

S.No	File/Letter No.	Subject	Sent to
1	3194/R + 6054/R	Empliment of security Agency 2014-2015 (Tender Of Security) + 1 File	R
2	7281/R	PF of Shri Srajan Kumar Singh, (Contractual) - Human Rights	R
3	3599/R	T/C PF of Shri Manoj Kumar, MTS, DIT	R
4	6313/R + 7059/R	Medical advance of Dr. Narendra Kumar & other faculty members, DES + 1 file	R
5	7407/R	T/C Dr. Sufia Ahmad, Asstt. Prof., Law - Refresher Course	R
6	7262/R	Leave Travel Concession (LTC), T/C of Snatan Nayak	R
7	7186/R	Modernization of Guest House II	Incharge Guest House
8	6773/R	Modernization of Guest House I	Incharge Guest House
9	7105/R	Purchase of EPBX	R
10	6911/R + 5936/R	Genral store Shop + 1 FILE	R
11	4651/R	SERB - DST Project, Contigency File -- Dr. V. Elangovan, DAAS	R
12	6506/R	Empliment of Advocates	R
13	7332/R	Pathway of Botanical Garden	FO
14	5617/R	Retro Reflective Guide Map, EE	FO
15	3067/R	M.S. Railing From Gate No.01 to Gate No.03	FO
16	4901/R	Pathway of Open Parking for RCA	FO
17	4672/R	Annual Workshop (National Knowledge Network - NKN)	CC
18	6105/R	MOU for SHODHGANGA, E-Thesis & Dissertations, GBL	FO
19	7470/R	Single Entrance & Exit in library	R
20	6710/R	DRC - VI, DLIS	R
21	7457/R	Appointment of JRF, Dr. Anand Prakash-DBT	R
22	7501/R	National Medicinal Plants Board (NMPB), Acad. Sec	Dr. N. B. Singh

23	7486/R	Purchase of Laptop for F.O.	R
24	7485/R	Purchase of Mobile set for F.O. - Advance of Rs. 15,000/-	R
25	6532/R	गृह विज्ञान की शोधा छात्राओं की शिकायत के जाँच के संबन्ध में	R
26	6683/R	PF of Sh. Amrender Pratap Bahadur singh, Lab Asst.	R
27	7498/R	T/C PF of Shri. Shahanawaz Khan, Junior Engg.	R
28	7472/R	मंत्रालय से प्राप्त शिकायती पत्र	R
29	7475/R	केन्द्रीय पुस्तकालय में सीपित होनी लिफ्टों का वार्षिक अनुरीक्षणीय अनुबन्ध	R
30	7476/R	प्रशासकिक भवन खण्ड सं0-4 स्थित पुरानी Library में Aluminium Partition एवं Vitrified Tile Flooring एवं 10 नग स्थित A.C. एवं 10 नग Exhaust Fan एवं विद्युतीय Wiring सम्बन्धित इत्यादि कार्य	R
31	7413/R	Advance for China (Prof. N.M.P. Verma), DE	R
32	7326/R	Financial Assistance For Attending IPEA conference at Goa, India during 3-6, Dec. 2015 - Prof. Sanatan Nayak, DE	R
33	7503/R	रूप सिंह, अर्थशास्त्र विभाग ( प्रार्थना पत्र एवं समस्त प्रति उत्तर कॉपी )	R
34	-	One Confidential File of Participation of AIMA and Jee/Exam in Closed envelope	COE
35	-	One Confidential File in Closed envelope	COE
36	3933/R	P.O.L. Imprest, Vehicle Sec,	FO
37	7105/R	Purchase of EPBX	FO
38	7502/R	Remote Access of E - Resources	R
39	7301/R	National Commission for scheduled castes - (NCSC) Vol-3	R
40	6876/R	PF of Shri Brij Narain Pradhan, Lab Attendant	R

41	7192/R	PF of Shri Rama Shankar Singh, Finance Officer	R
42	7505/R	Compassionate Appointment (Against Late Shri Ishwar Chand)	R
43	6045/R	Purchase of new DG set	FO
44	-	Purchase of computers /Laptops/Printers etc.	FO
45	-	Training at NIFM, AR(S&P)	FO
46	6644/R	Purchase of furniture for new Faculty/Officer/Staff, Store sec.	AR(S&P)
47	6045/R	Purchase of new DG set	FO
48	7472 R	मंत्रालया से प्राप्त शिकायती पत्र	VC
49	7006 R	Purchase of chemical glassware and plasticware.	AR/Snp
50	7406 R	For Strict observation of reservation policy.of the Gov. of Universities.	DR-SC/ST
51	6532 R	गृह विज्ञान विभाग की छात्राओं की शिकायत के जांच के संबंध मे।	VC
52	3545 R	Plantation Work By GBS Part -2	FO
53	6919 R	Purchase of FYM G&B Section.	FO
54	3838 R	Servicing of Agricultural Equipements, GBS	FO
55	7117 R	Purchase of Iron pot Stand, gardening & Butification Committee	FO
56	7479 R	Part-2.	FO
57	5058 R	Proposal for Grant From The VC's Discretionary Fund.( Dummy File)	AR/A
58	7483 R	Proposal for opening and operation of Canteen and Cafeteria	EO
59	7485 R	Purchase of Mobile For FO.	VC
60	7486 R	Purchase of Laptob For FO.	VC
61	6752 R	Community Collage Dietetics, Publication Manual	AR/Snp
62	5082 R	Cash Advance..	FO
63	6904 R	Fire system Maininance Work in Hostel	EO
64	3757 R	Appointment of Project Staff.	AR/A
65	7486 R	T/C PF of Sh. R.K. Shukla PS to R	PIC/Estt
66	7394 R	Labour Requirment B.Voc.	FO
67	6935 R	Outsourcing Mali.	PIC/Estt
68	7495 R	Imprest Mony.	FO

69	7496 R	Sanction of Transfer TA Advance in respect of FO	FO
70	7498 R	T/C PF of Sh. Shahanawaz Khan, JE	VC
71	6683 R	PF of Sh. Amrender Pratap Bahadur Singh, Lib. Asstt.	VC
72	7499 R	appointment of JRF in DST Project. Dr. Anand Prakash.	FO
73	5632 R	T/C Representation Received in Sc/ST Cell	DR/CRC
74	7262 R	Leave Travel Concession (LTC) Prof. Santan Nayak	AR/Estt
75	3599 R	T/C PF of Manoj Kumar, MTS	AR/Estt
76	6911 R	General Store Shop. Along With + 5936/R.	AR/Snp
77	4651 R	SERB- DST Project- Contigency File, Elangovan	FO
78	6506 R	Enpanelment of Advocates, & Finalization of Legal Fees.	DR/Legal
79	3194 R	Empanelment of Security Agency 2014-15. Along With + 6054/R.	AR/Security
80	7105 R	Purchase of EPBX.	FO
81	7281 R	PF of sh. Sanjay Kumar Singh , Contractual (DHR)	AR/Estt
82	7407 R	T/C PF Dr. Sufia Ahmad Asstt. Prof., Refresher Course.	AR/Estt
83	6313 R	Medical Advance of Dr. Narendra Kumar, DES Along with 7059/R	AR/Estt
84	3231 R	UP- 32-FR -5768 Etios Diesel	AR/Vehicl
85	4833 R	Transport Committee National Social Science Conference.	FO
86	7301 R	National Commission for Sshedule Castes, Vol-3	VC
87	7502 R	Remote Access Of E- Resources.	VC
88	5153 R	Annual Confidential Report for the year-2012.	AR/A
89	7156 R	JRF Fellowship Vineet Kuamr,	AR/A
90	7326 R	Financial Assistance for Attending IPEA Conference at Goa, India, Prof. Sanatan Nayak	VC
91	7413 R	Advance for China ( Prof.NMP Verma)	VC
92	5789 R	Ph.D Tanuja Singh	AR/A

93	5464 R	Ph.D R Scholar, Weena Yancey, MANFMS File	AR/A
94	7491 R	I.Q.A.C (Prof.NMP. Verma)	AR/Estt
95	7312 R	JRF Ruchika Kumari, DMCJ	AR/A
96	5204 R	110/RGNF/SHS/2015 Rashnika Arya.	AR/A
97	7329 R	40% Utilization of Overhead From SERB- YS-Project, Dr. Abha Mishra	FO
98	6876 R	PF of Shri. Brij Narayan Pradhan, Lab Attendant.	VC
99	7503 R	रूप सिंह प्राथना पत्र अयं समस्त प्रति उत्तर कॉपी	VC
100	7504 R	Meeting of teaching Roster At new Delhi.	AR/Estt
101	7505 R	Compassionate Appointment Against Late Shri ishwar Chand.	VC
102	7005 R	PF of Sh. Ishwar Chandra, Driver- Vol-2	FO
103	7192 R	PF. Of Sh. Ram Sankar Singh. FO	VC
104	6212 R	RGNF Arpna Ratnakar	FO
105	4976 R	Dr.Ashima Singh PDF DES Prof. R.P.Singh.	AR/A
106	7296 R	225/Visvesvaraya Ph.D Schollar/ DIT/BBAU/15.	VC
107	4031 R	DRC File Of DPS	VC
108	6037 R	JRF Joining report of ms Bhawana dayal.	AR/A
109	7503 R	रूप सिंह प्राथना पत्र अयं समस्त प्रति उत्तर कॉपी	Head/Economics
110	6683 R	PF of Sh. Amrender Pratap Bahadur Singh, Lib. Asstt.	VC
111	7504 R	Meeting of teaching Roster At new Delhi.	VC
112	7457 R	Scholarship file, Appointment of JRF	AR/A
113	6710 R	DRC-VI	AR/A
114	7505 R	Compassionate Appointment Against Late Shri ishwar Chand.	AR/Estt
115	7470 R	Single Entrance & Exit in Library.	AR/Estt
116	7301 R	National Commission for Sschedule Castes, Vol-3	DR-SC/ST
117	7502 R	Remote Access Of E- Resources.	AR/Estt
118	7326 R	Financial Assistance for Attending IPEA Conference at Goa, India, Prof. Sanatan Nayak	FO

119	7192 R	PF. Of Sh. Ram Sankar Singh. FO	VC
120	6876 R	PF of Shri. Brij Narayan Pradhan, Lab Attendant.	PIC/Estt
121	7475 R	केन्द्रीय पुस्तकालया मे स्थापित दोनो लिफ्टों का अनुरकछनीय अनुबंध 5(584)/2015	EE
122	6532 R	गृह विज्ञान विभाग की छात्राओं की शिकायत के जांच के संबंध मे।	DR/CRC
123	7498 R	T/C PF of Sh. Shahanawaz Khan, JE	AR/Estt
124	7472 R	मंत्रलाया से प्राप्त शिकायती पत्र	Hindi Officer
125	7485 R	Purchase of Mobile For FO.	FO
126	7486 R	Purchase of Laptob For FO.	AR/Snp
127	7413 R	Advance for China ( Prof.NMP Verma)	FO
128	7476 R	प्रशासनिक भवन खंड स। 4 स्थित पुरानी लाइब्ररी मे एल्युमिनियम पाटिसन एवं 10 नग स्थित ए।सी। एवं 10 नग एजास्ट फैन एवं विदूतीय वायरिंग संबन्धित 5(474) part -1.	EE
129	6560R	Dr. R.N Bhargava Dst-mejor research proj. UC 2013-14	PI Dr. RN Bhargava
130	3933R	POL imprest	Cashier
131	5396R	M/S security solution payment file	SA
132	5641R	Virendra shukla dr. ds kothari PDF	ACADEMIC
133	5082R	Cash advance	ldc
134	7394R	Labour requirements	
135	6919R	Purchase of FYM	Ldc
136	7117R	Purchasej of Iron jpot stand	SOI
137	3838R	Servicing of agricultural equipment	Ldc
138	7479R	GBC P-II	Ldc
139	3545R	Plantation work P-ii	Ldc
140	7499R	Appointement of JRF in DST proj	SA
141	7496R	Sanction of transfer TA advance in respect of Shri Rama shankar singh	
142	7495R	Imprest	udc
143	6770R	Servicing of sound & light system of main Auditorium	

144	4901R	Path way of open parking for RCA	
145	3067R	P-I M.S. Railing from gate no 1 to 3	Cashier
146	5617R	Retro reflective guide map	
147	7332R	Path for Botanical Gafarden	Cashier
148		Science theatre Festival	
149	7473R	3rd LUSCON Scie.congress	SA
150	7471R	External hard disc	Ldc
151	7105R	Purchase of EPBX	VCS
152	5717R	special lecture P-II	ARF
153	6858R	Two day national seminar	FO
154		Dr. Rima kumari start up research grant	SA
155	4833R	transport committee natinal social science conference	UDC
156	7329R	40% utilization of overhead from SERB-YS- Proj.	SA
157	4651R	SERB-DST PROJ Contingency	Cashier
158	7005R	PFJ OF Shri Ishwar Chandra Vol-II	FO
159	3740	विशिष्ट उधानीकरण कार्य	EE
160		12वें योजना के अन्तर्गत के०लो०नि०वि० दारा सम्पादित कराये जा रहे	EE
161	2593FO	IMPREST	Cashier
162	6604R	PAYMENT OF SANITATION SERVICE	ARF
163	7474R	UGC	UDC
164		Imprest	UDC
165		TRAINING AT NIFM	
166	6105R	MOU FOR SHODHGANGA E-THISIS&DISSERTATIONS	
167	7105R	PUCHASE OF EPBX	
168		PURCHASE OF COMPUTER/LAPTOP..	
169	6212R	ARPNA RATNAKAR RGNF	UDC
170	File	purshkar vitran	COE
171	File	Participation of AIMA and JEE /Exam	COE
172	Big envol.	Big Confidential envelope/ph.D Related	COE
173	7176/R	DEM- Guest Faculty for Ph.D Course (Computer	C ord, DEM
174	7039/R	Admission File ( M.A. Economics 2015-16)	HOD, DE

175	7422/R	Approval the submitted fee-Sanghmitra Girls Hostel	DSW
176	4031/R	DRC file-Political Science	R
177	7296/R	225/Visvesvaraya-Ph.D Scheme/DIT/2015	R
178	6037/R	JRF Joining Report of Ms. Bhawana Dayal-Home Science	R
179	3272/R	DRC-Vol-III (DEM)	Cord, DEM
180	7423/R	Constitute a committee of SRF-LAW	HOD, Law
181	Notesheet	Ms. Anamika Mall-DRM matter related to Zero semester attached Application dated: 13.10.2015	COE
182	5199/R	Mr.Amit Kumar-MCA application reg-UFM case dated: 30.11.2015	COE
183	DAPS notesheet	Mr. Devendra Kumar-RGNF fellowship claim bill dated: 26.11.2015	HOD,DAPS
184	3757/R	T/c Appointment of Project staff- Dr. B. Nayak	R
185	7355/R	DLISc- Admission Committee 2015-16	R
186	3550/R	DBT- E-Payment of Dr. D.S. Kothari-PDF of Dr. Madhukar Saxena	R
187	5599/R	JRF Fellowship file-Sociology	R
188	5904/R	DHR- JRF Joining of report of Mr. Taku Maji	R
189	DJMC	Mr. Anurag Pandey- fellowship file	HOD, DJMC
190	DJMC	Ms. Neelu Sharma- fellowship file	HOD, DJMC
191	DJMC	Mr. Borugadda Ananda Babu- fellowship file	HOD, DJMC
192	3284/R	Signage Board in University Campus	
193	4794/R	Registration of Firm for Firniture stationary Items	
194	5926/R	Requirement for HPLC Dphsci	
195	7006/R	Purchase of Chemical Glasswave & Plastic Work (DBT)	
196	6752/R	Community College Dietetics Publication of Mannual	
197	7488/R	Office Order/Circular F.O.Office	
198	6914/R	Aluminum Ladder	



199	6644/R	Purchase of furniture for new faculty/Officer/Staff	
200	New File	Purchase of Computer Printer Scanner for Various Department	Registrar
201	4074/R	Promotion of Teaching Faculty Under CAS (CAS-1)	
202	6935/R	Outsourcing Mali, GBS	
203	7486/R	TC PF of Sh. R.K. Shukla, PS, R Office	
204	6313/R	Medical Advance of Dr. Narendra Kumar & Others Faculty Members	
205	3599/R	TC PF of Sh. Manoj Kumar MTS, DIT (LTC)	
206	7281/R	PF of Shri Srajan Kr. Singh (Contractual), DHR	
207	7005/R	PF of Sh. Ishwar Chandra, Driver (Vol-II)	Registrar
208	-	Compassionate Appointment (Against Late Sh. Ishwar Chandra)	Registrar
209	-	Meeting of Teaching Roster at New Delhi	Registrar
210	7192/R	PF of Shri Rama Shankar Singh, Finance Officer	Registrar
211	7504/R	Meeting of Teaching Roster at New Delhi	
212	7491/R	IQAC (Prof. N. M. P. Verma, DE)	
213	7407/R	T/C Dr. Sufia Ahmad, Asstt. Prof., Law (Refresher Course)	
214	7262/R	Leave Travel Concession (LTC), T/c of Prof. Sanatan Nayak, DE	
215	7189/R	PF of Shri Manoj Kumar Dhadwal, Asstt. Director of Phy. Education	Registrar
216		Appointment of Nodal Officer	Registrar
217	7335/R	Reply to UGC letter dated 25.08.2015 reg. complaints of Prof. Ameitash C. Shukla and Dr. Ganesh Chandra Kisku	Registrar
218	7360/R	Staff requirement for Estate Office	Registrar