

S.No.	File/Letter No.	Subject	Sent to
1	7526/R	T/C PF of Dr. Venkatesh Kumar R, Asstt. Prof., DAAS (LTC)	FO
2	–	End Semister Examination of B.Voc. (Floriculture & Landscape Gardening), Head DAPS (Horti.)	HOD (Horti.)
3	4906/R	Barille Section, 2014-2015 - GBL	R
4	3888/R	Maintenance of SES Building	R
5	7522/R	Student Request File (RCA)	R
6	6280/R	Meeting to start Earth science programme	R
7	7233/R	Repair of photocopier machine, DAP	R
8	7538/R	मानव सेसाधन विकास मंत्रालय से पत्र व्यवहार, हिन्दी प्रकोष्ठ	R
9	7451/R	DST- Inspire Project, DAC - Dr. Preeti Gupta	Dean SPS
10	6773/R	Modernization of Guest House I	R
11	3653/R	Sanitation Correspondence Part II	AR (Sanitation)
12	–	53rd Meeting of Academic Council held on 08th january, 2016	R
13	7416/R	R/Office - Misc. , FFC regarding	R
14	7457/R	Appointment of JRF, Dr. Anand Prakash-DBT	Dr. Anand Prakash
15	7510/R	Purchase of Gymnasium & Indoor Games Items	FO
16	7451/R	Purchase of Sports Items, Sports Section	FO

17	_	Shifting and Fixing of Modular Kitchen, SHS	R
18	3381/R	Extention of School Building for Biotechnology	FO
19	-	CAS file of Dr. Abha Mishra, DAAS - From stage 2 to stage 3	R
20	-	CAS file of Dr. Suman Mishra, DAAS - From stage 2 to stage 3	R
21	-	CAS file of Dr. Deepa Raj, DCS - From stage 2 to stage 3	R
22	-	CAS file of Dr. M.L.Meena, DAPSH - From stage 2 to stage 3	R
23	_	Dr. Sangeeta Krishna, CSSEIP, CAS	R
24	_	Bibekanand Nayak, CSSEIP, CAS	R
25	_	Rudra Prasad Sahu, CAS file	R
26	4603/R	मां0 अटल जी व मालवीय जी के जन्म दिवस के उपलक्ष्य में आयोजित सेमिनार, हिन्दी प्रकोष्ठ	FO
27	6916/R	CIIP - Industry Awareness Programs, 2015-2016	R
28	4365/R	Stage seattng of Auditorium	Registrar
29	7360/R	Staff requirement for Estate Office	E.O.
30	3067/R	M.S. Railing from gate no-1 to gate no-3	F.O.
31	6770/R	Servicing of Sound & Light System of main Auditorium	Registrar
32	4057/R	New Building for Administrative block complex & main gate	Registrar
33	5696/R	Echo in class room of UIET	
34	7470/R	Gautam Buddha Library Single Entrance & Exit in Library	