	Attending the Confgerence. Dr. Vipin Saxena	FO
40	7466 R	RCA Admission File 2015.	Dir-RCA
41	7477 R	I Scholar Education.	Dir-RCA
42	5453 R	Resource Persons RCA	Dir-RCA
43	7479 R	Engagement of Consultant	AR/Estt
44	7480 R	LUSCON - 2015	FO
45	7481 R	Screening of Application Librarian	PIC/Estt
46	7022 R	Requiremeant of manpower Oct, 2015.	AR/E
47	3653 R	Sanitation Correspondence, Part-II	AR/Saini
48	3282 R	Construction of Moot Court .	EE
49	7115 R	Approval for internal Guest Faculty.	FO
50	6651/R	RGNF- Mr. Shiv Kumar, Ph.D DLIS, BBAU	ARAcademic

51	5295/R	All India Council for Technical Education reg-GATE scholarship for M.Tech students (2013-15) dt: 24.11.2015	ARAcademic
52	5071/R	Ms. Bhawana Dayal, Research scholar SHS have submitted Continuation/HRA certificates	ARAcademic
53	4340/R	SC/ST Cell notesheet dt: 14.10.2015 reg-Missing of Login ID & Password of National portal of Scholarship related to PFMS	ARAcademic
54	3167/R	BPGS-2 DLISC	ARAcademic
55	4271/R	DRC-Pharmaceutical	ARAcademic
56	6941/R	DRC-DEM	ARAcademic
57	7410/R	Special extension to a Ph.D Scholar-Mr Yogesh Chandra Narayan	ARAcademic

58		5(481)/15 MS Railing from gate no1 to gate no3	EE
59		lecture on birth anniversary of babasahab	fo
60		Requirement of Toner cartridge/Daas	fo
61		Advertisement No. 03/BBAU/Teaching NonTeaching /Contract Guestfaculty Estt	fo
62		Science Theatre Festival 11-13 january 2016	fo
63		AMC of Water Cooler & Water Purifiers- Part - II EO /BBAU/100	fo
64		Purchasing & Painting of Signage Boards EO/BBAU/85	fo
65		Repair & Maintenance of Furniture STORE	fo
66		Printing of Exam Forms EXAM SECTION	fo

67		Student I CARD security sec	fo
68		Road water at Ashoka Boys HOSTEL/5(499) /2014	fo
69		Guest Faculty payment Fo/Finc/136	fo
70		Purchase of Cemented Sofa Set GBS	fo
71		Servicing of Sound & Light System of Main Auditorium /EO BBAU/93	EE
72		Computer tables and chairs for RCA computer lab	fo
73		Chemical Purchase / DEM	fo
74		vishawa vidalaya ke tino gate per barrier lagwane le sambandh me, 5(559)/2015	fo
75		Purchase of Sonicator DAC	fo
76		purchase of UPS DAM	fo
77		collaboration	fo
78		one day collaborative des	fo

79		daps end semester examination of bvoc	fo
80		Dap/ subhead technical assistance	fo
81		Estt/ T/c payment of DPW during visit of chief minister	CASHIER
82		Des/ shiv shankar upcst proj	fo
83		UIET/ Advance for technical session during LUSCON 15	fo
84		DCS/ kamlesh kumar verma jrf	fo
85		honarium RCP	fo
86		5(562)/15 proposal of fish chamber pond	fo
87		ABH/ MFP	fo
88		DLIS/ Repairing drum cartridge	fo
89		estt/ requirement jof 3in 1 printer scanner of copier	fo
90		UIET/ SET up of structre amalysis lab	fo

91		280/de/ icssr fellowship payment	CASHIER
92		53/gbs pruchasing of phwara khurpa	fo
93		Dap/ Samiksha inspire fellowship 2014	fo
94		history/ jrf chandra sekhar sahai	fo
95		DBT/ SEMINAR On socio ethical issues in contemporary	fo
96		daas/am upcst proj. research assistant regarding	CASHIER
97		TC/STR purchase of colour photocopier/me d machine for r- office	CASHIER
98		DBT /Appointment of proj.	fo
99		TC/STR purchase of three seater seat cum bench	fo
100		5(554)/15 repairing of old chairs	fo

101		Des/ Dr. kamini narain ugc post doc fellowship for women candidates2012	fo
102		DRM/ jrf 2013	fo
103		DAAS/AM upcst proj. regarding contingency	fo
104		DEM/ cartridge toner+1file	fo
105		DHR/ (DHRAA)right alumni association	fo
106		VC's/ Ta bill of experts	CASHIER
107		DCS/ repairing of house no A- 2/0-2	CASHIER
108		DBT/ pramod kuswaha dst inspire faculty	CASHIER
109		DAC/ jyoti pandey Proposal for rotavapor	fo
110		Acad/ Advance adjustment	fo
111		FIN/ contacual faculties	cashier
112		DES/ Gaurav raj dwivadi proj file serb	CASHIER

113		RCA/ TA BILL FILE DIRECTOR	CASHIER
114	7445/R	106/LIB/ purchase of lib items	LIBRARIN09-12- 15
115	7029/r	Pharma/ purchase of chemical glassware&plas tic	fo
116	6569/r	211/DIT purchase of pci wireless lan card	SA
117	7336/r	fin/ tc monitering investment of fund	fo
118	7196/r	DCS/ conference seminar etc	fo
119	7480/R	DEM luscon 2015 invitd speakers	fo
120	7452/r	rates of remuneration of examntion	fo
121	3104/r	Imprest	fo
122	6360/r	5(425)/13 S/F interocking GH road &parking	CASHIER
123	3105/r	Misc, Advance meeting etc	fo
124	4651/r	DAAS/V Elangovan SERB DST proj contingency	fo

125	4624/r	Pharma/ Nanoformulation and translatonal research +7 files	fo
126		07/dpr/Delhi visit file	fo
127	7179/r	Dsw/ requirement of biometric attendance machine for boys& girls	fo
128	7207/R	T/c PF of Shri Ram Pravesh Pal, CSSEIP (LTC)	Establishment
129	5875/R	T/c PF of Dr. G. Sunil Babu, DBT	Establishment
130	3606/R	Apply for CSIR Research Associateship (CSIR-RA)	Establishment
131	7359/R	T/c Departmental Examination for the post of PA	Establishment
132	7022/R	Requirement of Manpower Metron/Careta ker for G. Hostel Oct., 2015	Establishment
133	7436/R	Request of Prof. Ripu Sudan Singh, Hindi Deptt.	Establishment
134	7147/R	PF of Dr. Preety Choudhary, Asstt. Prof., DPS	Establishment

135	7201/R	T/C High Power Committee Meeting Notice	Establishment
136	7191/R	PF of Sh. Nitesh Kumar Verma, Asstt. Librarian	Establishment
137	4609/R	Confirmation of Teachers/Forwarding of Self Appraisal Reports	Establishment
138	7149/R	PF of Dr. Ramesh K. Chaturvedi, Asstt. Prof., DRM	Establishment
139	7479/R	Engagement of Consultant	Establishment
140	-	NOC for Jadahpur University, D. Pharm., Dr. Sudipta Saha	R
141	4794/R	Registration of firm for furniture	Registrar
142	5696/R	Echoing in classroom of UIET	EE
143	New file	Purchase of Executive High Back Revolving Chair	Registrar
144	New file	Purchase of mattress & Pillow for VC - office com-Residence	Registrar
145	4563/R	Set-up of Electric lab for B.Tech	Registrar
146	6754/R	Purchase of split AC for VC Secretriare	Registrar

147	4098/R	Partical Size Analyser	Registrar
148	6191/R	Purchase of curtain for Ca	
149	3341/R	Procurement of Library Server	Registrar
150	7276/R	UIET Puechase of Electrical Engineering Lab Items	Registrar
151	7219/R	Approval For Sound System	Ashoka Boys Hostel
152	6006/R	Contigency Dr Gaurav R Dwivedi	Head DES
153	5239/R, letter	New Age Enstruments & Materials Pvt. Ltd	Head DAP
154	6902/R	Purchase of BOD Incubator	Head DBT
155	5926/R	Requirment of HPLC (DPHSCI)	Registrar
156	6236/R	Book Binding of the University Library	Registrar
157	6727/R	Purchase of Stationary items VI	VC
158	-	Forwarding of Application for Outside Post (Teaching & Non-Teaching)	R
159	6757/R	M.Sc. Admission Environmental Microbiology (2015-17)	R
160	3272/R	Departmental Research Committee, DEM	R
161	-	T/c PF of Dr. Deepa Raj, Asstt. Prof., DCS, (CCL)	R
162	-	T/c PF of. Dr. Hemlata Pandey (on Contract), Asstt. Prof., Deptt. of Food Sc. & Technology (Maternity leave)	R

163	7378/R	ICCPMPD-2015 Internatinal Conference, DRM	R
164	7186/R	Modernization of Guest House	Dr. R. A. Khan
165	3429/R	Common Tender Committee	R
166	5875/R	T/C PF of Dr. G. Sunil Baba, DBT	R
167	7437/R	PF of Dr. M.K. Padhy, Astt. Prof - DMCJ	R
168	6756/R	. Admission (Food Microbiology & totoxicology Contemporary & Innovative Course)	R
169	7039/R	Admission file (M.A. Economics,2015- 16), DE	R
170	6434/R	MCA (CORPORATE) 2015-2016	R
171	3806/R	Computer Coaching File No- (32), Remedial Coaching Programme	R
172	4230/R	Student Case Examination by the committee, (Exam) Ajay Kumar, DHR	R
173	7176/R	Guest Faculty for Ph.D course (Computer)	R
174	7296/R	225/Visvesvaraya Ph.D. Scheme/DIT/BBAU /15	R

175	7375/R	BCY/UGC Unassigned Grant/2015 - Dr. Bal Chandra Yadav, DAP	R
176	7107/R	Ms. Sweta Singh D/O- J.D. Singh, Ph.D. Registration,2015	R
177	–	Attendance of the students	R
178	6730/R	purchase of colour photo carier/MED machine for resistrar office	FO
179	7451/R	DST- Inspire Project, DAC - Dr. Preeti Gupta	R
180	–	ICSSR Fellowship file (payment) - Part-II, DE	FO
181	–	Catering File - Seminar on Social Ethical Issues in Contemporary Biotechnology Held on 23/09/2015, DBT	FO
182	4118/R	Dr. Pramod Kumar Kushwaha [Asstt. Prof.(DST-INSPIRE Faculty)], DBT	FO
183	4157/R	UP-CST project (DAAS) research asstt. Reg. -Dr. Abha mishra (PI)	FO
184	4183/R	Manpower Auditing	R

185	5858/R	F.N. DST INSPIRE project, for appointment of Project Assistant - Dr. Pramod kr. Kushwaha(P.I.)	FO
186	5600/R	Purchase three Seater seat cum-Bench (Model Perch)	FO
187	-	Repairing of House no. A-2/0-2,DCS	FO
188	6092/R	Repairing of old Chairs	FO
189	6402/R	Repairing Drum Cartridge/DLIS/2015	FO
190	5889/R	Proposal for Rotavapor - Dr. Jyoti Pandey, DAC	FO
191	4030/R	I card for students	FO
192	6504/R	Purchasing of Printing of Signage Board	FO
193	7077/R	MPF (Multifunction Printer) for ABH	FO
194	3844/R	Payment to Manpower Providing Agency w.e.f. 17.12.2012	R
195	-	Contractual Faculties Payment, Finance	FO
196	7014/R	Student council 2015-16, DSW	R
197	7160/R	Eligibility clauses for Admission in various courses	R

198	7179/R	Requirement of Biometric Attendende Machine for Boys & Girls Hostel, DSW	FO
199	6360/R	S/F of Interlocking of GuerstHouse approach Road & Parking	FO
200	7365/R	Requirement of Glassware Double Distillation Unit	FO
201	5299/R	Computer Table Chairs for RCA Computer LAB	FO
202	7401/R	AMC of Water cooler & Cooler Purifiers - Part 2	FO
203	7308/R	Dr. Sunil Babu, Astd. Prof., DBT - LTC	FO
204	6639/R	Dr. Shiv shankar - DES	FO
205	7264/R	T/C Payment of DPW during visit of Hon'ble chief minister	FO
206	4372/R	Subhead – Technical Assistant - Dr. B.C. Yadav	FO
207	3070/R	Samiksha/DAP/INS PIRE FELLOWSHIP-2014	FO
208	6942/R	Purchase of Phawara, Khurapa etc.	FO
209	7011/R	Setup of Structure Analysis lab for B.Tech Civil Engineering	FO

210	5350/R	JRF Fellowship -- Harikaran Kaur	FO
211	3573/R	UP-CST project (DAAS) research asstt. Reg. - Contingency	FO
212	4079/R	PH.D Batch 2013, JRF fellowship, DRM	FO
213	–	Guest Faculty Payment	FO
214	7298/R	UGC-Fellowship for women candidates 2012 - Dr. Kamini	FO
215	7051/R	Advertisement No. 03/BBAU/Teaching /Non- Teaching/Contract/ GuestFaculty/2015	FO
216	6148/R	वि० वि० के तीनों गेटों पर बैरियर लगवाने के सम्बन्ध में	FO
217	5407/R	Purchasing of UPS	FO
218	7007/R	Requirement of Toner/Cartridge	FO
219	5100/R	Dr Gaurav Raj Dwivedi - Project File (SERB)	FO
220	4491/R	Advance/Adjustme nt	FO
221	–	Printing Of Exam Forms	FO
222	6175/R	JRF File - DH, Chandra Shekhar	FO
223	5290/R	Proposed of Fish Chamber/Pond, DAAS	FO
224	5579/R	JRF Fellowship Kamlesh Kumar Verma,DCS	FO

225	-	Honorarium to RCP Co-Ordinator - 25	FO
226	4452/R	Cartridge/Toner, 2014, DEM	FO
227	-	T.A. Bill of Experts, VCS	FO
228	6770/R	servicing of sound & light system of main auditorium	FO
229	7073/R	Purchase of Cemented Sofa Set	FO
230	-	End Semister Examination of B.Voc. Course	FO
231	7267/R	One Day Collaborative Symposia - Prof. Rana Pratap Singh	FO
232	7153/R	Chemical Purchase, DEM	FO
233	7361/R	Requirement of 3 in 1 Printer Scanner & Copier	FO
234	3671/R	Repair & maintenance of furniture	FO
235	7367/R	Purchase of Sonicator, DAC	FO
236	3067/R	M.S. Railing From Gate No.01 to Gate No.03	FO
237	-	Science theatre Festival, 11-13 Jan2016	FO
238	-	Advance of Technical Session During LUSCON- 2015	FO
239	3060/R	Road work at Ashoka Boys Hostel	FO

240	-	Alumni Association (DHRAA) For opening bank account in canara Bank, BBAU, Lucknow	FO
241	-	Two confidential file of Grievence of students (MA Eoc.) + Ph.D. Course work Result notification in a closed envelope	COE
242	7460/R	Online Quiz Competition	R
243	3138/R	Residential Accommodation Allotment - 5(396)/13	Prof. R.B. Ram
244	-	Space Allotment - M.Tech (CS)	Vipin Saxena
245	-	International Seminar on "Globalization, Environment and Perspectives, issues and Concerns"-Prof. Manish K. Verma, DS	Prof. Manish K. Verma
246	-	Boundry Wall of Overhead Tank & CWR	R
247	3429/R	Common Tender Committee	R