

Sr. No.	File /Letter No.	Subject	Sent to
1	7378/R	ICCPMPS-2016 - International Conference	FO
2	3269/R	Payment of electricity bills of university campus	FO
3	4679/R	NET-Coaching, RCP	R
4	4672/R	Annual Workshop (National Knowledge Network - NKN)	R
5	7595/R		R
6	422	-	FO
7	6772/R	Supply of Electrical Goods	
8	7234/R	Extension of Examination Hall	
9		Repairing of Stage in Main Auditorium	Registrar
10	3381/R	Extension of School Building for Biotechnology	
11	5453/R	Resource Person of RCA	
12	3116/R	General correspondence (File No. 127	
13	7518/R	Contract faculties, BBA LLB(H), Extension of Term, DHR	R
14	-	T/c PF of Shri Brij Mohan, MTS (LTC)	R
15	4183/R	T/c-2 Sanction of Manpower (Manpower Auditing)	R
16	6683/R	PF of Sh. Amrendra Pratap Bahadur Singh, Lab Asstt.	R
17	4892/R	Asstt. Prof. (Contract) HD&FS (M.Sc. In food Sc. & Technology)	R
18	-	F. N. Humiliation and Harassment by Director, RCA	R
19	3115/R	General Office Order - III (file No. 137)	R
20	7064/R	T/c file, High Power Committee, Agenda Resolution	R

21	7508/R	Extension letter of Dr. Richa Srivastava, Asstt. Prof. (Nano Opt.)	R
22	7505/R	Compassionate appointment (Against Late Sh. Ishwar Chand, Driver)	R
23	6324/R	PF of Dr. Khwairakpam Sharmila, HD&FS	R
24	7207/R	T/c PF of Shri Ram Pravesh Pal, CSSEIP (LTC)	R
25	7506/R	Appointment of Nodal Officer	R
26	7310/R	Creation/Sanction of New posts for Health Centre	R
27	7070/R	Home LTC, Dr. Siddhartha Mukerji, Pol. Sc.	R
28	5783/R	PF of Dr. Jitendra Singh, Asstt. Prof., DAM	R
29	7142/R	PF of Dr. Ravi Shankar Verma, Asstt. Prof., DAPS	R
30	-	T/c PF of Shri Rama Shankar Singh, FO	R
31	4726/R	PF of Prof. Ajai Kumar, DL	R
32	3116/R	General correspondence (File No. 127	R
33	7207/R	T/c PF of Shri Ram Pravesh Pal, CSSEIP (Ph.D. Degree)	R
34	7005/R	Pf of Shri Ishwar Chand, Driver, Vol II	R
35	7151/R	PF of Dr. Monica Sharma, Asstt. Prof., DBT	R
36	7491/R	IQAC (Prof. NMP Verma), Deptt. of Economics	R
37	7513/R	National/International Conference/Symposium/Workshop of Dr. Preeti Gupta, Asstt. Prof., DAC	R
38	3476 R	Mr. Vasu Krishna(E.O)	AR/Estt

39	5453 R	Resource Persons RCA	AR/Estt
40	7109 R	Fire Extinguisher for Guest House.	EO
41	5173 R	DEM-FIST	FO
42	3116 R	General Correspondance 127/Estt/BBAU/2013	AR/Estt
43	7523 R	up-garadation of JRF to SRF (Anurag Swaroop)	AR/A
44	7536 R	UGC Fellowship, Mr. Dinesh Kumar & mehdi ali	AR/A
45	4331 R	Ph.D Joining Report, Vinamrata, Akash.	AR/A
46	7196 R	Attending the Confgerence. Dr. Vipin Saxena	AR/A
47	7576 R	Up-gradation of UGC -JRF to SRF, Sanjeev Kumar.	AR/A
48	7577 R	Up-gradation of UGC -JRF to SRF, Gaurav Singh.	AR/A
49	7578 R	Up-gradation of UGC -JRF to SRF, Sushma Rani.	AR/A
50	7486 R	Purchase of Laptob For FO.	VC
51	7589 R	R- Office Correspondance.Reg. BOM/MHRD	VC
52	7590 R	Assistant Professor (UR-04, OBC-02, SC-01, ST-01) School of Education.	PIC/R
53	7591 R	Selectionj for the post of Professor(UR-01)	PIC/R
54	7592 R	School of Education M.Ed. Professor.	PIC/R
55	4672 R	National Knowledge Network (NKN)	Dir-CC
56	4679 R	Additional file for NET program RCP	Co-RCP
57	7593 R	RGNF Shweta Vikram	AR/A
58	7595 R	Purchase of Medical Appliances/ Equipmeant. Part-III.	VC

59	7589 R	R- Office Correspondance.Reg. BOM/MHRD	AR/Estt
60		07/dpr/Delhi visit file	FO
61	5717R	special lecture P-II	H-DE
62		TRAINING AT NIFM	EO
63		TA FOR ONLINE QUIZ	ARF
64	6939R	CENTRE FOR ADULT EDUCATION	CSSEIP
65	3407R	BPGS-TA/TOUR	FO
66	6980R	JRF MR. Amit silngh	FO
67	7147/R	PF of Dr. Preety choudhary	FO
68		Purchase of LED& Stand for Auditorium	FO
69	6927R	IMPREST	FO
70		Imprest	SOII
71	4448R	ekfy;ksa ds vfrfjDr osru ds laca/k esa	FO
72	6967R	Hiring of taxies 2015	FO
73		Requirement of course material	FO
74	4094R	UP32DC4006	FO
75	7518R	LEVELING WORK BACK SIDE CLB	FO
76	7090R	PURCHASE OF RO& WATER COOLER FOR K.B.H	VC
77	5814R	supply of electical goods	ARF
78	3393R	medical reimbursement (Teaching)	FO
79	7438R	TA bill of Director Rca	FO
80	7527R	Procurement of electronic Devices	FO
81	6965R	LUSCON	FO
82		JRF OF Ms. Maya bharti	FO
83		FIELD VISIT	FO
84	4308R	Reparing &painting of engineering section	FO

85	6781R	Dr.Shiv Shankar Advance UPCST Proj.	FO
86	7018R	ALUMINIUM PARTITION	LDC
87	6913R	Purchase of geyser for VC camp office-cum-residence	FO
88	3484R	Diesel for tractor	SOII
89	3940R	112/JRF	SOII
90	7447R	Maintenace Grant file	FO
91	6094R	T/C PF JOF Dr.Sartik bagh LTC	SO(E)
92	6968R	Water storage tank in k.b.h	ARF
93		Printing of anti ragging material	ARF
94	7239R	T/C PF of Dr. Rashida Ather(LTC)	SO(E)
95	4082R	CHILDREN EDUCATION	SO
96	3328R	Printing of uni. Name file cover	SOI
97	7487R	T/C PF of Sh. N.K.S MORE	FO
98	6569R	Purchase of PIC wireless lan card	FO
99		Upgradation of lenovo computers	FO
100	7532R	Purchase of toner/cartridge	FO
101	4853R	Cleaning of water storage tank	ARF
102	7544R	Adjustment of expenditure	FO
103		Purchase of Biometric machine for the uni.	SA
104		Advance sports office	SA
105	6396R	IMPREST	FO
106	4102R	IMPREST	FO
107	7533R	Purchase of induction cooking for R-office	fo
108	4815R	UP32FS3613	FO
109	3067R	MS railing from gate no1 to gate -03	SA
110	6369R	IMPREST	FO
111	6817R	Purchase of conumabales	fo
112	5896R	Advance contingency	fo

113	3381R	EXTENSION OF SBBT	EE
114	373F	IMPREST	UDC
115		COMMUNITY RADIO DELHI VISIT	FO
116		DELHI VISIT	FO
117		IMPREST	UDC
118		procurement of answer books p-iii	ARF
119	5782R	PF OF Dr.Amit k.Mishra	ARF
120	5628R	INDO-RUSSIAN PROJ.(MAIN FILE)	ARF
121		IMPREST	UDC
122	7491R	IQAC	FO
123	7486/R	Purchase of Laptop for fo	Registrar
124	5889/R	Proposal For Rotavapor (DAC)	
125	3217/R	Development of Double Crown Fountain in Rose Garden Of University	Registrar
126	Letter 5519/R	UGC, MHRD Letter dated: 17.12.2015 Letter of Dr. Satyapal Singh, Member	R
127	DAPS	Fellowship claim bill of Mr. Devendra Kumar, RGNF	Head, DAPS
128	5332/R	Dr. Ashutosh Awasthi- UGC DR. DS Kothari- DES	Head, DES
129	4976/R	Dr. Ashima Singh, PDF- DES	Head, DES
130	7562/R	Request to ICSSR for financial assistance for participation in conference/seminar /abroad- Dr. BB Malik- Sociology	Head, DS
131	3606/R	DAAS- Apply for CSIR Research associateship	Head, DAAS

132	Letter 5521/R	UGC, MHRD Letter dated: 18.12.2015 reg Lok Sabha UQ No. 3486 reg- Shortage of Law faculties	Dean, SLS
133	6756/R	M.SC. Admission (Food Microbiology & Toxicology course-DEM	VC office
134	6018/R	DES- Overhead Charges Dr. Gaurav R. Dwivedi, PDF	R
135	7329/R	DAAS- Dr. Abha Mishra- 40% Utilization of Overhead from SERB-YS- Project	R
136	6915/R	Mr. Shashank Tiwari- Financial support for Molecular analysis-DES	R
137	5542/R	Letter- All India Council for Technical Education, Janpath, New Delhi dt: 08.12.2015 regarding GATE/GPAT Scholarship	Dr. RA Khan (Nodal officer)
138	Medical claim form	Mohd. Arif (MTS, Despatch) claim bill of Rs. 882/-dt: 23.12.2015	AR (Estt.)
139	3535/R	M.A. Entrance Admission- Merit List File- Political Science	Head, Political Sci.