

S.No.	File/Letter No.	Subject	Sent to
1	6251 R	Post-Paid Sim For FO	FO
2	7529 R	निजी यात्राओ हेतु पेट्रोल अग्रिम / समायोजन पत्रावली	FO
3	4117 R	Payment of vice Chancellor Mobile bill Post Paid Sim For VC.	FO
4	7201 R	T/C High Power Committee Meeting Notice.	AR/Estt
5	6111 R	Appointment of Part time Medical Attendent on Contract Basis	VC
6	6532 R	गृह विज्ञान विभाग की छात्राओं की शिकायत के जांच के संबंध मे।	VC
7	3476 R	Mr. Vasu Krishna(E.O)	VC
8	3671 R	Repair and Maintinance of Furniture.Alongwith 6812/R	VC
9	7515 R	Sports Events	AR/Estt
10	4801 R	PF of Dr. Taruna, Asst.Prof. DRM	VC
11	7375 R	BYC/UGC unassigned Grant/2015	AR/A
12	5696 R	Echoing in Class Room.	VC
13	7527 R	Procurement of Electronic Devices	FO
14	7487 R	Officeal forwarding of application M.K. Padhy	Dr.M.k.Padhy
15	7451 R	DST-Inspire Project , Dr. Preeti Gupta.	AR/A
16	7416 R	R-Office Mislleneous, FFC Regarding.	VC
17	7508 R	Extaintion letter of Dr. Richa Srivastava.	AR/Estt
18	6772 R	Suply of Electrical Goods 5(535)/2015 Part-3	EE
19	4519 R	MOU between IISR with BBAU.& Others.	AR/Acad
20	7363 R	Purchase of Electronics And Communication Lab Items For B.Tech Students.	AR/Snp
21	4183 R	T/c-2 Sanction of manpower.	AR/Estt
22	3152R	Operetion & Maintenance of Central A.C. Plant of Auditorium 5(507)/2014	EO

23	7491 R	I.Q.A.C (Prof.NMP. Verma)	AR/Estt
24	4244 R	File for Health Center.	VC
25	7296 R	225/Visvesvaraya Ph.D Schollar/ DIT/BBAU/15.	AR/Acad
26	4370 R	UGC / MHRD Correspondence, 116/(G)_Estt/BBAU/2012	VC
27	7530 R	T/C PF of Prof. R.C. Sobti, V.C. , LTC	VC
28	3844 R	Payment of manpower providing Agency, Sai Nath Associates.	VC
29	7534 R	Confidential Closed envelope Big Size Envelope.	AR/Estt
30	4370 R	UGC / MHRD Correspondence, 116/(G)_Estt/BBAU/2012	AR/Estt
31	3284 R	Signage Board in University Campus (retroreflective) 5(423)/13	EE
32	6644 R	Purchase of Furniture for New Faculty/ Officer/Staff.	VC
33	7535 R	Purchase of Computer Laptop printers.etc.	VC
34	4906 R	BRaille SECTION	VC
35	6915 R	Financial Support for Molecular Analysis. Shashank Tiwari	AR/A
36	7451/R	DST- Inspire Project, DAC - Dr. Preeti Gupta	R
37	7416/R	R/Office - Misc. , FFC regarding	R
38	7508/R	Extension Letter of Dr Richa Srivastava, Asstt. Prof., DAP	R
39	6772/R	Supply of Electrical Goods 5(535)/2015 Part III	R
40	4519/R	MOU, Acad. Section	R
41	7363/R	Purchase of Electronics and communication lab items for B.Tech. students	R
42	4183/R	Manpower Auditing	R
43	3152/R	Operation and Maintenance of Central AC plant of Auditorium	R

44	7491/R	I.Q.A.C. (Prof. N.M.P. Verma), DE	R
45	-	Social Science Congress - 2015, co-ordinator Prof. N.M.P. Verma	FO
46	4244/R	Health Centre, Estt. Sec.	R
47	-	End Semister Examination of B.Voc. (Floriculture & Landscape Gardening), Head DAPS (Horti.)	HOD (Horti.)
48	6358/R	Condemn Vehicle	R
49	7270/R	Visit to Dr. Ambedkar foundation New Delhi/Dr. Shuradarapuri (Preparation of Dairy and calendar, R-office)	R
50	6421/R	R.T.I. Correspondence, R-office	R
51	6618/R	Celebration & 20th Year of establishment of BBAU	R
52	3284/R	Signage Board in-University Campus (Retroreflective)	R
53	6604/R	Payment of sanitation Services	R
54	7530/R	T/C PF of Professor R.C.Sobti, VC (LTC)	R
55	5388/R	Procurement of Library Server, Central Library	FO
56	6027/R	Contingency bills - DST Startup young scientist, Dr. Rima Kumari	FO
57	-	Dr. Rima Kumari : Startup Research Grant (Young Scientist), DES	FO
58	6310/R	हिन्दी कार्यशाला का आयोजन	FO
59	3838/R	Servicing of Agricultural Equipment, GBS	FO
60	7029/R	Purchase of Chemical Glassware Plasticware (2015-16), D. Pharm.	FO
61	4563/R	Set up of Electronic lab for B.Tech. Electronics & Communication	FO
62	7458/R	Dr. Anand Prakash, DBT - Contingency File	FO

63	7473/R	3rd Lucknow Science Congress (LUSCON-2015)	FO
64	7142/R	PF of Dr. Ravi Shankar Verma, Asstt. Prof. DAPS	FO
65	6324/R	PF of Dr. Khwairakpam Sharwila, Asstt. Prof., HDFS	FO
66	7151/R	PF of Dr. Monica Sharma, Asstt. Prof. (SBBT)	FO
67	3935/R	Contingency - UPCAR Project - Dr. Sanjay Kumar Asso. Prof.	FO
68	6217/R	Awareness programme - Dr. D.K.Yadav, asst. prof.	FO
69	4365/R	Stage Seating of Auditorium, EE	XEN
70	-	International Consultant Meet	FO
71	4370/R	U.G.C./MHRD Correspondence	R
72	3844/R	Payment to Manpower providing agency w.e.f 17/12/2012	FO/Prof Vipin Saxena
73	5696/R	Encoching in Class Room of UIET	XEN
74	7510/R	Purchase of Gymnasium & Indoor Games Items	R
75	4801/R	Dr. Taruna, Asstt. Prof., DRM	R
76	6111/R	Part Time Medical Attendant Appointment of Medical Attendant on contract basis	R
77	4244/R	Health Centre, Estt. Sec.	R
78	5696/R	Encoching in Class Room of UIET	XEN
79	7516/R	Aluminium partition New Delhi, SHS	R
80	6532/R	गृह विज्ञान की शोधा छात्राओं की शिकायत के जांच के संबंध में	R
81	7416/R	R/Office - Misc. , FFC regarding	R
82	3476/R	PF of Mr. Vasu Krishna, Estate Officer	R
83	3671/R + 6812/R	Repair & maintenance of furniture + 1 File	R

84	6644/R	Purchase of furniture for new Faculty/Officer/Staff, Store sec.	R
85	7335/R	Purchase of computers /Laptops/Printers etc.	R
86	4906/R	Barille Section, 2014-2015 - GBL	R
87	3857/R	Bank Account 2013-17 Part - V	FO
88	7526/R	T/C PF of Dr. Venkatesh Kumar R, Asstt. Prof., DAAS (LTC)	FO
89	7156/R	Mr. Vineet Kumar-JRF Fellowship- DAM	R
90	Acad	Refund of Fees/ Caution money	R
91	7350/R	B.Voc in Livestock Production & Management 3 yr UG Program 2015-16- DAAS	Head, DAAS
92	7296/R	Mr. Visvesvaraya/Ph.D Scheme/DIT/2015	Head, DIT
93	7451/R	Dr. Preeti Gupta- DST Inspire Project-DAC	Dean, SPS
94	5599/R	JRF Fellowship- Prashant, Aruna, Archana etc- Sociology	FO
95	5350/R	Harkiran Kaur- JRF Fellowship-LAW	FO
96	7412/R	JRF Fellowship-History	R
97	3320/BBAU/15	Letter to Joint Secretary MHRD reg- MoU Signing of agreement with Foreign University in the field of education	
98	New File	Purchase of Digital watch for committee	Registrar
99	New File	Purchase of Toner for Photocoppier Machine	Registrar
100	New File	Purchase of Induction cooking for Registrar office	Registrar
101	New File	Requierment of Internet conection to new Building	Registrar
102	7233/R	Repair of Photocoppier Machine (DAP)	Registrar
103	7363/R	Purchase of electronics communication Lab Items	
104	7525/R	Department of IT	
105	7509/R	Purchas eof Utelcile for Kitchen of Guest House	
106	5881/R	General Office order, w.e.f. 2013	

107	6876/R	P.F. of Shri Brij Narain Pradhan, lab Attendant	
108	7528/R	Issue Related to ' No-Dues' of Prof. Ram chandra,DEM	
109	7497/R	TC PF of Shri Rama shankar singh,FO,reg Sanction of 10 days joining time	
110	5875/R	TC PF of Dr. G. Sunil Babu,DBT	
111	6683/R	P.F. of Shri Amrendra pratap bahadhur singh,Lab Asstt.	
112	7506/R	Appointment of Nodal officier	
113	7192/R	PF of Shri Rama shankar singh,FO,	
114	7504/R	Meeting of Teaching Roster at New Delhi	
115	7513/R	National /International Conference/Symposioum/workshop of Dr. Preeti Gupta,Asst prof. ,DAC	
116	7145/R	PF of Dr. Pranav Kumar Anand ,Asst prof. ,DE	
117	7491/R	I.Q.A.C. (Prof. N.M.P. Verma), DE	Registrar
118	7416/R	R/office-Misc. FFC regarding	Registrar
119	4183/R	Manpower Auditing	Registrar
120		T/c PF of Dr. Venkatesh Kumar R, Asstt. Prof., DAAS (LTC)	Registrar
121	6876/R	PF of Shri Brij Narain Pradhan, Lab. Attd.	Registrar
122	7407/R	T/c Dr. Sufiya Ahmed, Asstt. Prof., DL (Refresher Course)	Head, DL
123	4609/R	Confirmation of Teachers/ Non-teaching Employees	Dean, SBBT
124	4074/R	Promotion of Teaching Faculty under CAS (CAS-1)	VC Office
125	7515/R	Sports Events,sports section	
126	7491/R	IQ.A.C.(Prof.N.M.P. Verma),Department of Economics	

127	4183/R	Manpower Auditing	
128	7381/R	Representation of Pro. R.P. singh,DES	
129	7508/R	Extension letter of Dr. Richa Srivastava,Asst. Prof.(M.Tech. Nano opto electronics),Applied physics	
130	7148/R	P.F. of Dr. Harishankar Singh, Asso. Prof. , Deptt of education	
131	7201/R	T/c High power Committee, Meeting Notice	
132		Closed confidential Envelope(Big)-Prof. Vipin Saxena	
133	4609/R	Confirmation of Teachers/ Non-teaching Employees	
134	4365/R	Stage seating of Auditorium	
135	5696/R	Echo in class room of UIET	VC office
136	3888/R	Maintenance of SES building	Registrar
137	7516/R	Aluminium Partition new building School for Home Science	VC office
138	3740/R	विशिष्ट उद्यानीकरण कार्य	GBS
139	3740/R	विशिष्ट उद्यानीकरण कार्य	Registrar
140	4853/R	Cleaning of water Storage Tank	Registrar
141	7476/R	प्रशासनिक भवन खण्ड सं0-4 स्थित पुरानी लाइब्रेरी में एलुमीनियम पार्टीशन एवं विट्रीफाइड टाइल्स फ्लोरिंग एवं 10 नग स्थित ए0सी0 एवं 10 नग एकजास्ट फेन एवं विद्युतीय वायरिंग सम्बन्धित इत्यादि कार्य	
142	6772/R	Supply of Electrical Goods	
143	3284/R	Signage Board in Universtiy Campus (Retroreflective Board)	
144	7360/R	Staff requirement for Estate Office	
145	3067/R	M.S. Railing from gate no-1 to gate no-3	
146	6770/R	Servicing of Sound & Light System of main Auditorium	
147	3288	PHD RELETED CONFI. Letter	COE

148	3290	PURSHKAR VITARAN	COE
149	7378/R	International conference ICCPMPSD-2016	CASHIER
150	5082R	Cash advance	CASHIER
151	7394R	Labour requirements	ARF
152	6919R	Purchase of FYM	CASHIER
153	3545R	Plantation work P-ii	cashier
154	7495R	Imprest	cashier
155	7471R	External hard disc	cashier
156	4833R	transport committee natinal social science conference	AR(VEH)
157		Imprest	CASHIER
158	6105R	MOU FOR SHODHGANGA E-THISIS&DISSERTATIONS	STR
159	3238R	NET-JRF/UGC	ARF
160	6939R	CENTRE FOR ADULT EDUCATION	LDC
161	3130R	DD(EMD) Nanoscie. And nano tech	CASHIER
162		Advance for TA/DA	ARF
163	7268R	PAYMENT FOR NEWSPAPER&MAGAZINE	ARF
164		Dr. manjari shukla	DBT
165		Maintenance of house no.C-2/1-4	FO
166		Adjustment for conducting of physical test	ARF
167	5821R	Wkorkshop by CBMR	FO
168	3567R	Purchasing of plumbing goods	ARF
169	6094R	T/C PF OF Dr. sartik bagh LTC	ARF
170	7200R	Purchase of computer for compute lab	ARF
171	6612R	SADHANA SINGH SAGAR RGNF-SRF	FO
172	7420R	Purchase of computer items	FO
173	7369R	Supply of book racks	FO
174	6967R	Hiring of taxies 2015	ARF
175	4094R	UP32DC4006	ARF
176	7090R	PURCHASE OF RO& WATER COOLER FOR K.B.H	ARF
177	4082R	CHILDREN EDUCATION	ARF

178	7099R	Training to Ms. Sabnam saifi,UDC	CASHIER
179	3786R	Tata Photon Data Card	ARF
180	6954R	purchase of split AC for vcs	CASHIER
181	6770R	servincing of sound & light system of main auditorium	EE
182		Imprest	ARF
183	5396/R	payment of per M/S security salution services	CASHIER
184	3920R	landline/fwll bill payment of VCS&Camp office	ARF
185	5814R	supply of electical goods	SA
186	3393R	medical reimbursement (Teaching)	udc
187	6565R	approval for attending seminar/conference	Dr.Skumar DAC
188	7524R	Reqirement chemical/Glassware/plasticwares	sa
189	7148R	Pf of Harishankar singh	AR(E)
190	6376R	PAY FIXATION OF DR. SHASHI K. DR. SHASHI K. PANDEY	LDC
191	3779R	purchaase of postal stamp	ARF
192	4095R	up32bu5863	ARF
193		Fellowship borugadda ananda babu	ARF
194		Anurag pandey	ARF
195		Neelu sharma	ARF
196	7438R	TA bill of Director Rca	LDC
197	6655r	Printing of diary &calender for y-2016	CASHIER
198		IMPREST	UDC
199	7480R	LUSCON-2015 INVITED SPEAKERS	CASHIER
200	5335R	Purchaseing for Auditorium DG set	cashier
201	3866R	TELEPHONE	CASHIER
202		IMPREST	CASHIER
203	3675R	GUNNER FOR HON'BLE VC	CASHIER
204	6217R	Awareness programe	CASHIER

205	5388R	Procurement of chemical for the proj..	DAPS Prof.SKUMAR
206	7151R	Pf of Dr. Monica Sharma	AR(E)
207	6324R	Pf of Dr. khwairakpam sharwila HDFS	AR(E)
208	7142R	PF of Dr.Ravi shankar verma	AR(E)
209	7473R	3rd LUSCON Scie.congress	SO
210	3935R	Contingency UPCAR Proj.	CASHIER
211	7458R	CONTINGENCY DBT PROJ.	CASHIER
212	4563R	Set up of electronics lab of B.tec electronics...	CASHIER
213	7029R	Purchase of chemical glassware& plasticware 2015-16	ARF
214	3838R	Servicing of agricultural equipment	CASHIER
215	6310R	हिन्दी कार्यशाला का आयोजन	CASHIER
216		Dr. Rima kumari start up research grant (YS)	CASHIER
217	6027R	Dr. Rima kumari DST-start up YS CONTINGENCY	CASHIER
218		Remuneration for Ph.D thesis evalution & Viva-voce	CASHIER
219	7527R	Procurement of electronic Devices	SA
220	5336R	UGC-JRF Ms.Namita Gupta	CASHIER
221		International consultant meet	H-DASS
222		payment of manpower providing agency	CASHIER
223		sanitation payment file	cashier
224	7526R	T/C PF of Dr.Venkatesh kumar DAAS	vcs
225	6965R	LUSCON	ARF
226	3857R	BANK ACCOUNT 201314	VCS
227	7127R	COMMITTEE FOR THE PURCHASE OF CHEMICAL	ARF
228		JRF OF Ms. Maya bharti	UDC
229	5350R	JRF OF HARKIRAN KAUR	CASHIER
230	5599R	JRF OF PRASHANT,ARUNA,ARCHANA,.....	UDC
231	3857R	BANK ACCOUNT 2013-14	FO
232	7526R	T/C PF of Dr.venkatesh kumar LTC	FO
233		FIELD VISIT	FO